

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 6 October 2015 at 7.30pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – *Please contact the office should any item need clarification*)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 1 September 2015 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from Chairman/Clerk/Deputy Clerk**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation
 - 9.3 Approval of Accounts vouchers numbered Receipts 145 – 226/Payments 431 – 517
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 To consider attendance at NflkALC Autumn Conference Thurs 12 Nov
 - 10.3 SNAP. To receive a briefing from appointed representatives of meeting held 2 September 2015. Cllr Prutton report presented.
 - 10.4 To consider BDC response in respect of naming of roads regarding Carrowbreck House development
 - 10.5 To discuss & consider involvement in Hellesdon Grow Your Community project to include
 - appointment of PC representative if appropriate
 - the PC becoming the parish hubPapers from meetings held 24 July & 9 September supplied
 - 10.6 To agree members to represent the PC and attend the Service of Remembrance, 8 November 2015 (St Mary's Church, Act of Remembrance 10.50am)

- 10.7 To receive a verbal report in respect of guidance from the Clerk for future carnival provision in order to reduce the onus of work within the office
- 10.8 To consider renewal of H&S Contract with SJB Safety Solutions to include Parish Hall provision and apportionment of cost as appropriate.
- 11. Activities**
- 11.1 Carnival Committee. Nothing for meeting
- 11.2 Residents Party(s) Working Group. (Dates – 5 Dec Over 65's & 12 Dec Fun night.)
Nothing for meeting
- 12. Planning**
- 12.1 Committee meeting
- To note meetings held 15 September & 6 October 2015 (consecutive mins supplied as available)
 - To address any questions of the meeting(s)
- 12.2 Broadland District Council. To consider schedule of proposed (main) modifications to site allocations DPD - Proposed submission.
- 13. Playing Fields, Amenities & Allotments**
- 13.1 Committee meeting.
- To note meeting held 14 September 2015 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
 - To address any questions of the meeting
 - To consider recommendation to
 - Purchase tennis nets and stands at a cost of £3822.00
 - Proceed with replacement of path surfacing of original allotment site at a cost of £19026.70
 - Purchase the specified rotavator at a cost of £2585.00
- 13.2 To consider further an allotment tenant request to keep chickens on plot
- 14. Media & Communications**
- 14.1 Nothing for meeting
- 15. Property, Policy & Resources**
- Property, Policy & Resources
- 15A.1 To receive a report from HPH appointed members
- 15A.2 Committee meeting
- To note meeting held 15 & 30 September 2015 – Draft minutes supplied
 - To address any questions of the meeting
 - To consider recommendation for the Playing Fields Amenities & Allotment Committee to consider and present a feasibility report for the refurbishment of the u16's play area which endeavor's to engage the youth of the parish in physical activity
- Traffic Highways & Environment
- 15B.1 SAMS. Data unavailable.
- 16. Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
- 16.1 Committee meeting
- To note meeting held 28 September 2015 - Draft minutes supplied
 - To address any questions of the meeting
- 17. Exchange of information – Cllr Prutton report presented (with agenda item 10.3)**
- 18. Confirmation of Time and Venue of next Council meeting on Tuesday 3 November 2015.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated 30 September 2015

List of items of correspondence not circulated for PC meeting 6 October 2015

NCC contractor info regarding slurry seal on footway in Wood View Road

Thank you letter from St Mary's Church for grass cutting contribution

Thank you letter from Break charity for carnival raffle donation

BDC Planning Investigations August 2015