

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 2 February 2016 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 5 January 2016 & 26 January 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
 - **Chairman**
 - **Clerk**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation to include reconciliation of Pre-Fund Account as at 30 October 2015 not reconciled at December meeting.
 - 9.3 Approval of Accounts vouchers numbered Receipts 381 – 422/Payments 710 – 811
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 NACC. To receive a briefing from appointed representatives of meeting held 1 February
 - 10.3 To consider LCRS Action Plan. Document unavailable due to resources.

- 11. Activities**
Carnival 2016.
- 11.1 To receive a briefing of the meeting held 14 January 2016 to review matters following the resignation of 4 working group members and to consider recommendation from the meeting to
- not hold a carnival in 2016 and therefore that the working group ceases with immediate effect
 - publicise in The Grapevine if any interested group wish to run such an event to make an approach to the council for hire of the recreation ground.
- 11.2 Residents Party(s) Working Group. Nothing for meeting.
- 12. Planning**
- 12.1 Committee meeting
- To note meetings held 19 January & 2 February 2016
 - To address any questions of the meeting(s) (consecutive mins supplied as available)
- 13. Playing Fields, Amenities & Allotments**
- 13.1 Nothing for meeting
- 14. Media & Communications**
- 14.1 Nothing for meeting
- 15. Property, Policy & Resources**
Property, Policy & Resources
- 15A.1 Committee meeting
- To note meeting held 19 January 2016 - Draft minutes to be supplied
 - To address any questions of the meeting
 - To consider recommendations to accept committee proposed
 - Budget & estimated Precept 2016/2017
 - Financial Reserves Management Document
- 15A.2 To consider name for open space land known as HEL2
Traffic Highways & Environment
- 15B.1 SAMS. Data unavailable
- 16. Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
- 16.1 Committee meeting
- To note meeting held 1 February 2016 - Draft minutes to be supplied at the meeting
 - To address any questions of the meeting
- 17. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential nature of the business to be transacted. If resolved, such matter to be dealt after agenda item 19.**
- 17.1 HCC Lease Review Working Group
- To note meeting held 21 January 2016. Confidential Report(s) supplied
 - To address any questions of the meetings
 - To consider recommendation to ratify expenditure in support of the decision 'business as usual'
- 18. Exchange of information**
- 19. Time and Venue of next Council meeting on Tuesday 1 March 2016.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated 25 January 2016

List of items of correspondence not circulated for PC meeting 2 February 2016

Communication from Arden Grove School in respect of consultation to join The Wensum Trust
BDC agenda re appeals panel meeting 4 Feb re TPO tree on land 74 Links Ave.
NDR Extra No 2 - January 2016
Drayton Lane and Marriott's Way two-week closure from 18 Jan.
Temporary Speed Restriction in the Parish of Hellesdon A140 re NDR works
Closure of Quaker Lane and St Faith's Road re NDR works
BDC Planning investigations Dec 2015
Transport Matters No 13 Dec 2015