

HELLESDON PARISH COUNCIL

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Minutes of the meeting of the Parish Council held on Tuesday 7th March 2017 at 7pm in Diamond Jubilee Lodge, Wood View Road, Hellesdon

The meeting started at 7.00pm

Present: Cllr. Gurney Cllr. Grady Cllr. Knowles Cllr. Prutton Cllr. Buck
Cllr. Jones-Blackett Cllr. Franklin Cllr. Wright Cllr. Sear
Cllr. King Cllr. Fahy Cllr. Everett Cllr. Britton

Mr. Mark Knight – Council Administrator

In attendance: Mr David Southgate (Meadow Way Chapel) and Cllr. Tony Adams (Broadland District Council).

224. Apologies and acceptance for absence

Apologies were received from Cllr. Ghimire and Cllr. Attenborough.

225. Declarations of Interest and Dispensations

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| Cllr. King | Hellesdon Youth Club and Hellesdon Historical Society |
| Cllr. Knowles | Hellesdon Community Choir |
| Cllr. Everett | Broadland District Council and Drayton Parish Council |
| Cllr. Buck | Broadland District Council, Hellesdon Historical Society and Hellesdon Youth Club |
| Cllr. Grady | Hellesdon Youth Club and Broadland District Council |
| Cllr. Gurney | Broadland District Council and Norfolk County Council |

226. Minutes of the Last Meeting held on the 7th February 2017

The minutes of the 7th February 2017 were agreed and signed as being a true record.

227. Public Participation (as permitted by Standing Order 3d & 5kxiii)

The meeting adjourned for public participation.

There was nothing for this meeting from those in attendance.

228. Report from Police to include Crime Figures

These were presented in a new format and noted by those present.

229. Report from County Councillor

Cllr. Gurney gave a verbal report. It was noted that there had been some complaints regarding the road works on Bernham Road due to the commencement date being brought forward. Cllr. Gurney is also in the process of talking to First Bus to try and source alternative routes whilst work is in process.

Heather Avenue School has now been transferred to an acadamey.

Hellesdon High School has opened a new half-way house to deal with pupils who have been excluded.

230. Report from District Councillors

Standing Orders were suspended to allow Cllr. Adams to talk in his capacity as a Broadland District Councillor.

Cllr. Adams gave a verbal report on the road closures which will affect the Parish in the ongoing Northern Distributor Road construction; specifically that Drayton Lane South would be closed from 20th March until 5th May 2017 with diversions taking traffic directly down the Reepham Road.

Cllr. Adams also gave a verbal report on the upcoming construction of one hundred new homes on the border of Hellesdon and the effect of children choosing Hellesdon schools over Drayton schools.

Cllr. Gurney gave a verbal report on site allocation proposals concerning Drayton Farms and informed the council that herself and Cllr. Grady would be meeting with Nigel Handley the Farm Manager. Much discussion was had over the implications of the Northern Distributor Road construction process.

Standing orders were then reinstated.

Cllr. Buck gave a verbal report on local youth projects, specifically an invitation from Hellesdon High School to councilors to come in to explain what being a councilor involves to the pupils. Also, the Grow Your Community project is starting some new projects in conjunction with Sally Hoare.

Cllr. Grady gave a verbal report on traffic matters concerning Links Avenue and the surrounding area.

231. Report from:

Parish Council Chairman:

Cllr. Gurney gave a verbal report on the tree on the Bowling Green which came down in

the recent storms and repair work currently underway. Also the Hellesdon Awards evening has been scheduled for the 28th April 2017 with all councilors invited. The Groundsman's Hut is now complete with just building control to sign off and a new pressure washer is needed after the current model broke down.

7.45 – Cllr. Adams left the room.

Council Administrator:

The Council Administrator gave a written report on the current situation in the Parish Council offices and a run down on workloads, progress on projects and achievements.

232. Financial Matters

232.1 This was noted.

232.2 This was noted.

232.3 This was noted.

232.4

i) This was agreed to be rescheduled to the April Full Parish Meeting.

ii) This was agreed to be rescheduled to the April Full Parish Meeting.

iii) This was agreed to be rescheduled to the April Full Parish Meeting.

The meeting then stopped for a break between 8.05pm and 8.20pm.

233. General Matters

233.1 These were noted. It was also agreed that the NALC newsletters be sent directly to councilors and not added to the list of non-circulated items.

233.2 A robust discussion was had on whether or not to accept Broadland District Council's proposal to consult on whether or not Hellesdon Parish Council will adopt and maintain all footway lighting in the Parish. It was unanimously RESOLVED to send the following response to Broadland District Council.

That Hellesdon Parish Council will not adopt, nor take responsibility for management, costs regarding energy or existing and/or ongoing maintenance of the existing footway lighting in the Parish that is currently managed by Broadland District Council and recharged through a special expense, nor will Hellesdon Parish Council adopt maintain or pay the energy costs for footway lights on new developments.

As a result of this resolution, Hellesdon Parish Council will not enter into discussions, negotiations or consultations with Broadland District Council regarding a transition of the full responsibility for the existing footway lighting in the Parish, nor any discussion or consultation or negotiation regarding the provision of footway lighting on new developments, as Hellesdon Parish Council will not maintain or adopt footway lighting on new developments.

233.3 This was **RESOLVED** unanimously.

233.4 This was **RESOLVED** unanimously.

234. Activities

234.1 Nothing for the meeting.

235. Planning

235.1 These minutes were noted.

236. Playing Fields, Allotments and Amenities

236.1 A discussion was held on the signing of the completion documents it was **RESOLVED** to sign the documents on the condition that Tree Protection Orders were applied for on the three trees which back onto the houses on Coronation Close. Cllr. Gurney and Cllr. King signed the documents witnessed by the Council Administrator.

236.2 Cllr. King gave a verbal report on the completion of the Children's Play Area it was announced that there would be an official opening on the weekend of the 8th and 9th of April 2017 with an official press release sent to the Eastern Daily Press and Just Hellesdon with an article in The Grapevine due to be published in late May.

236.3 This was **RESOLVED** to be deferred until the September Playing Fields, Allotments and Amenities committee meeting.

236.4 These minutes were noted.

237. Media and Communications

237.1 It was noted that the details of the update of the new IT provider had already been covered in the Council Administrator's written report.

237.2 These minutes were noted.

237.3 Cllr. Prutton gave a verbal report and it was agreed in principle that support would be given for the use of the Community Centre car park for the drop off and pick up during the 'school run' period – subject to capacity issues.

238. Property, Policy and Resources

238.1 Nothing for the meeting.

239. Hellesdon Community Centre

239.1 It was **RESOLVED** to open the Community Centre on a trial three month period on a Sunday to see if suitable groups or parties can be found to fill the space left by the cancellation of a long term hirer.

240. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

This was proposed and agreed by all.

241. Staffing

241.1 Cllr. Knowles gave a verbal report on the current staffing matters.

242. Exchange of information

Cllr. Prutton made an appeal for more information and articles from councilors be submitted to the Council Administrator for inclusion in The Grapevine.

Cllr. Knowles announced that the Hellesdon Community Choir would be performing at Arden Grove School on Friday 10th March 2017.

Cllr. Jones-Blackett voiced his concerns over a recent article in the Norwich Evening News concerning the Hellesdon Carnival and another councilor. The councilor concerned apologized.

Cllr. Buck informed the council regarding the Grow Your Community activities such as a Summer Fair possibly to be held at Hellesdon Community Centre on 22 July 2017. It was agreed to add this as an agenda item for the next Full Parish Council meeting for further discussion.

243. Date, Time and Venue of next Council meeting

Tuesday 4th April 2017 at 7pm at Diamond Jubilee Lodge.

Meeting Closed at 10.06pm.