

HELLESDON PARISH COUNCIL

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Minutes of the meeting of the Parish Council held on Tuesday 7 February 2017 at 7pm in Diamond Jubilee Lodge, Wood View Road, Hellesdon

The meeting started at 7.02pm

Present: Cllr. Gurney Cllr. Grady Cllr. Knowles Cllr. Buck
Cllr. King Cllr. Jones-Blackett Cllr. Attenborough Cllr. Britton
Cllr. Fahy Cllr. Prutton Cllr. Wright Cllr. Franklin
Cllr. Sear Cllr. Everett Cllr. Ghimire

Mr. Mark Knight – Council Administrator

Ms. Pamela Morgan Mr. David Southgate Mr. Regnier
Mr. and Mrs. Dudley Ms. Debbie Smith Mr. Howell

Welcome – Cllr. Gurney opened the meeting by welcoming all those present and immediately gave a full explanation on the disqualification of Cllr. Walsh due to non-attendance of meetings.

204. Apologies and acceptance for absence

Cllr. Walsh – no apologies received.

205. Declarations of Interest and Dispensations

Cllr. King	Hellesdon Youth Club and Hellesdon Historical Society
Cllr. Knowles	Hellesdon Community Choir
Cllr. Everett	Broadland District Council and Drayton Parish Council
Cllr. Buck	Broadland District Council, Hellesdon Historical Society and Hellesdon Youth Club
Cllr. Grady	Hellesdon Youth Club and Broadland District Council
Cllr. Gurney	Broadland District Council and Norfolk County Council

206. Minutes of the Last Meeting held on the 17th January 2017

The minutes of the 3rd January 2017 were agreed and signed as being a true record.

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- 207. Public Participation** (as permitted by Standing Order 3d & 5kxiii)
The meeting adjourned for public participation.

Mr. Dudley spoke at length about his dissatisfaction with having a booking cancelled for his dance group due to a double booking. Mr. Regnier also spoke in support of Mr. Dudley.

Mrs. Morgan spoke regarding the details of a letter recently received by the Parish office.

- 208. Report from Police to include Crime Figures**

These were circulated. Cllr. Knowles expressed a wish that the figures be compiled into a rolling monthly document which would make it easier to spot trends and spikes. The Council Administrator agreed that this could be done for the next meeting.

- 209. Report from County Councillor**

Cllr. Gurney gave a verbal report on County matters including her opposition to the cuts to the School Crossing Guard budget at Children's Services and reported that Kinsale School has now filled their vacancy.

Bernham Road would be closed for 13 weeks while essential works on the pavements and kerbs took place.

- 210. Report from District Councillors**

Cllr. Buck reported on the Grow Your Community events and informed the room that there would be a Community Fair in the Summer.

Cllr. Grady advised that there would be 330 new food waste bins for Hellesdon South-East.

- 211. Report from:**

Parish Council Chairman:

Cllr. Gurney reported that preparations for the end of year financial process had begun and would be available for the Annual Parish Meeting.

The Annual Parish Meeting has a date set for the 30 March 2017 and the Annual General Meeting has a date set for 2 May 2017.

It was also reported that the Groundsman's Hut has now completed and has been handed over.

Council Administrator:

The Council Administrator gave a written report on the activities of the office and ground staff.

- 212. Financial Matters**

212.1 Financial reports were agreed to be deferred to the March meeting due to migration to the new RBS software.

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The meeting was then adjourned for a break at 7.50pm until 8.05pm.

213. General Matters

213.1 These were noted.

213.2 Cllr. Gurney gave a verbal report on the proposed development at the Sweet Briar Estate. It was noted that the type of commercial outlets that were being encouraged were 'more of the same' and did not offer anything particularly new to the area. It was also noted that the development would bring in 60 to 90 more jobs for the area as well as £13m investment and improved traffic systems. More discussion will take place when the Parish Council received the full planning application in due course.

214. Activities

214.1 Nothing for the meeting.

215. Planning

215.1 These were noted.

216. Playing Fields, Allotments and Amenities

216.1 The completion documents for Mountfield Park are expected any day now from the Parish's solicitors. When they are received by the office they will be signed by Cllr. King and Cllr. Gurney at the next Full Parish Council meeting.

216.2 Much discussion was held over the possible inclusion of 'The Pod' in the new Children's Play Area, it was:

RESOLVED to not include 'The Pod' and to defer a decision on a suitable replacement to the Playing Fields, Allotments and Amenities Committee meeting on 21 February 2017.

216.3 Much discussion took place on the nature of the Tree Survey, it was:

RESOLVED to carry out the recommended works as quickly as possible.

217. Media and Communications

217.1 Cllr. Prutton gave a verbal report on the ongoing IT upgrades. The transfer to The Cloud is imminent after a satisfactory survey from BT Openreach and transfer to Office 365 would begin in the next week.

218. Property, Policy and Resources

218.1 The Council Administrator gave a brief verbal report on the nature of any snagging issues to the Groundsman's Hut and the progress the Grounds Staff have made on moving in.

218.2 These were noted.

219. Hellesdon Community Centre

219.1 These were noted.

219.2 The next meeting was set for 11th April 2017 at 7pm.

220. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

This was proposed and agreed by all.

221. Staffing

The Council Administrator, Cllr. Prutton, Cllr. Fahy and Cllr. Franklin left the room at 9.15pm

221.1 Cllr. Knowles gave a verbal report on ongoing staffing matters.

221.2 Cllr. Knowles gave a verbal report on the recent new Caretaker appointments.

221.3 These were noted.

The Council Administrator, Cllr. Prutton, Cllr. Fahy and Cllr. Franklin returned at 9.50pm

222. Exchange of information

Cllr. Prutton gave a verbal report on the SNAP meeting she attended on Spixworth.

Cllr. Gurney advised on the launch of the Wensum Trust and of a Cycle Project run by Caroline Baxter including local schools.

Cllr. Sear gave a verbal report on the recent Airport Consultative Committee, including details on the £10 travel fee, passengers numbers and new routes to Dublin.

Cllr. Knowles reported on the Hellesdon Community Choir contributing to the 1,000 voices on the last day of this year's Norfolk Show.

Cllr. Everett gave a verbal report on proposed Northern Distributor Road works on Hall Lane in Drayton commencing on 27th February 2017 which will affect Reepham Road and Hall Lane junction.

223. Date, Time and Venue of next Council meeting

This was agreed for 7th March 2017 at 7pm at Diamond Jubilee Lodge.

Meeting Closed at 9.55pm