

# HELLESDON PARISH COUNCIL

Minutes of the meeting of the Property Policy & Resources Committee held on  
Monday 15 February 2016 at 7pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

## **PRESENT**

Mrs S Gurney – Chairman

Mr A Adams

Mr R Grady

Mr N Hopkins

Mr D King

Mrs S Prutton

Mr M Walsh

Mrs P Kirby – Clerk to the Council

## **IN ATTENDANCE**

No other attendees

**Cllr Gurney opened the meeting and welcomed those present.**

### **1. Absence and Apologies for absence**

All members present

### **2. Declarations of Interests and Dispensations**

Declarations of Interest. None received.

Dispensations. None requested.

### **3. Minutes of the meeting held 21 December 2015 & 19 January 2016**

The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record.

### **4. Public Participation**

No attendees

### **5. General Matters**

*Property Policy & Resources*

5.1 – Procurement & design of Grounds new sectional building. The Chairman advised due to clarification purposes an amended quotation had been received which now includes an indicative cost for the build. The total project cost was approximately £60,000.00 net. with a completion of mid-September. However questions had been asked in respect of internal requirements.

**RESOLVED** to engage DJ Designs on the terms received and to delegate to the Clerk in conjunction with the Chairman the authority to

- identify the internal requirements in liaison with the head grounds man
- to engage third party and or specialist consultant costs required to fulfil the project

**Cllr Walsh left the meeting at 7.30pm**

5.2 – Donation to Age UK Norfolk.

**RESOLVED** to decline

*Traffic, Highways & Environment*

5.3 – Nothing for the meeting.

*Property Policy & Resources General*

5.4 – Revenue Expenditure & accounts summary. The monthly identified expenditure and the reports for the period October to December and April to December were noted.

5.5 – Statement of Internal Control & Review of Effectiveness. The presented document was considered and reviewed as appropriate. It was agreed to

**RECOMMEND** to full council acceptance of the Statement.

## **6. Exchange of information**

The Chairman advised that

- following the last council meeting
  - NCC highways are now to fully fund the posts installation on Cottinghams Drive
  - The bus stop sign and hard standing on Raymond Road has been placed onto the forward plan for stop improvements
- NCC will be asked to address the problem of buses having to mount the path on turning into Middletons Lane from Cromer Road.

## **7. Date time and venue of the next meeting**

It was agreed the next ordinary meeting would be set at the **First Meeting of the Council** in May in accordance with Standing Order 5kxi

**The meeting closed at 8.13pm.**