

PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 6 September 2016 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

Opening of tenders in regards to the groundwork for the Groundsman's Shed development.

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the meeting held on 2 August 2016 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures if available.**
6. **Report from County Councillor**
7. **Reports from District Councillors**
8. **Report from**
 - **Chairman**
9. **Financial Matters**
 - 9.1 Verification of Vouchers
 - 9.2 Bank Reconciliation – unable to produce to date.
 - 9.3 Approval of Accounts vouchers numbered Receipts 291 – 529/Payments 203 – 362
10. **General Matters**
 - 10.1 To note list of items of correspondence not circulated as detailed at the end of this agenda
 - 10.2 To consider proceeding with original design of gate for Arden Grove: received from Playing Fields, Amenities and Allotments Committee.
 - 10.3 To consider the formation of a Standing Committee for the Hellesdon Community Centre.
 - 10.4 Piano – repairs of chips to legs and cover, agree to pay estimate costs from Cookes Pianos.
 - 10.5 Hellesdon Community Centre Café update.

- 11. Activities**
11.1 Residents Party(s) Working Group. (Dates – 10 December 2016 Over 65's)
• Update from Working Group after mid-August meeting.
11.2 ANY OTHER ACTIVITY
- 12. Planning**
12.1 Committee meeting
• To note meeting held 6 September.
• To address any questions of the meeting.
- 13. Playing Fields, Amenities & Allotments**
13.1 Update on Mountfield Park.
13.2 Update on Play Area refurbishment at Hellesdon Recreation Ground.
13.3 Recommendations for procedure for allotment post and padlock.
13.4 For information: minutes of last meeting held 16 August 2016
- 14. Media & Communications**
14.1 To note minutes of meeting held on 22 August 2016 and decisions thereof.
- 15. Property, Policy & Resources**
Property, Policy & Resources
15A.1 Committee meeting
• To address any questions of the meeting
Traffic Highways & Environment
15B.1 SAMS. To receive Data captured from last location – Low Road, Hellesdon. Alterations to analysis of SAM data, requested by Sue Prutton, to be forthcoming at the October Full Council meeting due to ongoing staffing issues.
- 16. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms the details of the next meeting.**
- Staffing** - any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public
16.1 Actions from meeting held on 30 August 2016 and Extra Ordinary meeting held on 9 August 2016.
16.2 Staff update and other matters.
- 17. Other Matters**
17.1 To discuss matters the subject of planning application 20151770. Royal Norwich Golf Club, Drayton High Road, Hellesdon, NR6 5AH and solicitors visit.
17.2 To discuss matters the subject of the sale of Horsford Manor.
17.3 Acquisition of land
- 18. Exchange of information**
- 19. Time and Venue of next Council meeting on Tuesday 4 October 2016 at 7pm.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mrs Patricia Kirby Clerk to the Council dated *31 August 2016*

CPRE Norfolk – Pledge to oppose new housing targets.