

**Notice of Property Policy & Resources Committee meeting to be held on
Tuesday 31 May 2016 at 7.45pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

- 1. Nominations for and Election of Chairman**
- 2. Nominations for and Election of Vice Chairman**
- 3. Apologies and acceptance for absence**
- 4. Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
- 5. Nominations for and election of a representative to the Finance & Operations Working Group**
- 6. To consider and agree Scheme of Delegation Committee Terms of Reference for recommendation to full council – note amends to Record of Proceedings**
- 7. To set dates of committee ordinary meetings for the ensuing year – suggest**
Tues 20 September, Tues 22 November 2016, Tues 21 March 2017
- 8. Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
- 9. General Matters**
 - Property Policy & Resources**
 - 9.1 HCC. To consider the analysis document in respect of the first six month period of 'in house management' and to undertake a review of hire charges in line with results of market research including comparison of hire rates with other venues in the area.
 - Traffic Highways & Environment**
 - 9.2 Nothing for meeting
 - Property Policy & Resources General**
 - 9.3 To note the financial statement summarising the receipts and payments for January – March 2016 (final financial quarter) & the year to date is unavailable
- 10. Exchange of Information**
- 11. To confirm the date, time and venue of next meeting**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

Mrs Patricia Kirby Clerk to the Council dated 24 May 2016