

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
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**Notice of Playing Fields, Amenities & Allotments Committee meeting to be held on  
Monday 23 November 2015 at 7pm in  
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

## **AGENDA**

### **The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

## **WELCOME**

- 1. Apologies and acceptance for absence**
- 2. Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
- 3. Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)  
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
- 4. General Matters**
  - Allotments**
    - 4.1 To note ALG meeting held 1 October 2015
      - To consider recommendations from meeting to
        - accept revised Terms of Reference
        - to stop the formal plot inspections over the winter months (Nov – Feb incl)
      - To address any questions of the meeting
    - 4.2 To consider hire rates for the forthcoming financial year in respect of an allotment
    - 4.3 To consider 2016/2017 budget - draft to be supplied at meeting
    - Recreational**
      - 4.4 To consider hire rates for the forthcoming financial year in respect of recreational facilities
      - 4.5 To consider 2016/2017 budget - draft to be supplied at meeting
  - 5. Exchange of Information**
  - 6. To confirm the date, time and venue of next meeting - next ordinary meeting set for 16 February 2016**

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

Mrs Patricia Kirby Clerk to the Council dated 17 November 2015