

## HELLEDON PARISH COUNCIL

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on Tuesday 27 May 2015 at 8pm in Diamond Jubilee Lodge, Hellesdon

### **PRESENT**

Miss J Wright – Chairman

Mrs D Attenborough Mr N Hopkins Mr D Jones Blackett Mr J Knowles Mrs S Prutton

Mr J Hall (Deputy Parish Clerk)

### **IN ATTENDANCE**

None

Cllr Wright duly opened the meeting and welcomed those present and accepted nominations for chairman.

#### **1. Nominations for and Election of Chairman**

Cllr Wright was nominated and was happy to hold this position.

**RESOLVED** Miss J Wright holds the position of Chairman

#### **2. Nominations for and election of Vice Chairman if required**

Cllr Jones Blackett was nominated and was happy to hold this position.

**RESOLVED** Mr Des Jones Blackett holds the position of Vice Chairman.

#### **3. Apologies and acceptance for absence**

All members present.

#### **4. Declarations of interest and Dispensations**

Cllr Jones Blackett – Property Owner.

Non pecuniary interest – Property backs on to recreational ground.

#### **5. Election of a representative to the Finance and Operations Working Group**

Cllr Attenborough was nominated and was happy to hold this position.

**RESOLVED** Mrs D Attenborough is the representative of the Playing Fields, Amenities and Allotments committee for the Finance & Operations Working Group. This was accepted by Cllr Attenborough.

#### **6. Terms of Reference for recommendation to full council .**

Terms of reference document had been previously circulated and it was agreed to

**Recommend** document to the next full council meeting for approval.

## **7. Nominations for and election of members to Groups – Allotment Liaison Group**

Cllrs Jones Blackett and Wright were nominated for the group and were happy to hold the position.

**RESOLVED** Cllrs Jones Blackett and Wright are the representatives of the Playing Fields, Amenities and Allotments committee for the Allotment Liaison Group. This was accepted by Cllrs Jones Blackett & Wright.

## **8. Dates of committee meetings for the ensuing year**

It was agreed to meet on 18 August 2015, 20 October 2015, and 16 February 2015.

## **9 Public Participation**

### **10 General Matters**

Allotments

10.1 Working group meeting held 30 April 2015 noted.

Questions: none

Recommendations: Judging for best kept allotment competition. The Deputy Clerk outlined the basis for judging and it was noted that half plot tenants are not at an advantage. It was agreed to provide further detail to tenants regarding the criteria used for judging.

Water Supply Timer. The Deputy Clerk explained the issues around fitting such a device. Logistically it would be difficult to achieve without incurring excessive costs. Recent water bills have not indicated an excessive amount of usage. It was agreed to monitor usage and revisit issue if problems arose.

10.2 Rule breach 4.21 – report supplied. Given the additional information now available following the initial resolution it was **RESOLVED** not to pursue any further action against those tenants that had breach the rule. It was agreed that rule 4.21 needs to be updated to ensure that the hedge has an opportunity to establish quickly.

### **11 Exchange of Information**

Cllr Hopkins raised the issue concerning the two holes that had been cut into the chainlink fence on the leased land off Arden Grove. The Deputy Clerk advised that the Clerk was in contact with the landlord in respect of remedial action.

### **12. Date, time and venue of next meeting**

It was agreed to meet next **Tuesday 18 August 2014** at 7pm Council Chamber, Diamond Jubilee Lodge.

**Meeting closed 9.09pm**