

HELLEDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on Tuesday
18th October 2016 at 7.15pm in Diamond Jubilee Lodge, Hellesdon

PRESENT

Mr D King - Chairman

Mrs D Attenborough

Mr J Knowles

Mrs Kate Leggett (taking minutes)

Cllr King opened the meeting welcomed those present.

1. Absence and Apologies for absence

D. Jones-Blackett – apologies received

D. Ghimire – apologies received

J. Wright – No apologies received

2. Declarations of Interests and Dispensations

No declarations or dispensations

3. Minutes of the last meeting

Minutes of the last meeting were agreed

4. Public Participation (as permitted by Standing orders 3d and 5kxiii)

No public were in attendance

5. General Matters

5.1 An update was given on the new proposed playground equipment and the two options were discussed.

Proposed to engage Kompan

Seconded

Agreed

5.2 An update was given regarding the allotment meeting that Cllr Knowles had attended with Mr Sage. Cllr Knowles stated that Kevin and Rosemary Marshall had been very helpful. It was discussed about having a marketing campaign for the allotments in general as it was a concern that we had a lot of vacant plots at the moment. It was thought that an article may be able to go into the Grapevine.

Signed

Cllr Knowles took the committee through his report which highlighted 4 points regarding the allotments.

1. Grab rails on the allotment toilets. **Proposed to action. Seconded and agreed.**
2. Quote for moving the chemical store to an outside facility. **Proposed to get two quotes for this work. Seconded and agreed.**
3. Emergency system in case of medical, accidental, operational or emergency situation. **Proposed to refer item to staffing committee for further discussion.**
4. Provision of raised beds for disabled allotment users. **Proposed to speak to the grounds staff about the viability of this provision and to discuss a concern over the gravel driveway for disabled users Seconded and agreed.**

5.3 Discussion on progress of Mountfield Park. Cllr King took the committee through the current situation. The solicitor had been instructed to complete on the Park and it was thought that Mountfield would come under our jurisdiction within 3 to 4 weeks.

5.4 Cllr King gave the committee an update on a meeting that took place earlier in day with a resident of Eversley Road regarding children's provisions in the area. Ore information will be given at a later date.

6. Exchange of Information

None

7. To confirm the date, time and venue of next meeting

Next meeting will take place on Tuesday 17th January 2017, 7.15pm in the Council chamber.

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

Item brought to the attention of the committee and discussed under a Health and Safety issue. Work to be completed in the Community Centre.

**Proposed to accept Contract Electrical
Seconded and agreed.**

Signed