

# HELLEDON PARISH COUNCIL

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on Monday 14 September 2015 at 7pm in Diamond Jubilee Lodge, Hellesdon

## PRESENT

Miss J Wright– Chairman

Mrs D Attenborough    Mr N Hopkins    Mr D Jones-Blackett    Mr J Knowles    Mrs S Prutton

Mr J Hall – Deputy Clerk to the Council

## IN ATTENDANCE

5 members of the general public

**Cllr Wright opened the meeting and welcomed those present. Three additional urgent items were agreed to be added to the agenda and would be dealt with after agenda item 4.3.**

### 1. Absence and Apologies for Absence

All members were present.

### 2. Declarations of Interest

None declared.

### 3. Public Participation

Representations were made in respect of hedging cutting and water usage on the allotment site. The Deputy Clerk advised that the hedge was due to be cut shortly.

### 4. General Matters

4.1– To consider budget items for 2015/16

Recreational Ground

- Plant 3/5 trees on bumpy ground
- Replace roses in driveway

Meadow Way

- Fifth phase of landscaping project to include purchase of trees/shrubs and bench.

**RESOLVED** to proceed with the above items.

- Replace tennis nets and stands

**Recommendation** to full council to agree to purchase of tennis nets and stands at a cost of £3822. Budget figure £3820.

4.2 – Replacement of path surfacing of original allotment site.

Much discussion took place. This budget item was removed from the 2015/16 budget but consideration was given to using capital monies to undertake the work. A quote had been received from the contractors who undertook the allotment extension work and based on their agreed scheduled of rates this amount to £26.95 per square metre. The allotment site has 706 square metres that require resurfacing.

**Recommendation** to full council that capital monies is used to undertake the work.

4.3 – ALG meeting 30 July 2015. Noted. The Deputy Clerk updated members in regard to the issue of installing a water timer. The Water Regulations 1999 do make the installation difficult and costly. It was noted that the purchase of a rotavator was on the agenda for tonight's meeting which if agreed will help the council keep vacant plots in check.

4.4 – To consider request from tenant to keep chickens on allotment plot.

The Deputy Clerk advised that allotment rule 4.18 states that a trial period must be entered in to for the keeping of livestock on a plot. There is a statutory requirement to grant the keeping of livestock. Much discussion took place concerning the planning permissions granted to the council at the commencement of the allotment site. It was agreed that the Deputy Clerk would investigate with BDC the planning permission granted before the trial period could begin.

4.5 – To consider issuing Notice to Quit to tenant.

**RESOLVED** to issue Notice to Quit giving tenant one month's notice.

4.6 – To consider purchase of rotavator for tractor.

Three quotes had been received. **Recommendation** to full council to purchase Tomlin CS 185cm PTO rotavator at a cost of £2585. Budget figure £2500.

## **5. Exchange of Information**

Cllr Wright expressed concerns at the condition of the fence alongside the exit driveway at the Community Centre. It is beginning to bow in places and requires attention.

## **6. Date of next meeting**

The next schedule meeting is due **20 October 2015** at 7pm in **Diamond Jubilee Lodge**.

**Meeting closed 8.05pm**