

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 7 July 2015 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 2 June & 16 June 2015 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from Chairman/Clerk/Deputy Clerk**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation
 - 9.3 Approval of Accounts vouchers numbered Receipts 71 – 97/Payments 135 – 214
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 HEL2. To consider options to convert existing land to formal amenity space – report of meeting with Drayton Farms supplied. Report to be considered with papers which were supplied for additional meeting held 16 June 2015.
 - 10.3 Finance & Operations Working Group. To set details of meeting to support decision taken at the June meeting in respect of Governance Matters (minute 39 - 10.5).
SG/DK/SP/TA/DA (Suggest 7pm 14/15/20/21July)
 - 10.4 SNAP. To receive a briefing from appointed representatives of meeting held 4 June 2015.
 - 10.5 (a) To receive a presentation/briefing from Cllr Buck (appointed person) following attendance at Youth Advocate meeting 11 June.
(b) Motion to Council. To establish a working group to pursue working together with young people of the parish

- 11. Activities**
- 11.1 Carnival Committee
- To note meeting held 11 June & 2 July 2015. Approved Minutes/Draft Minutes of meeting supplied.
 - To address any questions of the meeting
- 11.2 Residents Party(s) Working Group. (Dates - 5 Dec Over 65's & 12 Dec Childrens.)
To set details of meeting to address the format of the Over 65's and a review of the childrens parties
- 12. Planning**
- 12.1 Committee meeting
- To note meeting held
 - To address any questions of the meeting(s) (consecutive mins supplied as available)
 - To consider recommendation to accept committee proposed Terms of Reference
- 12.2 To consider application number 20150830 Carrowbreck House, Drayton High Rd.
Variation of Conditions 2, 9 & 10 of Planning Permission 20141634 Erection of 14 Residential Dwellings and Associated Works.
- 13. Playing Fields, Amenities & Allotments**
- 13.1 Nothing for meeting
- 14. Media & Communications**
- 14.1 Nothing for meeting
- 15. Property, Policy & Resources**
- Property, Policy & Resources
- 15A.1 To receive a report from HPH appointed members
Traffic Highways & Environment
- 15B.1 Nothing for meeting
- 16. Staffing**
- 16.1 Committee Meeting - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
- To note meeting held 22 June 2015 - Draft minutes supplied
 - To address any questions of the meeting
- 16.2 To consider additional meeting date of 28 September 2015 in order to support the time frame of the specific staffing matter
- 17. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential nature of the business to be transacted. If resolved, such matter to be dealt after agenda item 19.**
- 17.1 HCC Lease Review Working Group
- To note meeting held 10 & 25 June 2015. Confidential Report(s) supplied
 - To address any questions of the meetings
 - To consider recommendation to accept the working group proposed
 - Terms of Reference
 - Briefing note for input into the Business Plan
- 18. Exchange of information**
- 19. Time and Venue of next Council meeting on Tuesday 4 August 2015.**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated 29 June 2015

List of items of correspondence not circulated for PC meeting 7 July 2015

Planning Inspectorate notification – NDR decision

Letter from HCC in respect of future plans. Office responded

Letter from Chloe Smith MP re helicopter noise. Office responded.

BDC advice of shortlisting for Design Awards – Angus MacKay Court. Judging 2 July.

BDC notification of screening opinion for Golf Club Site - application 20150884

Notification from Hellesdon library of additional opening day on Saturday 18 July. Carnival day

Crime ref CR34322/15/6 re criminal damage - post at HEL2 removed

British Red Cross – Coronation Road Open day 7 July 10am - 2pm

BDC Site Allocations Examinations updates & current versions on BDC website

BDC Site Allocations Document Examination Hearings

NCC transport matters no.10

BDC notification regarding the publication of the Inspector's report on the examination of the Council's Development Management Development Plan Document (DPD).

BDC notification of New TPO at 35 & 37 Mountfield Avenue, Hellesdon

River Wensum Strategy - Issues & Opportunities Consultation event 24 June

BDC Planning investigation cases May 2015

NCC NDR Notice of the Decision by the Secretary of State -

<http://infrastructure.planningportal.gov.uk/document/3210226>