

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 7 June 2016 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – *Please contact the office should any item need clarification*)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 10 May 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
 - **Chairman**
 - **Clerk**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation
 - 9.3 Approval of Accounts vouchers numbered Receipts 77 – 117/Payments 41 – 103
 - 9.4 Year end 31 March 2016 - To approve
 - (a) Annual Governance Statement & Statement of Accounts
 - (b) Income & Expenditure and Balance Sheet
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 To appoint members to the Staff Liaison Panel to include Staffing Committee Chairman plus 2 (TA/DA/DB)
 - 10.3 NACC. To receive a briefing from appointed representatives of meeting held 16 May

- 10.4 Motion to Council. "Hellesdon Parish Council (HPC) wishes to lodge a formal complaint against both the Head of Planning and the Planning Officer with responsibility for the Persimmon application. (Cllr Adams)

COMPLAINT AGAINST HEAD OF PLANNING (HOP)

That he has failed in his duty as HOP to act in a neutral manner as expected in this capacity. Despite twice attending meetings with HPC and accepting the application wasn't compliant with the planning policies of Broadland District Council (BDC) he still nonetheless recommended approval of the application and spoke strongly in favour of the application. When the recommendation was changed to one of defer, just before the vote was taken he then asked the Committee Members that if they decided to defer the application to at least accept it in principle. It was only when it became crystal clear that members were not prepared to do this did he withdraw the suggestion. Our complaint is it's not the responsibility of the HOP to make that kind of proposal. That would be the responsibility of a member of the Committee. Furthermore despite several members making clear what they wanted further information on he asked members to clarify on what they wanted further information. When a member put forward five items which were then agreed by the Committee Members he then attempted to answer the questions himself.

COMPLAINT AGAINST THE OFFICER RESPONSIBLE FOR THE APPLICATION (ORFTA)

That the ORFTA has totally failed to act in a neutral manner. The ORFTA initially failed to involve HPC when discussions on the site with Persimmon commenced in order to ascertain what HPC would like to see in terms of facilities for Hellesdon residents. It is our very firm belief that right from the start the ORFTA has been hellbent in pushing this through as quickly as possible regardless of any concerns raised by HPC or Hellesdon residents. Indeed it's the contention of HPC that he has acted as a mouthpiece of Persimmon rather than an honest broker between Persimmon and HPC. Also at a meeting between HPC and Persimmon he attended the meeting even though he had not been invited although he initially claimed the Chairman had invited him. However when questioned by the Leader of the Council about his attendance he admitted he had invited himself".

11. Activities

- 11.1 Residents Party(s) Working Group. Nothing for meeting.
11.2 (i) HM Queen 90th Celebration Working Group (Weekend 10/11/12 June 2016)
- To note meeting held 16 May 2016. Chairman to brief
 - To address any questions of the meeting(s)
- (ii) To consider and confirm the charity to receive 50% of the retiring collection taken at the Community concert held 11 June 2016

12. Planning

- 12.1 Committee meeting
- To note meeting held 24 May & 7 June 2016
 - To address any questions of the meeting(s)
 - To consider recommendation to accept committee proposed Terms of Reference

13. Playing Fields, Amenities & Allotments

- 13.1 Committee meeting.
- To note meeting held 23 May 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
 - To address any questions of the meeting
 - To consider recommendation to accept committee proposed Terms of Reference

14. Media & Communications

- 14.1 Committee meeting.
- To note meeting held 23 May 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
 - To address any questions of the meeting
- 14.2 To consider committee Terms of Reference – draft supplied

15. Property, Policy & Resources

Property, Policy & Resources

15A.1 Committee meeting.

- To note meeting held 31 May 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
- To address any questions of the meeting
- To consider recommendation to accept committee proposed Terms of Reference

15A.2 To consider renewal of SLCC membership at a cost of £260.00 (budget £300.00)

Traffic Highways & Environment

15B.1 SAMS. To receive Data captured from last location –

- Location set 2. Reepham Road (o/s police premises) facing south 31 March – 28 April
- Location set 3.2. Woodland/Low/Drayton Wood Roads 28 April – 26 May

16. Staffing - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public

16.1 Committee meeting.

- To note meeting held 31 May 2016 & to receive committee approval of the minutes from those members present at the held meeting - Draft minutes supplied
- To address any questions of the meeting
- To consider recommendation to accept committee proposed Terms of Reference

17. Exchange of information

18. Time and Venue of next Council meeting on Tuesday 5 July 2016.

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated *1 June 2016*

List of items of correspondence not circulated for PC meeting 7 June 2016

BDC Notification of adoption of the Site allocations Development Plan Document from 3 May 2016

BDC Notification - Growth Triangle Area Action Plan Inspector's Report published 26 May 2016.

NDR Traffic Management minutes of meeting 5 May