

# **HELLESDON PARISH COUNCIL**

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the reconvened meeting (from 15<sup>th</sup> December 2016) of the Property Policy & Resources Committee held on  
Friday 30 December 2016 at 9.00a.m. in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

## **PRESENT**

Mrs S Gurney – Chairman

Mr D Ghimire      Mr R Grady      Mr J Knowles      Mrs S Prutton

Mrs M Anderson-Dungar – Locum Clerk

## **IN ATTENDANCE**

Mr Gavin Ellis – Finance Officer

Mr Kevin Sage – Head Groundsman (part meeting only)

Cllr Gurney welcomed those present. Cllr King was absent.

### **1. Budget for 2017/18**

The Chairman tabled copies of the updated budget and led the ensuing detailed discussion. A verbal report would be given to the 3 January 2017 Full Council meeting and Councillors provided with copies of the proposed budget for consideration at an Extra-ordinary Meeting on 17 January 2017.

Cllr Ghimire joined the meeting at 9.25a.m. and left at 1.05p.m.  
Cllr Grady left the meeting at 12 noon.

Mr Kevin Sage was asked to join the meeting for the discussion on grounds related matters. His knowledge and input was most valuable and thanks were recorded to him.

### **2. Recommendations to Full Council**

The following RECOMMENDATIONS were made:

- Grapevine – 3 issues instead of 4 per year had been agreed. Printing costs would remain the same. Quotes had been obtained for distribution, with a local company favoured at a cost of £465 per issue, total £1395p.a.
- Pest control estimated costs at £950p.a. Write to all allotment holders to make them aware of the situation and discuss with them and HAHA that if pest control was a necessity, then this should initially be charged to the allotment holders in the same way as water charges and then

Approved.....

Date.....

assimilated into the rent. This would be effective from September 2018 since a year's notice was required.

- Pitch fees – increase junior team hire charges from £25 to £35pa.
- Floodlighting costs increased from £3 to £5 per session
- Netball to increase from £20 to £21 for winter floodlit games and £15 to £16 for summer games (these costs inclusive of VAT)
- Overall number of dog waste bins to be reduced from 16 to 12, including Mountfield Park, and the cost per bin per empty to be checked with Broadland District Council (current cost £3.75 per bin per weekly empty)
- Community Centre costs to be separated out, therefore more discussion and analysis was required.
- Increase in training budget to ensure that all staff were up to date with relevant training, in particular mandatory machinery training for grounds staff.
- Investigate lease possibilities for replacement – and possibly – larger van

The meeting adjourned at 1.05p.m. and re-convened at 2.45p.m. to summarise points, and closed at 2.55p.m.

Approved.....

Date.....