

## PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 1 March 2016 at 7pm in  
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,  
for the purpose of transacting the following business.

## AGENDA

### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

## WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 26 January & 2 February 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)  
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
  - **Chairman**
  - **Clerk**
9. **Financial Matters**
  - 9.1 Verification of Vouchers
  - 9.2 Bank Reconciliation
  - 9.3 Approval of Accounts vouchers numbered Receipts 423 – 486/Payments 812 – 869
10. **General Matters**
  - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
  - 10.2 Civic Awards. To appoint judging panel
  - 10.3 To consider in principle request for hire of recreation ground. (Writer has been invited to attend meeting)
  - 10.4 To consider Invitation to NDR Local Authority Forum – 17 March
11. **Activities**
  - 11.1 Residents Party(s) Working Group. Nothing for meeting
  - 11.2 HM Queen 90th Celebration Working Group (Weekend 10/11/12 June 2016)
    - To note meeting held 18 February 2016. Chairman to brief
    - To address any questions of the meeting(s)
    - To consider working group proposed Terms of Reference

- 12. Planning**  
12.1 Committee meeting
- To note meetings held 16 February & 1 March 2016
  - To address any questions of the meeting(s) (consecutive mins supplied as available)
- 12.2 BDC Site Allocations DPD. To consider BDC updated position on housing land supply
- 13. Playing Fields, Amenities & Allotments**  
13.1 To confirm next meeting 15 March 8pm, with invitation to hirers to attend meeting at 7pm
- 14. Media & Communications**  
14.1 Committee meeting.
- To note meeting held 8 February 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
  - To address any questions of the meeting
- 15. Property, Policy & Resources**  
Property, Policy & Resources  
15A.1 Committee meeting
- To note meeting held 15 February 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
  - To address any questions of the meeting
  - To consider recommendation to accept reviewed Statement of Internal Controls and effectiveness
- Traffic Highways & Environment  
15B.1 SAMS. Data unavailable  
15B.2 To consider Cllr Prutton report 'Traffic volumes in Hercules Road' and police suggestion therein
- 16. Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public  
16.1 Committee meeting
- To note meeting held 18 February 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
  - To address any questions of the meeting
- 17. Exchange of information**  
**18. Time and Venue of next Council meeting on Tuesday 5 April 2016**

## CLOSE

### Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

## THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

*Mrs Patricia Kirby* Clerk to the Council      dated *23 February 2016*

### List of items of correspondence not circulated for PC meeting 1 March 2016

Arden Grove School copy letter to parents informing school to join The Wensum Trust.  
BDC Planning enforcements January 2016  
NDR Extra No3  
BDC confirmed TPO 2015 No.9 74 Links Avenue  
NDR staffed exhibitions. (Hellesdon HCC 7 March)