

## PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 2 August 2016 at 7pm in  
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,  
for the purpose of transacting the following business.

### AGENDA

#### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

#### WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – *Please contact the office should any item need clarification*)
  - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 5 July & 19 July 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)  
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
  - **Chairman**
  - **Clerk**
9. **Financial Matters**
  - 9.1 Verification of Vouchers
  - 9.2 Bank Reconciliation
  - 9.3 Approval of Accounts vouchers numbered Receipts 170 – ???/Payments 136 – ???
10. **General Matters**
  - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
  - 10.2 To consider adoption of HCC Business Plan Consolidation Document. Full document and precis report supplied in non-amended form.
11. **Activities**
  - 11.1 Residents Party(s).  
To consider approach in respect of established practice for Xmas events to include establishment of a working group.

12. **Planning**
  - 12.1 Committee meeting
    - To note meetings held 19 July & 2 August 2016
    - To address any questions of the meeting(s)
13. **Playing Fields, Amenities & Allotments**
  - 13.1 Nothing for meeting
14. **Media & Communications**
  - 14.1 Nothing for meeting
  - 14.2 To consider committee Terms of Reference – draft supplied
15. **Property, Policy & Resources**

Property, Policy & Resources

  - 15A.1 Nothing for meeting

Traffic Highways & Environment

  - 15B.1 SAMS. To receive Data captured from last location –
    - Location set 2. Data Reepham Road 23 June – 21 July
16. **Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
  - 16.1 Nothing for meeting
17. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
  - 17.1 To discuss matters the subject of planning application 20151770  
Royal Norwich Golf Club, Drayton High Road, Hellesdon, NR6 5AH.
  - 17.2 To discuss matters the subject of the sale of Horsford Manor
18. **Exchange of information**
19. **Time and Venue of next Council meeting on Tuesday 6 September 2016.**

## CLOSE

### Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

## THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

*Mrs Patricia Kirby* Clerk to the Council      dated *27 July 2016*

### List of items of correspondence not circulated for PC meeting 2 August 2016

BDC notification of adoption of Growth triangle Area Action Plan from 4 July  
 BDC notification of amendment to numbering scheme following split in units -  
 128 -132 Meadow Way. Premier Convenience now 128-130. Vacant unit 132 Meadow Way  
 Hopkins Homes Annual Review 2015