



Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich NR6 5QB
Tel: 01603 301751 email: contact@hellesdon-pc.gov.uk www.hellesdon-pc.gov.uk
Parish Clerk – Mark Knight

HEALTH AND SAFETY POLICY

The policy of the Parish Council is that it will:

- provide adequate control of the health and safety risks arising from our employees’ work activities and from those activities involving members of the public who hire or use facilities for which we are responsible;
- consult with our employees on matters affecting their health and safety;
- provide and maintain plant and equipment in a safe condition;
- ensure safe handling, use, storage and disposal of hazardous substances;
- provide relevant information, instruction and supervision for our employees and for other people who use the facilities for which we are responsible;
- ensure that our employees are competent to do their jobs, and provide them with adequate instruction;
- take steps to prevent workplace accidents and work-related ill health;
- maintain safe and healthy working conditions for our employees in locations for which we are responsible;
- maintain all premises and locations for which we are responsible in a manner which does not pose health and safety risks to members of the public who may use the facilities;
- take appropriate steps to safeguard and protect all children, young people and vulnerable adults who use our facilities or who are involved in Council-led activities (see separate policy statement);
- review and revise this policy as necessary at regular intervals.

Signed:	Date:
Name:	Position:

First adopted: January 2014
Last adopted 5 June 2018
Due to be reviewed: 4 June 2019