

**Minutes of Meeting of Hellesdon Parish Council
held on Tuesday 1 August 2017
in Hellesdon Community Centre, Wood View Road, Hellesdon, at 7.30p.m.**

PRESENT:

Cllr S Gurney (Chairman)

Cllr D Attenborough

Cllr G Britton

Cllr D Buck

Cllr G Everett

Cllr D Fahy

Cllr U Franklin

Cllr M Fulcher

Cllr R Grady

Cllr D Jones-Blackett

Cllr D King

Cllr J Knowles

Cllr R Sear

Cllr J Wright

Mrs M Anderson-Dungar – Locum Clerk

WELCOME

The Chairman welcomed Councillors and 15 members of the public including Cllr A Adams (Horsford) and Luke Powell from the Press.

050. Apologies and acceptance for absence

Apologies were received and accepted from Cllrs Ghimire and Prutton

051. Declarations of Interest and Dispensations

Cllr Buck – Broadland District Council, Hellesdon Youth Club, Hellesdon Community History

Cllr Gurney – Broadland District Council, Norfolk County Council, and nearby resident to Norwich Airport

Cllr Grady – Broadland District Council, Hellesdon Youth Club

Cllr King – Hellesdon Community History

Cllr Everett – Broadland District Council, Chairman of Drayton Parish Council

Cllr Knowles – Hellesdon Community Choir, nearby resident to Norwich Airport

Cllr Fulcher – nearby resident to Norwich Airport

052. Minutes of the Parish Council Meeting held on 6th June 2017

Minutes had been circulated; Cllr King asked that “South Norfolk Council” be deleted from his declared interests. The Chairman proposed acceptance of the Minutes with this amendment, seconded by Cllr Grady, and **AGREED**.

15

Approved.....

Date.....

053. Public Participation

The Chairman invited members of the public to speak on items other than the airport plan.

Mrs Overy - cycle racks outside local businesses. Cllr Fahy acknowledged this request on behalf of the Co-op, and contact would be made with Dixons.

Mr Howell – DDA compliant pad on Coppice Avenue to assist people getting on and off buses. The Chairman advised that this was on the current list of Highway Works, also that the Parish Council would consider Coppice Avenue for a further bus shelter under a future round of the Parish Partnerships Scheme.

Mr Godfrey – 1 points related to parks and open spaces:

- Interpretation of “dusk” as a closing time – what exactly did this mean and how could all parks be closed at the same time. Could parks stay open longer and signs state actual opening and closing times.*
- Land at Reepham Road, accessed officially by the TROD and the permissive path at the top of Bush Road, plus an unofficial gateway at the rear of houses on Sadler Road – there was no parking on this site.*

Mr Wells – is the new recreation area policed, as young children hang off the fences and adults have using the swings. What was the position regarding the Council’s public liability insurance in the event of a claim resulting from in appropriate usage?

Mr Clayton – parking on Bush Road and other all roads near to the Airport by people catching flights. Norwich City Council had solved issues in other areas by use of yellow lines. Acquisition of the park and ride site. Online advertising of off-street parking.

The Chairman and Councillors responded as follows:

Park opening times – Hellesdon will grow significantly over the next 10 to 20 years, with additional responsibilities in terms of recreational space and its management. Opening/closing times need to correlate to shift patterns in the community centre, and the Staffing Committee would be reviewing this in the autumn following the recent acquisition of Mountfield Park. Staggered opening times would not necessarily find favour with residents. It was reiterated that the Council had a responsibility to ensure that all sites were secure at night. The Council had also received complaints from residents about problems caused to adults and children by irresponsible dog owners who had allowed dogs off leads in the parks.

Inappropriate use of equipment – the areas were not policed as such, the Council relied on responsible usage and the caretakers would speak to anyone they considered was behaving irresponsibly. With regard to insurance, the

Council has public liability insurance; claims had been made in the past, but were supported in the Council's favour by CCTV evidence, viewed in the correct manner by a licensed company.

The land at Reepham Road was rented by the Council from Drayton Farms, and parking was not part of the agreement. The land was designated as HEL2 for formal and future recreational use, and the Council had rented part with the intention to acquire the whole site at a future date, to ensure the adequacy of recreational space in line with playing fields recommended standards, although this was not mandatory. However, Drayton Farms had submitted the land, plus the allotment sites, for consideration as future housing development land. This would be the subject of public consultation later this year. Allocation for formal and informal recreational use was also made under the application for the Gold Course site, but only after protracted and difficult negotiations. The Council had begun informal negotiations with Jarrolds around their – now closed – social club site at Heath Crescent. Hellesdon Parish was small in area, but densely populated, so the Parish Council had to find creative and worthwhile solutions for the benefit of residents, and this might in the future include partnerships with neighbouring parishes for the acquisition of land outside the parish boundary.

Parking by airport users – yellow lines with waiting restrictions would need support from residents as visitors to properties would be affected by not being able to park on the road. The Highways Engineer had advised that the current measures on Bush Road were the best that could be achieved under current legislation. Mr Clayton was asked to provide details of websites offering off-street parking.

The Chairman closed the public participation session at 8.03p.m.

054. Implications of the Norwich Airport Draft Masterplan 2017

The Chairman referred to the document Draft Masterplan which was available to residents, online, by way of a small exhibition staffed by Councillors, and with information included in the letter recently sent to all households. The exhibition would remain open throughout the consultation period.

The Chairman listed the main points –

- Not a legally binding document, but a vision for the next 30years, and airport to be commended for this
- Passenger numbers currently over 500,000 in 2016
- Airport contribution of 70m into local economy
- Stats proposed for 20130 and 20145
- Growth – business park, extension to west of airport,
- Preferred parking growth – keen to acquire park and ride site in anticipation this will move to link to NDR – but no definite plans at the moment by City Council to dispose of it

- If not acquired the park and ride site, would look at multi decking existing car park.
- New taxi ways]
- Extension of airport terminal building
- Expansion of emergency service provision
- Expansion of academy
- Opportunity for economic development for Hellesdon and into Norwich
- The area of most concern from exhibition visitors – scheduled charter flights until 01:30 for max 4 days per week during May to October.
- Leaflet advises completion of questionnaire and return. – copies available this evening. Return direct to Barton Willmore.

What did this mean for the local area?

- Predicted growth – more employment, 2590 by 2045
- Potential 500 metre runway extension at Old Catton end to accommodate larger aircraft
- Greater traffic, plus possible increase from NDR
- Extra 750 parking spaces by 2045.
- New destinations, improved frequency for both business and leisure travellers, development of international routes.
- Driver for economic development, to ensure future employment and investment growth opportunities both on site and in the wider economy.

The ensuing discussion included the following points:

Mr Francis – was not against the development in principle, but had had experience of airport growth when he lived near Stansted. He was sceptical about the perceived increase in jobs for the local community. His main concern was the increased night flying and its impact on local residents

Mr Clayton – concerns about parking allocation for the Aviation Academy instructors and trainees. The Chairman advised that the academy had opened, and although she had not personally visited, she recalled the plan was to utilize the former Anglian Windows manufacturing building with access from Fifers Lane, different from the access road to the terminal building. A travel plan had been included with the planning application that showed a significant amount of parking for tutors and students encouraged to use public transport, with a bus service re-routed accordingly. The predicted car use was therefore less. Further information on this application was available on the Norwich City Council website

Mr Wells – lived on helicopter flight path, had visited the exhibition and considered the questionnaire was inadequate., and did not allow for residents' concerns. The Chairman emphasised that the questionnaire was part of the report prepared by the Airport, not by Hellesdon Parish Council, and that the Council had not been involved in any prior discussion. Discussion at a Broadland District Council meeting earlier in the day had analysed the

Approved.....

Date.....

document in detail and highlighted the lack of reference to the potential environmental effects on residents. Reference was made to the Inspectors ruling at a public inquiry in 1986 on the application for the new terminal building when flying times were set from 06:00 to 23:00 to protect the amenity of residents surrounding the airport. This was more pertinent now given the rate of housing development since 1986 in Hellesdon, Old Catton, and Drayton, plus the proposed Community Sports Foundation's plans for the development of Horsford Manor to include residential course accommodation. However, it was emphasised that the flying restrictions applied only where passengers would use the terminal building; helicopter flights, including those for transfusion and organ donation movements, and private aviation passengers used other parts of the airfield. The time of 01:30 was suggested as this accorded with the current shift patterns of control tower personnel. The current permission did allow for occasional movements after 23:00, but these were restricted to recovery of late flights with prior authorisation from the airport manager and reported accordingly, with reasons, to Broadland District Council, Norwich City Council and the aviation authorities

Related to the above concerns, plus those about larger and noisier plans flying until 01:30 having a potentially detrimental effect on house prices in the area, the Chairman reiterated that this was a draft consultation document, not a planning application document. Any increases in flying times would require a full planning application for decision by Norwich City Council to amend the operational times of the terminal building. Broadland District Council and Hellesdon Parish Council, plus Old Catton and Spixworth Parish Councils would all be consultees.

Mr Francis – asked if neighbouring parishes were informed about the document, as friends in Old Catton had no idea of the proposals. He had made complaints about helicopter engine testing lasting 3 to 4 hours at a time which had been passed off as air ambulance emergencies but which clearly were commercial helicopters.

Cllr Knowles – questioned the stated demand for scheduled flights outside of current operating hours. He felt the aspirations of business people were put above the wishes of the community and the area they served. The airport should be financially viable within the current limits.

Cllr Sear – as one of the substitute representatives to the Airport Consultative Committee – cited the request to fly until 01:30 was to accommodate demand for increased flights to the Canaries. Tour operators had exhausted the short haul flight market and wanted to extend to four hour or longer flight times, which was impossible to achieve, allowing for turn round times, within the current restrictions – they needed at least 2 flights a day to make it commercially viable. The Airport wanted to retain existing tour operators and attract others.

Mr Windrop – would larger planes include 747's? Cllr King advised not, as although a category D taxiway would allow a 747 to land, it would not allow turn round and take-off. The largest aircraft would be A320 or 737. The Civil Aviation Authority would grant the relevant licence and specify the number of nights per week. There might be an increase in the number of jobs, but there were currently 130 posts unfilled. Other airports in the region were expanding and taking custom from Norwich, for instance, Stansted's taxes were lower than Norwich, it was a cheaper option even allowing for car parking, flight costs and airport taxes. Norwich had endured higher airport taxes and no improvements in facilities.

Cllr Fulcher –air quality. Pollution was already high in Hellesdon and he was concerned that residents, especially the elderly, would suffer from the effects of increased pollution. The Chairman referred to environmental concerns raised by Broadland District Council officers in a report prepared for discussed at the Broadland Council meeting.

Cllr Everett – all local councils were represented on the airport consultative committee. Drayton Parish Council would discuss the report at its next meeting. It was Broadland District Council residents of Hellesdon, Old Catton, Sprowston, Spixworth and Drayton who would be affected, rather than Norwich City Council residents.

Cllr Franklin – the matter had been extensively reported in the Eastern Daily Press and reactions by residents in letters to the paper. Hard copies of the Masterplan were available to read at local libraries and local parish council offices or other locations. Hellesdon Parish Council had taken a pro-active stance and contacted all residents on this important issue, as The Grapevine had already been published.

Mrs Wells – asked if the Parish Council could gather email addresses for future mail shots. The Chairman advised that there could be Data Protection issues, but this could be investigated and considered further. The delivery company included the parish council letter with other documents; it kept the cost down, bearing in mind that this was an unbudgeted expense for the parish council. The extension of the consultation period until mid-September was not known at the time the letter was prepared.

The Chairman thanked residents and Councillors for their contributions to the discussion and the meeting broke for a 10-minute comfort break at 8.30p.m.

055. Report from Police to include Parish Crime Figures

The information tabled was noted.

056. Report from County Councillor

Cllr Gurney referred to the impending closures on the Holt Road associated with the NDR, which would increase traffic on Reephams Road, and to drainage issues within the parish.

057. Reports from District Councillors

Cllr Gurney reported that the Enforcement Department had been contacted regarding the replacement mast installation on Gowing Road, which should have had planning permission
Cllr Buck referred to the Nelson Exhibition.

058. Reports from:

058.1 Parish Council Chairman

The Chairman thanked Councillors for their support with the exhibition and during the discussion this evening. She thanked the Community Choir for a most enjoyable evening on 29 July, and hoped that their collection had raised a good amount for the Air Ambulance. Ideas had been suggested at the Community Day for a fete and a Hellesdon Festival, which would be explored in more detail by the Events Committee. The Community Day was a good event, but not that well supported, possibly due to the clash with the Hospital fete.

058.2 Council Administrator

The report was noted, and Councillors advised to address any questions to the Administrator direct.

059. Financial Matters

- 059.1 Verification of Receipts and Payments
 - 059.2 Bank Reconciliation – up to date.
 - 059.3a Approval of Accounts – Payments – Not available due to IT issues.
 - 059.3b Approval of Accounts – Receipts – Not available due to IT issues.
- A full financial report would be given to the next meeting, as the Finance Officer was currently on annual leave.

060. General Matters

060.1 items of correspondence not circulated - there was nothing for this meeting.

061. Activities

061.1 –Grow Your Community Fair

Cllr Buck asked the Council to consider permission for use of the Community Centre for a Grow Your Community Fair on 23 June 2018, plus the use of the Recreation Ground. Feedback from those attending this year was positive, but the planning group would like to start earlier. The date had been fixed by the group, and care would be taken to avoid clashes with other events. It was

RESOLVED in principle to agree to the uses outlined above.

061.2 - Heat and Eat Event

Cllr Buck spoke to this item, and advised that Broadland District Council would like to hold this year's event on Friday 20 October 2017 between 10:00 and 15:00. He had since been advised that the Community Centre was unavailable on a Friday until after 12 noon, which would mean a later start and finish – not suitable for many people. A Monday was an alternative. It was

RESOLVED that Cllr Buck should discuss possibilities with the Facilities Administrator and report to a future meeting.

062. Planning

062.1 Committee meetings

Meetings held on 6th June, 20th June and 4th July 2017 had been circulated, and it was

RESOLVED to adopt

062.2 Questions from the Meetings - there were no questions.

063. Playing Fields, Amenities & Allotments

063.1 – Cllr King advised of contact from the Just Hellesdon publication regarding Mountfield Park. Councillors were reminded there was nothing to report at present since the Committee had not yet met to discuss this. Park opening times were under discussion, but the final recommendations would come from the Staffing Committee.

064. Media & Communications

064.1 – It was understood that there were issues with the new IT system, which the contractor had not as yet resolved. A report would come to the next Committee Meeting.

065. Property, Policy & Resources

065.1 – Nothing for meeting

066. Hellesdon Community Centre

066.1 - Nothing for meeting

067. Exclusion of the Press & Public

Following a proposal from the Chairman, seconded by Cllr Grady, it was unanimously RESOLVED under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted, such items to be dealt with after the item that confirmed details of the next meeting.

068. Exchange of information

Cllr Buck – Youth Club AGM on 1 September at the Council Office, Grow Your Community Heat & Event group meeting 12 September 6pm at the Council Office

Cllr Gurney advised of the following:

- A fire in the outside toilets which had caused damage to the floor, cleaning had been carried out and the floor was deemed serviceable for the present.
- Meeting with Hellesdon Football Club Chairman and Vice-Chairman regarding the refusal of the permanent installation of dug-outs on the field. However, another representative from the football club had arrived with the intention to carry out the installation.
- Running of the local SNAP panel had been used as an exemplar to the new superintendent; the next SNAP meeting was scheduled for late August.

Cllr Grady – the tombola at the Community Fair had raised £104 for Youth Club funds; this would be spent on replacement board games.

Cllr King – Walk, Bike, Scoot event on 15 September

Cllr Knowles – Choir Christmas events.

069. Date, Time and Venue for next Council Meeting

This was confirmed as **Tuesday 5 September 2017, in the Council Chamber, Diamond Jubilee Lodge, at 7pm.**

Pursuant to the resolution under Minute 067 above Members of the public and the press representative left the meeting at this point.

070. Staffing

070.1 Update on Current Staffing Issues

Cllr Knowles had no further information to report as the Staffing Committee had not met since the last meeting. The Appeals Panel was due to meet the Council’s Solicitor in the next week.

The meeting closed at 9.45p.m.