

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 5 July 2016 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 24 May & 7 June 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
 - **Chairman**
 - **Clerk**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation
 - 9.3 Approval of Accounts vouchers numbered Receipts 118 – 169/Payments 104 – 135
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 To consider attendance at NorfolkALC & Suffolk ALC Joint Summer Conference 28 July. (Three places provisionally booked for Clerk/Chairman?/Another?)
 - 10.3 To consider attendance at Norfolk ALC Broadland Area meeting 14 July, Agenda Supplied.
 - 10.4 To consider road naming in respect of former CTD site Eversley Road
 - 10.5 To discuss NCC Norfolk Safeguarding Adults Board (NSAB) Safeguarding Adults
 - 10.6 To consider adoption of HCC Business Plan Consolidation Document. Full document and precis report supplied.
 - 10.7 To consider attendance at YAB meeting 18 July.

- 11. Activities**
- 11.1 Residents Party(s).
To consider approach in respect of established practice for Xmas events to include establishment of a working group.
- 11.2 HM Queen 90th Celebration Working Group (Weekend 10/11/12 June 2016)
To receive a briefing from the Chairman of 3x events
- 12. Planning**
- 12.1 Committee meeting
- To note meetings held 21 June & 5 July 2016
 - To address any questions of the meeting(s)
- 13. Playing Fields, Amenities & Allotments**
- 13.1 Committee meeting.
- To receive committee approval of the minutes from those members present at the meeting 23 May 2016 - Draft minutes supplied.
 - To address any questions of the meeting
- 13.2 Play Areas. To consider adoption of Norwich CCG code, via BDC - Voluntary code for smoke free play areas.
- 14. Media & Communications**
- 14.1 Committee meeting.
- To receive committee approval of the minutes from those members present at the meeting 23 May 2016 - Draft minutes supplied.
- 14.2 To consider committee Terms of Reference – draft supplied
- 15. Property, Policy & Resources**
- Property, Policy & Resources
- 15A.1 To consider renewal of NPLaw subscription at a cost of £400.00 (budget £450.00)
- Traffic Highways & Environment
- 15B.1 SAMS. To receive Data captured from last location –
- Location set 3.2. Data Low Road 28 April – 26 May
 - Location set 1. Data Middletons Lane 26 May – 23 June
- 16. Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
- 16.1 Nothing for meeting
- 17. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
- 17.1 To discuss matters the subject of planning application 20151770
Royal Norwich Golf Club, Drayton High Road, Hellesdon, NR6 5AH.
- 18. Exchange of information**
- 19. Time and Venue of next Council meeting on Tuesday 2 August 2016.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated *28 June 2016*

List of items of correspondence not circulated for PC meeting 5 July 2016

BDC notification planning enforcement May 16

NDR - informal update on rain, closures and speed limits

NCC – notification parish partnership scheme 17/18 to be dealt by P & R.

RTPI - Planning Conference for Councillors - Woodbridge - 15 July 2016

Letters and Cards from the public thanking the Chairman and all Councilors for Residents 90 years old party.

GNLP Call for Sites Processes.

LGRC Local Council Expo – 9 September – Droitwich Spa

BDC notice of Decision of Old Catton Neighborhood Development Plan.

SNAP Agenda for meeting 20 July. Minutes meeting 10 March. NOSCA's info. (Copied to all)