

HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Minutes of the meeting of the Parish Council held on Tuesday 1 March 2016 at 7pm in Diamond Jubilee Lodge, Wood View Road, Hellesdon

PRESENT

Mrs S Gurney - Chairman

Mr A Adams Mrs D Attenborough Mr G Britton Mr D Buck

Mr G Everett Mrs U Franklin Mr R Grady Mr D Ghimire Mr N Hopkins

Mr D Jones-Blackett Mr D King Mr J Knowles Mrs S Prutton

Mr M Walsh Miss J Wright

Mrs P Kirby – Clerk to the Council

IN ATTENDANCE

Miss Tracy Whellams – HPC Clerical Support Officer
1 member of the public

Cllr Gurney opened the meeting, welcomed those present and stated in accordance with standing order 10xviii, 3 additional items of an urgent matter would be included in the meeting. They are all of a confidential nature and will therefore propose to exclude the press and public after item 16.1 and if agreed will deal as item 17.1 17.2 17.3 and they will be considered after the item that confirms details of the next meeting.

Noted.

218. Absence and Apologies for absence

All members present

219. Declarations of Interest and Dispensations

In respect of the minutes, reaffirmation of previous declarations from those present who declared an interest at the last meeting.

Cllr Adams. Any matters relating to Norfolk County Council & Broadland District Council
Non pecuniary interest – Norfolk County Councillor Drayton & Horsford & Broadland District Councillor.

Cllr Grady. Any matters relating to Broadland District Council.

Non pecuniary interest – Broadland District Councillor.

Cllr Gurney. Any matters relating to Norfolk County Council & Broadland District Council
Non pecuniary interest – Norfolk County Councillor Hellesdon Division & Broadland District Councillor.

Cllr Buck. Any matters relating to Broadland District Council

Non pecuniary interest – Broadland District Councillor.

Cllr Everett. Any matters relating to Drayton Parish Council & Broadland District Council
Non pecuniary interest – Drayton Parish Councillor & Broadland District Councillor.

Dispensations. The Clerk to the Council had received written request and granted dispensation for the remaining term of office to Cllr D Ghimire to discuss financial matters appertaining to the setting of the parish precept:

220. Minutes of the meetings held on 26 January 2016 and 2 February

Minutes 26 January 2016. The Minutes, having previously been circulated, were approved and signed by the Chairman as a correct record.

Minutes 2 February 2016. The Minutes, having previously been circulated, were approved and signed by the Chairman as a correct record subject to inclusion to minute 199 of a declared interest for Graham Everett: Any matters relating to Drayton Parish Council and Broadland District Council.

Non pecuniary interest – Broadland District Council and Chair of Drayton Parish Council.

221. Public Participation

No representations made.

222. Report from Police to include Parish Crime Figures

No police in attendance, apologies had been received. Crime figures noted. The next SNAP meeting was noted for 10 March 2016 at 7pm in the Diamond Jubilee Lodge.

223. Report from County Councillor

Cllr Gurney gave verbal report.

Posts in Cottinghams Drive which this council had approved at last month's meeting to joint fund are to be fully funded by NCC and will be installed asap.

224. Report from District Councillors

Hellesdon South East

Cllr Adams - Broadland District Council have a nil increase in precept

Cllr Grady – nothing to report.

Hellesdon North West

Cllr Gurney - BDC is looking at ways to increase the food waste provision in Hellesdon and she is lobbying for this

Cllr Buck – nothing to report.

225. Report from Chairman/Clerk

Cllr Gurney gave a verbal report

- attended HCC on Sunday 21 February due to the hirers' concern of the upright piano thought to be missing. This was in a different room due to use the previous evening.
- Neighbourhood Plan. A further meeting had taken place which was attended by the full compliment of those who had initially indicated an interest. This was noted by the facilitators who had not experienced a stable attendance. She encouraged members to identify buildings of special importance which could benefit from being identified in the plan.
- attended a Dementia Café in HCC on 15 February at the invitation of the organisers.

Written report from Clerk was noted. She stressed the recent IT problems have had a major impact on the office and problems are continuing. Much discussion took place. It was agreed a meeting with the providers would be beneficial and should be arranged in order to ascertain problems and how to avoid such in the future. Cllrs Knowles, Prutton & King and the clerk to attend. Office to arrange.

226. Financial Matters

9.1 – Verification of Vouchers. Signatories confirmed the check and verification.

9.2 – Bank Reconciliation. The Chairman confirmed the bank reconciliation for January.

9.3 – Approval of Accounts.

RESOLVED to accept income of £1,984.39 and expenditure of £52,825.41 with petty cash payments of £71.01.

227. General Matters

10.1 – Correspondence not circulated was noted. Cllr Gurney encouraged attendance to the NDR exhibition at the community centre on March 7th.

10.2 – Civic Awards Judging Panel.

RESOLVED Cllrs Gurney, Grady, King, Wright, Ghimire, and Franklin. The next edition of the Grapevine to invite nominations.

10.3 – Hire of recreation ground – Questions have been asked of the enquirer. However no response yet received. Much discussion took place.

RESOLVED to reject the request.

10.4 – Invitation for up to 3 representatives to NDR Local Authority Forum 17 March. Cllrs Wright, King, Prutton and Hopkins wished to attend. It was agreed to request attendance of all four.

228. Activities

11.1 – Residents Party(s) Working Group. Nothing for meeting.

Cllr Adams left the meeting at 7.51pm to attend Felthorpe PC meeting. To return.

11.2 – HM Queen 90th Birthday Celebration Working Group.

Meeting held 18 February 2016 was noted and the Chairman gave a briefing on the two proposals. The representative from the church did not attend and therefore no opportunity to move forward with joint proposals, however the church has prepared an advert for the next Grapevine in respect of a picnic and service it will hold on the Sunday. The two proposals are

1. A community concert to be held on Saturday 11 June and Cllr Knowles had indicated a running order for the evening. An advert will appear in the Grapevine which would promote the event and allow for ticket application.
2. A tea party for residents celebrating their 90th birthday this year. This would give an opportunity for such residents to join Councilors in The Chamber on the afternoon of Friday 10 June. Again the Grapevine would carry an article for an approach to be made to attend.

Terms of Reference. The document catered for the two events as proposed.

RESOLVED to accept. Funding for the events from The Good Causes for Hellesdon Fund and a retiring collection after the concert split 50% to church and 50% to a 'To be confirmed' charity.

Meeting was adjourned for a comfort and refreshment break at 8.03 pm and reconvened at 8.20 pm.

Cllr Adams rejoined the meeting.

229. Planning

12.1 – Meeting held on 16 February & 1 March 2016 noted. The CTD application was considered 16 February. A resident of Waldemar Avenue had attended this evening to discuss the application indicating Cllr Gurney had advised consideration was tonight. This was not the case as Cllr Gurney recalled handing the relevant meeting agenda to the resident.

Questions. None received.

12.2 – BDC site allocations DPD. Noted.

230. Playing Fields, Amenities' & Allotments

13.1 – Next meeting set for 15 March at 8pm preceded by a hirers meeting at 7pm.

231. Media & Communications

14.1 – Meeting held 8 February 2016 was noted.

Approval of minutes. The minutes having previously been circulated were approved and signed by the committee chairman as a correct record subject to noting Cllr Gurney was in attendance.

Questions: None

It was noted that the website is live and content will be continually updated

232. Property, Policy & Resources

Property, Policy & Resources

15A.1 – Meeting held 15 February 2016 was noted.

Approval of minutes. The minutes having previously been circulated were approved and signed by the committee chairman as a correct record

Questions. None.

Recommendation in respect of Statement of Internal Control & Review of Effectiveness.

RESOLVED to accept

Traffic Highways & Environment

15B.1 – SAMS. Data unavailable noted.

15B.2 – Traffic volumes in Hercules Road. Cllr Prutton reiterated her written report. She will ask PC Dye to consider a token attendance in the area. Blocking it off isn't a viable option as the residents were not happy. There are many diverse views on the matter making it difficult to resolve.

233. Staffing

16.1 – Meeting held 18 February 2016 was noted.

Approval of minutes. The minutes having previously been circulated were approved and signed by the committee chairman as a correct record

The recruitment had been successful and Cllr Gurney subsequently introduced Miss Tracy Whellams – Clerical Support Officer.

234. Exclusion of Press & Public

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items as advised in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and that this business to be discussed after the agenda item which confirms the details of the next meeting.

235. Exchange of Information

Cllr Buck - youth club is achieving success in attendance.

236. Date Time and Venue of next meeting

The next meeting would be held in **The Council Chamber, Diamond Jubilee Lodge on Tuesday 5 April 2016 at 7pm.**

The meeting closed to press and public at 8.52pm.

Confidential item

The Chairman stated that as agreed, the identified agenda items to be discussed as a confidential item.

237. Confidential matters

17.1 – Blue Sky Thinking Working Group. The Chairman briefed on meeting held 23 February in respect of the medium and long term strategy for HCC and all provision on site. Much discussion took place.

RESOLVED to engage DJ Designs to look at the site as a whole to investigate current provision of community facilities.

17.2 – Horsford Manor. Cllr Adams briefed members on information he had become aware of in his capacity as County Councillor. Much discussion took place. It was agreed in principle to explore the possibility of acquiring this site. Cllr Gurney, to approach BDC planning officer with regard to arranging discussion with the developers of the golf course in this respect. Cllr Walsh and Cllr King and the clerk to attend any arranged meeting. However it was with agreement to pursue the site with or without a third party.

17.3 – Hellesdon Parish Council Carnival. Cllr Gurney referred to a recent article in the EDP and invited Cllr Jones-Blackett to explain to members the statement he had made, with particular reference to the disagreement with the council as she had no knowledge of any disagreement. Much discussion took place. Members were reminded of the adopted Media Relations Policy which must be followed in every respect.

Meeting closed at 9.51pm