

	HELLEDON PARISH COUNCIL						9.3
	Accounts for approval at May Parish Council Meeting			Vouchers: Receipts: 427 - 440			
				Receipts: 1 - 48			
				Vouchers: Payment: 991 - 1029			
				Payment: 1 - 84			
Cost Centre	Item	Vch	Sect 137	Amount	VAT	Total incl VAT	
	INCOME						
1	Activites						
	Carnival Stall - Hellesdon High School PTA	9		10.00		10.00	
	Carnival Stall - Oesophageal Cancer	10		10.00		10.00	
	Carnival Stall - Taverham Kitty Rescue	11		10.00		10.00	
	Carnival Stall - Ray Milsom	12		25.00		25.00	
	Carnival Stall - Fancie Cakes	13		25.00		25.00	
	Carnival Stall - Breast Cancer Campaign	14		10.00		10.00	
	Carnival Stall - Hallswood Animal Sanctuary	15		10.00		10.00	
	Carnival Stall - Norwich & Peterborough BS	16		10.00		10.00	
	Carnival Stall - Oscar Pet Foods	17		25.00		25.00	
	Carnival Stall - L Ward	18		20.00		20.00	
	Carnival Stall - Ellie Jane Designs	19		25.00		25.00	
	Carnival Stall - Lindsay Page	20		25.00		25.00	
	Carnival Stall - Care International	21		10.00		10.00	
	Carnival Stall - Claire Wright	22		20.00		20.00	
	Carnival Stall - 1st Hellesdon Rainbows	23		10.00		10.00	
	Carnival Stall - Just 4 Kidz	24		25.00		25.00	
	Carnival Stall - Norfolk Zipper Club	25		20.00		20.00	
	Carnival Stall - Utility Warehouse	26		25.00		25.00	
	Carnival Stall - HAHA	27		10.00		10.00	
	Carnival Stall - Alison Strang	28		25.00		25.00	
	Carnival Stall - Woodland Cat Rescue	29		15.00		15.00	
	Carnival Stall - Jane Brown	30		37.50		37.50	
	Carnival Stall - Hellesdon Parish Hall	31		15.00		15.00	
	Carnival Stall - Norfolk SEN Network	36		10.00		10.00	
	Carnival Stall - Mile Cross Methodist Church	39		10.00		10.00	
	Carnival Stall - Yarmouth Greyhound Homefinder	40		10.00		10.00	
	Carnival Stall - Salvation Army Children's Choir	41		10.00		10.00	
	Carnival Stall - 2nd Hellesdon Brownies	42		10.00		10.00	
	Carival Stall - Meadow Way Chapel	43		10.00		10.00	
	Carnival Stall - SERV Norfolk	44		10.00		10.00	
2	Planning						
3	Health & Safety						
4	Playing Fields, Amenities & Allotments						
	Ptich Hire 2014/15 - Hellesdon Vets FC	427		173.00		173.00	
	Floodlight Summer League - Jets Neball	428		22.53	4.51	27.04	
	Football Casual Hire w/ending 29 Mar 15						
	Tennis Casual Hire w/ending 29 Mar 15						
	Floodlights Casual Hire w/ending 29 Mar 15						
	Netball Casual Hire w/ending 29 Mar 15						
	Court Hire 15 Apr 14 - Jets Netball Club	429		11.69	2.34	14.03	

	Floodlight Hire 18 Nov 14 to 31 Mar 15 - Hellesdon U14s	430		49.68	9.94	59.62
	Allotment Rent 1 Oct 14 to 31 Sep 15 - Plot 35	431		37.00	7.40	44.40
	Allotment Water Charge Oct 13 to Sep 14 - Plot 35	432		4.60		4.60
	Allotment rent 1 Apr to 30 Sep 15	433		9.25	1.85	11.10
	Pitch Hire 2014/15 - Ketts Tavern Wizards	434		442.00		442.00
	Floodlight Hire 13 Nov 14 to 31 Mar 15 - Hellesdon U19s	435		53.82	10.76	64.58
	Allotment Rent 1 Oct 14/30 Sep 15 - Plot 108	437		37.00	7.40	44.40
	Netball Hire - Hornets	438		12.50	2.50	15.00
	Football Casual Hire to 31 Mar 15					
	Tennis Casual Hire to 31 Mar 15	439		1.92	0.38	2.30
	Floodlights Casual Hire to 31 Mar 15					
	Netball Casual Hire to 31 Mar 15					
	Allotment rent 1 May to 30 Sep 15 - Plot 122	1		15.42	3.09	18.51
	Allotment rent 1 Oct 14 to 30 Sep 14 - Plot 44	2		37.00	7.40	44.40
	Water Charge Oct 13 to Sep 14 - Plot 44	3		4.60		4.60
	Allotment rent 1 May to 30 Sep 15 - Plot 128	4		37.00	7.40	44.40
	Football Casual Hire w/ending 5 Apr 15					
	Tennis Casual Hire w/ending 5 Apr 15	5		12.50	2.50	15.00
	Floodlights Casual Hire w/ending 5 Apr 15					
	Netball Casual Hire w/ending 5 Apr 15					
	Football Casual Hire w/ending 12 Apr 15					
	Tennis Casual Hire w/ending 12 Apr 15	7		5.00	1.00	6.00
	Floodlights Casual Hire w/ending 12 Apr 15					
	Netball Casual Hire w/ending 12 Apr 15					
	Football Casual Hire w/ending 19 Apr 15					
	Tennis Casual Hire w/ending 19 Apr 15	38		12.50	2.50	15.00
	Floodlights Casual Hire w/ending 19 Apr 15					
	Netball Casual Hire w/ending 19 Apr 15					
	Allotment Rent 1 May to 30 Sep 15 - Plot 118	45		15.42	3.08	18.50
	Allotment Rent 1 May to 30 Sep 15 - Plot 93	46		15.42	3.08	18.50
	Allotment Rent 1 May to 30 Sep 15 - Plot 103	47		15.42	3.08	18.50
	Football Casual Hire w/ending 26 Apr 15					
	Tennis Casual Hire w/ending 26 Apr 15					
	Floodlights Casual Hire w/ending 26 Apr 15					
	Netball Casual Hire w/ending 26 Apr 15					
	Football Casual Hire w/ending 3 May 15					
	Tennis Casual Hire w/ending 3 May 15	48		2.50	0.50	3.00
	Floodlights Casual Hire w/ending 3 May 15					
	Netball Casual Hire w/ending 3 May 15					
5	Media & Communications					
	Advert Summer Grapevine - Nye Cleaning Services	35		45.83	9.17	55.00
	Annual Advert - Certax Accounting	6		82.50	16.50	99.00
	Annual Advert - SSGE	8		165.00	33.00	198.00
	Advert Summer - Carl Pigott	33		22.92	4.58	27.50
	Annual Advert - Knights Paving	34		82.50	16.50	99.00
6	Property , Policy & Resources					
	HCC/HPC Gas 31 Jan to 28 Feb 15 - HCC	436		638.01	127.60	765.61
	HCC/HPC Elec 29 Jan to 26 Feb 15 - HCC	32		362.14	72.43	434.57

7	Staff					
	Surcharges & Hire Premiums Feb - Hellesdon Community Centre	440		74.68		74.68
8	Traffic, Highways & Environment					
9	Precept					
10	Investment - Income					
	Loyalty Reward 13 Feb to 12 Mar 15 - Barclays Bank	37		7.37		7.37
12	VAT					
	TOTAL INCOME			2996.22	360.49	3356.71
Cost	Item					
Centre						
	EXPENDITURE					
1	Activites					
	Lottery Licence - Broadland District Council	45		20.00		20.00
2	Planning					
3	Health & Safety					
	Bi monthly visit Jan/Feb - SJB Safety Solutions	1004		300.00		300.00
	Defibrillator Pads - Cardiac Science	1015		88.95	17.79	106.74
4	Playing Fields, Amenities & Allotments					
	Line Marking Paint - Ridgeons Ltd	1006		46.80	9.36	56.16
	Keys Allotment Extension Site - Broadland (UK) Ltd	1007		113.60	22.72	136.32
	Chemical Cabinet Key - Broadland (UK) Ltd	1008		4.42	0.88	5.30
	Chemical Cabinet Key Master - Broadland (UK) Ltd	1011		4.00	0.80	4.80
	Tree Works Survey Report - John Allaway	1013		200.00		200.00
	Tree Survey adj Cotts Dve - John Allaway	1014		300.00		300.00
	Drop Lids for goal posts - Collier Turf Care Ltd	1019		69.23	13.85	83.08
	Allot Elec 30 Jan to 2 Mar 15 - Total Gas & Power	1022		21.08	1.05	22.13
	Empty Dog Bins Apr - Scooper Dooper	14		143.00		143.00
	Skip for o/flow car park - AKS Skip Hire Services Ltd	15		0.00		0.00
	Skip for o/flow car park - AKS Skip Hire Services Ltd	16		0.00		0.00
	Toilet Block Elec Testing & Inspection - ACELECTRICAL	44		65.00		65.00
	Skip for o/flow car park - AKS Skip Hire Services Ltd	46		220.00	44.00	264.00
	Skip for o/flow car park - AKS Skip Hire Services Ltd	47		220.00	44.00	264.00
	Tractor Fuel Mar - UK Fuels Ltd	49		15.87	3.18	19.05
	Machinery Fuel Mar - UK Fuels Ltd	50		44.25	8.85	53.10
	Fertilizer Field/Football Pitches - Sherriff Amenity	61		1303.80	260.76	1564.56
	Sports Renovations Mix - Parker Seeds	71		693.00		693.00
	General Grass Mix - Parker Seeds	72		83.40		83.40
	Allot Elec 3 to 27 Mar 15 - Total Gas & Power	74		17.43	0.87	18.30
	Install swing Meadow Way - HAGS SMP	80		2464.00	492.80	2956.80
	Landowner Rent New Allotments - Drayton Farms Ltd	81		0.00		0.00
5	Media & Communications					
	Replace Bull Roundabout Sign - Admiral Signs	1017		80.00	16.00	96.00
	Annual Hosting & Support Website - Intouch Systems	1		245.00	49.00	294.00
	Domain & email accounts - Intouch Systems	2		45.00	9.00	54.00

6	Property , Policy & Resources					
	HCC/HPC Gas 31 Jan to 28 Feb - Total Gas & Power	991		716.86	143.37	860.23
	Rainwater Harvester Service - Kingspan Services	996		280.72	56.14	336.86
	Rotovator Hire Allotment Extension - Ben Burgess	997		62.50	12.50	75.00
	Window Cleaning Mar - Dazzle Cleaning Co	998		35.00		35.00
	Ground work allotment extension - G&G Fencing Ltd	999		4447.00	889.40	5,336.40
	Install/Transfer SCIRBE to server - Intouch Systems	1000		300.00	60.00	360.00
	Telephone Calls Feb - Intouch Systems	1001		5.37	1.07	6.44
	Telephone Line Mar - Intouch Systems	1002		6.00	1.20	7.20
	Consultancy HCC Lease Review - Local Community Solutions Ltd	1003		250.00	50.00	300.00
	Soap Pump Kit - Wallgate	1005		79.20	15.84	95.04
	Spare Keys Caretakers - Broadland (UK) Ltd	1009		10.68	2.14	12.82
	Spare Keys Caretakers - Broadland (UK) Ltd	1010		36.98	7.40	44.38
	Bank Caretaker Keys - Broadland (UK) Ltd	1012		17.00	3.40	20.40
	Site Signage - Admiral Signs	1016		80.00	16.00	96.00
	Stationery Supplies - Viking Direct	1018		227.89	45.58	273.47
	Wifi Broadband Mar - Intouch Systems	1020		40.00	8.00	48.00
	HCC/HPC Elec 29 Jan to 26 Feb 15 - Total Gas & Power	1021		484.88	96.98	581.86
	NPO Elec 1 to 26 Feb 15 - Total Gas & Power	1023		81.27	4.06	85.33
	Remembrance Poppies Display Cabinet - Paradise Trading UK Ltd	1024		75.00	15.00	90.00
	Tractor Lease Installment - Ben Burgess	1028		213.00	42.60	255.60
	B&W Copy Chgs 12 Feb to 9 Mar 15 - Mayday	4		19.82	3.96	23.78
	Colour Copy Chgs 12 Feb to 9 Mar 14 - Mayday	5		19.69	3.94	23.63
	Gift Voucher for Resident - M&S	6		41.67	8.33	50.00
	Insurance Renewal - Zurich	8		11,914.33		11,914.33
	Legal Fee HCC Lease Review - Spire Solicitors	9		545.00	109.00	654.00
	Stores & Premises Rates - Broadland District Council	13		123.00		123.00
	Skip Hire Allotment Extension Hedge Cutting - AKS Skip Hire	17		0.00	-	0.00
	Ribbon Time Clock - Clocking Systems	39		25.00	5.00	30.00
	HCC Lease Review Survey - Local Community Solutions Ltd	40		970.45	170.48	1,140.93
	Flash Drives CCTV recording - Viking Direct	41		27.54	5.51	33.05
	Gds/DJL/O's Toilet Consumables - Milne Marketing Ltd	42		105.19	21.04	126.23
	Fit replacement hand dryer motor O/S toilet - ACELECTRICAL	43		80.00		80.00
	Skip Allotment Site Hedge Cutting - AKS Skip Hire	48		160.00	32.00	192.00
	Parish Vehicle Fuel Mar - UK Fuels Ltd	51		37.00	7.40	44.40
	Guard Care Insurance - UK Fuels Ltd	52		1.00	0.20	1.20
	O/side toilet refurbishment final payment - GW Gooch & Sons Ltd	56		3,485.06	697.01	4,182.07
	Final Payment NPO Build - GW Gooch & Sons Ltd	57		6,629.47	1,325.89	7,955.36
	Subscriptions Clks & Councils Direct - Communicorp	60		12.00		12.00
	Room Hire Annual Parish Meeting - HCC	62		17.50		17.50
	Membership Renewal - NflkAlc	63		924.69		924.69
	Site Visit CCTV download instruction - SSY Ltd	64		65.00	13.00	78.00
	Telephone Calls Mar - Intouch Systems	65		5.19	1.04	6.23
	Telephone Line Apr - Intouch Systems	66		6.00	1.20	7.20
	Scribe & IRIS Update - Intouch Systems	67		50.00	10.00	60.00
	Replace Break Glass to Exit - Intouch Systems	68		72.00	14.40	86.40
	HCC/HPC Elec 27 Feb to 26 Mar 15 - Intouch Systems	73		452.38	90.48	542.86
	NPO Elec 27 Feb to 29 Mar 15 - Total Gas & Power	75		87.42	4.37	91.79
	HCC/HPC Gas 28 Feb to 31 Mar 15 - Total Gas & Power	76		602.68	120.54	723.22
	Tractor Lease Installment - Ben Burgess	77		213.00	42.60	255.60
	Wifi Broadband Apr - Inouch Systems	78		40.00	8.00	48.00
	Imprest Top-Up			189.23		189.23

7	Staff					
	EFAW and AED Trg PH & MP - BLS First Aid Training	995		100.00	20.00	120.00
	Professional Employment Advice - Mary McGivern	3		350.00		350.00
	Apr Salaries	19-34		14,217.15		14,217.15
	Apr Tax & NI Conts - HMRC	35-36		3,634.32		3,634.32
	Apr Norfolk Pension Fund Conts	37-38		2,851.44		2,851.44
	Professional Employment Advice - Kim Bryant HR	82		1,786.00		1,786.00
8	Traffic, Highways & Environment					
	Clean Bus Shelters x 13 Mar 15 - Dazzle Cleaning Co	1029		325.00		325.00
10	Investment - Reinvestment					
11	Commission Charges					
	Commission Charges 13 Feb to 12 Mar 15 - Barclays	18		49.11		49.11
	TOTAL EXPENDITURE			64,491.51	5,180.98	69,672.49
	IMPREST					
	Transaction/Date		Net Amt	VAT	Amt Paid	Cash No
	Start balance				104.92	
	Imprest Top Up		95.08		95.08	200.00
	Milk - AB Newsagents	992	3.45		3.45	196.55 187
	Postage Cllr Packs Apr - Post Office Ltd	993	14.85		14.85	181.70 188
	Catering Provisions - Co-op	994	14.19		14.19	167.51 189
	Mileage Neighbourhood Plan Seminar - Cllr Gurney	1025	18.90		18.90	148.61 190
	Mobile Top Up KS - AB Newsagents	1026	10.00		10.00	138.61 191
	Stamps Purchase - Post Office Ltd	1027	19.44		19.44	119.17 192
	Mileage/Underpostage - Cllr Hiestand	7	4.14		4.14	115.03 4
	Milk - AB Newsagents	10	1.45		1.45	113.58 1
	Postage - Post Office Ltd	11	1.68		1.68	111.90 2
	Carnival Stamps - Post Office Ltd	12	25.42		25.42	86.48 3
	Milk - AB Newsagents	53	2.75		2.75	83.73 5
	Milk - AB Newsagents	54	0.65		0.65	83.08 6
	Milk - AB Newsagents	55	1.45		1.45	81.63 7
	Catering Provisions - Tesco	58	19.52		19.52	62.11 8
	Milk - AB Newsagents	59	1.00		1.00	61.11 9
	Milk - AB Newsagents	69	1.45		1.45	59.66 10
	Tramac - B&Q	70	7.85		7.85	51.81 11
	Postage Stamps - Post Office Ltd	79	41.04		41.04	10.77 12
	Total for imprest top up		189.23	0.00	189.23	
	Start balance				10.77	
	Imprest Top Up				189.23	200.00
	Mobile Top Up KS - AB Newsagents	83	10.00		10.00	190.00 13
	Milk - AB Newsagents	84	3.45		3.45	186.55 14
			13.45		13.45	
	Totals		64504.96	5180.98	69685.94	
	Value of Postage Stamps in hand					
	Office Stamps		85.53			
	Carnival Stamps		3.72			
	Caretaker Float		10.00			

