

9.3

HELLESDON PARISH COUNCIL							
Accounts for approval at January Parish Council Meeting						Vouchers: Receipts: 341 - 361	
						Vouchers: Payment: 652 - 756	
						Total incl	
Cost	Item	VCH	Sect 137	Amount	VAT	VAT	
Centre							
INCOME							
1	Activites						
2	Planning						
3	Health & Safety						
4	Playing Fields, Amenities & Allotments						
	Section 106 - Skate Park/Games Area - BDC	341			52,763.31		52,763.31
	Allotment rent 1 Oct 14 - 30 Sep 15 - Plot 11	342			37.00	7.40	44.40
	Water Charge Oct 13 to Sep 14 - Plot 11	343			4.60		4.60
	Allotment rent 1 Oct 14 - 30 Sep 15 - Plot 48a	350			18.50	3.70	22.20
	Water Charge Oct 13 to Sep 14 - Plot 48a	351			2.30		2.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 100	352			27.75	5.55	33.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 3	353			27.75	5.55	33.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 90	354			13.88	2.78	16.66
	Netball Court Hire 1 Dec 14 - Oracle Netball	355			9.35	1.87	11.22
	Floodlight Hire 1 Dec 14 - Oracle Netball	356			5.30	1.06	6.36
	Football Casual Hire w/ending 2 Nov 14						
	Tennis Casual Hire w/ending 2 Nov 14						
	Floodlights Casual Hire w/ending 2 Nov 14						
	Netball Casual Hire w/ending 2 Nov 14						
	Football Casual Hire w/ending 9 Nov14						
	Tennis Casual Hire w/ending 9 Nov						
	Floodlights Casual Hire w/ending 9 Nov 14						
	Netball Casual Hire w/ending 9 Nov 14						
	Football Casual Hire w/ending 16 Nov 14						
	Tennis Casual Hire w/ending 16 Nov 14						
	Floodlights Casual Hire w/ending 16 Nov 4						
	Netball Casual Hire w/ending 16 Nov 4						
	Football Casual Hire w/ending 23 Nov 14						
	Tennis Casual Hire w/ending 23 Nov 14						
	Floodlights Casual Hire w/ending 23 Nov 14						
	Netball Casual Hire w/ending 23 Nov 14						
	Football Casual Hire w/ending 30 Nov 14						
	Tennis Casual Hire w/ending 30 Nov 14						
	Floodlights Casual Hire w/ending 30 Nov 14						
	Netball Casual Hire w/ending 30 Nov 14						
	Football Casual Hire w/ending 7 Dec 14						
	Tennis Casual Hire w/ending 7 Dec 14						
	Floodlights Casual Hire w/ending 7 Dec 14						
	Netball Casual Hire w/ending 7 Dec 14						
	Football Casual Hire w/ending 14 Dec 14						
	Tennis Casual Hire w/ending 14 Dec 14						
	Floodlights Casual Hire w/ending 14 Dec 14						
	Netball Casual Hire w/ending 14 Dec 14						
	Allotment rent 1 Jan - 30 Sep 15 - Plot 105	357			27.75	5.55	33.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 116	358			27.75	5.55	33.30

	Allotment rent 1 Jan - 30 Sep 15 - Plot 96	359			27.75	5.55	33.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 96	360			27.75	5.55	33.30
	Allotment rent 1 Jan - 30 Sep 15 - Plot 91	361			27.75	5.55	33.30
5	Media & Communications						
	Advert Winter Grapevine - Weightwatchers	344			22.50	4.50	27.00
6	Property , Policy & Resources						
	HCC/HPC 27 Sep to 3 Nov 14 - HCC	346			572.48	114.50	686.98
	HCC/HPC Gas 26 Sep to 26 Oct 14 14 - HCC	347			220.46	44.09	264.55
	Section 106 O/side toilet refund - Broadland District Council	348			33,101.76		33,101.76
7	Staff						
	Surcharges & HPs Oct - HCC	345			241.36		241.36
8	Traffic, Highways & Environment						
9	Precept						
10	Investment - Income						
	Loyalty Reward 13 Oct to 12 Nov 14 14 - Barclays Bank	349			8.17		8.17
12	VAT						
	TOTAL INCOME				87,215.22	218.75	87,433.97
Cost	Item						
Centre							
	EXPENDITURE						
1	Activites						
	Party consumables - Booker Ltd	695		194.45	35.17	229.62	108453
	Entertainment Over 65's party - Hellesdon & Sprowsto Band	711		100.00		100.00	108459
	Entertainment Childrens party - G Mayes	712		190.00		190.00	108460
	Party consumables - Asda	748		201.46		201.46	108476
2	Planning						
3	Health & Safety						
	Anti vibe/drivers gloves - DDH&S Supplies Ltd	663		46.04	9.21	55.25	108434
	Anti vibe gloves - DDH&S Supplies Ltd	665		27.16	5.43	32.59	108434
4	Playing Fields, Amenities & Allotments						
	Allot Elec 2 to 24 Oct 14 - Total Gas & Power	654		9.33	0.47	9.80	DD
	Fungicide/Iron for Bowling Green - Sherriff Amenity	672		250.86	50.17	301.03	108436
	Grounds & Office Consumables - Milne Marketing	673		89.00	17.80	106.80	108437
	Meadow Way Gate Opening Times Sign - Admiral Signs	680		76.00	15.20	91.20	108442
	Spade/Secateurs - Taverham Nursery	683		101.28	20.24	121.52	108445
	Allot Skip Hire - AKS Skip Hire	690		160.00	32.00	192.00	108457
	Materials refurb Memorial Garden - Ridgeons Ltd	696		11.37	2.27	13.64	108452
	Mastic/Sandpaper - Ridgeons Ltd	704		29.25	5.85	35.10	108452
	Empty Dog Bins Dec - Scooper Dooper	709		143.00		143.00	SO
	Materials refurb Memorial Garden - Ridgeons Ltd	736		35.44	7.09	42.53	108478
	Materials refurb Memorial Garden - Ridgeons Ltd	737		32.07	6.41	38.48	108479
	Perfo matting stock - Earnest & Doe	738		140.00	28.00	168.00	108486
	Salt Spreader - Ernest & Doe	739		395.00	79.00	474.00	108486

	Line marking materials - Collier Turf Care Ltd	740		168.16	33.63	201.79	108480
	Storage for staff PPE - B&Q	742		25.07	5.01	30.08	108482
	Materials refurb Memorial Garden - B&Q	743		1.73	0.35	2.08	108482
	Pest Control Dec 14 to Nov 15 - Pest Express	747		620.00	124.00	744.00	108485
	Tractor Fuel Nov - UK Fuels Ltd	749		52.28	10.45	62.73	DD
	Allot Elect 25 Oct to 24 Nov 14 - Total Gas & Power	752		12.46	0.62	13.08	DD
5	Media & Communications						
	Deliver 5000 Grapevine - Clarke's Distribution	679		300.00		300.00	108441
	Printer Winter Grapevine - Catton Print Ltd	698		1,687.00		1,687.00	108458
6	Property , Policy & Resources						
	HCC/HPC Elec 27 Sep to 3 Nov 14 - Total Gas & Power	653		646.73	129.35	776.08	DD
	NPO Elec 1 to 31 Oct 14 - Total Gas & Power	655		104.78	5.24	110.02	DD
	HCC/HPC Gas 26 Sep to 27 Oct 14 - Total Gas & Power	656		242.26	48.45	290.71	DD
	Tractor Lease Installment - Ben Burgess	657		213.00	42.60	255.60	SO
	Poppy Wreath donation - Royal British Legion	671	20.00			20.00	108435
	Stationery - Viking Direct	674		55.14	11.03	66.17	108438
	Wall Planner - Viking Direct	675		8.09	1.62	9.71	108438
	Stationery - Viking Direct	676		132.88	26.58	159.46	108438
	Subscription Parish Online - Getmapping PLC	678		154.00	30.80	184.80	108440
	Door Stops - Screwfix	681		4.16	0.83	4.99	108443
	Window Cleaning Nov - Dazzle Cleaning Company	682		35.00		35.00	108444
	B&W Copy Chgs 15 Oct to 10 Nov 14 - Mayday	684		20.39	4.08	24.47	108466
	Colour Copy Chgs 15 Oct to 10 Nov 14 - Mayday	685		57.15	11.43	68.58	108466
	Phase 3 Governance Support Work - Hoey Associates	686		3,149.45	390.00	3,539.45	108447
	CCTV Annual Service - Security Solutions Yes Ltd	688		350.00	70.00	420.00	108450
	Mileage NAPTC Autumn Conference - Cllr Gurney	689		45.90		45.90	108451
	HCC Lease Review Survey - Catton Print Ltd	691		525.00	105.00	630.00	108458
	HCC Dilapidations Report - John Goddard Associates	692		1,190.00	238.00	1,428.00	108456
	Consultancy HCC Lease Review - Local Community Solutions Ltd	693		1,000.00	200.00	1,200.00	108455
	Ground work for New Allotment Site - G&G Fencing Ltd	694		4,106.94	821.39	4,928.33	108454
	Wifi Broadband Nov - In Touch Systems	699		40.00	8.00	48.00	DD
	Photocopier Lease - Siemens Fin Servs	700		249.00	49.80	298.80	DD
	Stores & Premises Rates - Broadland District Council	708		122.00		122.00	DD
	Window Cleaning Dec - Dazzle Cleaning Company	735		35.00		35.00	108477
	Annual Telephone Maintenance 2014/15 - Intouch systems	744		232.00	46.40	278.40	108483
	Remote computer support - Intouch systems	745		50.00	10.00	60.00	108483
	Feasibility Study HEL 2 - European Turfgrass Specialists	746		1,522.00	304.40	1,826.40	108484
	Vehicle Fuel Nov - UK Fuels	750		38.67	7.73	46.40	DD
	Guard Care Insurance - UK Fuels Ltd	751		1.00	0.20	1.20	DD
	NPO Elec 1 to 30 Nov 14 - Total Gas & Power	753		108.44	5.42	113.86	DD
	HCC/HPC Elec 4 to 25 Nov 14 - Total Gas & Power	754		389.76	77.95	467.71	DD
	HCC/HPC Gas 27 Oct to 25 Nov 14 - Total Gas & Power	755		427.33	85.46	512.79	DD
	Imprest Top-Up			113.65		113.65	
7	Staff						
	Dec Salaries	715-729		14,419.63		14,419.63	108462-108474
	Dec Tax & NI Conts - HMRC	730-731		3,937.58		3,937.58	DD
	Dec Norfolk Pension Fund Conts	732-733		3,297.13		3,297.13	108475
	Initial (Part) Uniform Issue MP - DD H&S Supply	660		91.00	18.20	109.20	108434
	Initial (Part) Uniform Issue PH - DD H&S Supply	661		70.50	14.10	84.60	108434
	Initial (Part) Uniform Issue KM - DD H&S Supply	662		75.10	15.02	90.12	108434

	Replace Sweatshirt/logo - BM	664		13.50	2.70	16.20	108434
	Replace Safety shoes - BM	666		36.00	7.20	43.20	108434
	Initial (Part) Uniform Issue MP - DD H&S Supply	667		97.10	19.42	116.52	108434
	Initial (Part) Uniform Issue PH - DD H&S Supply	668		104.60	20.92	125.52	108434
	Replacement Hi Viz Jacket CO - DD H&S Supplies	669		20.00	4.00	24.00	108434
	Replacement Safety Boots RW - DD H&S Supplies	670		47.00	9.40	56.40	108434
	Replacement Safety Boots KS - DD H&S Supplies	741		37.00	7.40	44.40	108481
	Professional HR Advice - Mary McGivern	687		520.00		520.00	108448
	Buy Out Fee Agency Personnel - Hays	677		250.00	50.00	300.00	108439
8	Traffic, Highways & Environment						
	Wood post Dog Bin Firs Rd - Ridgeons Ltd	697		7.99	1.60	9.59	108452
10	Investment - Reinvestment						
11	Commission Charges						
	Commission Charges 13 Oct to 12 Nov - Barclays	710		54.44		54.44	DD
	TOTAL EXPENDITURE		20.00	43,546.70	3,390.09	46,956.79	
	IMPREST						
	Transaction/Date		Net Amt	VAT	Amt Paid		Cash No
	Start balance				70.26		
	Imprest Top Up		129.74		129.74	200.00	
	Milk - AB Newsagents	652	3.00		3.00	197.00	122
	Grapevine by post - Post Office Ltd	658	10.22		10.22	186.78	123
	Postage Cllr packs Dec - Post Office Ltd	659	1.24		1.24	185.54	124
	Milk - AB Newsagents	701	2.10		2.10	183.44	125
	Milk - Coop store	702	2.90		2.90	180.54	126
	Choc bics - Coop store	703	1.67	0.33	2.00	178.54	127
	Tea/coffee/sugar Over 65's - Asda	705	27.69		27.69	150.85	128
	Mince Pies/Swiss Rolls Over 65's - Asda	706	24.18		24.18	126.67	129
	Raffle/Bingo Prizes Over 65's - Asda	707	19.92		19.92	106.75	130
	Kettle for Grounds Staff - LE Electrical Ltd	713	13.33	2.67	16.00	90.75	131
	Milk - AB Newsagents	714	1.30		1.30	89.45	132
	Milk - AB Newsagents	734	3.10		3.10	86.35	133
	Milk - AB Newsagents	756	3.10		3.10	83.25	134
			113.75	3.00	116.75		
	Totals		43566.80	3393.09	46959.89		
	Value of Postage Stamps in hand						
	Office Stamps		92.72				
	Carnival Stamps		9.72				
	Caretaker Float		10.00				