

HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on
Tuesday 30th May 2017 at 7pm in Diamond Jubilee Lodge, Hellesdon

PRESENT

Mr D King - Chairman

Mrs D Attenborough

Mr D Jones-Blackett

Mr J Knowles

Mrs K Leggett (Minutes) Mr K Sage (Grounds)

IN ATTENDANCE

No other attendees.

1. Election of Chairman

Cllr King was nominated and was happy to hold this position

RESOLVED Mr David King holds position of Chairman

2. Election of Vice Chairman

Cllr Jones-Blackett was nominated and was happy to hold this position

RESOLVED Mr Des Jones-Blackett holds position of Vice Chairman

3. Absence and Apologies for absence

Cllr Franklin – Apologies received and accepted

Cllr Sear – Apologies received and accepted

Cllr Ghimire – No apologies received.

4. Declarations of Interests and Dispensations

None declared.

Dispensations. None Received

5. Approval of the minutes of the last meeting held on 21st Feb 2017

Resolved: To accept the minutes as a true record.

1

Approved.....

Date.....

6. **Terms of Reference**

The draft document was considered. It was agreed to **RECOMMEND** to full council approval of the document.

7. **Nominations for election of members to Panel(s)/Groups(s)- Allotment Liaison Committee**

Discussions took place regarding this matter. It was resolved to defer this to item 10.1 in the agenda for further discussion.

8. **Dates of committee ordinary meetings for ensuing year**

Meeting dates are Tuesday 15th August, Tuesday 17th October 2017 & Tuesday 20th February 2018. **Resolved:** to accept subject to diary checks by committee members.

9. **Public Participation**

None in attendance.

10. **General Matters**

10.1 Discussions took place regarding the role of the Allotment Liaison Committee and the suitability of meeting outside the normal PFA&A meetings.

Resolved: To arrange Allotment Liaison Committee meeting at 6.45pm ahead of PFA&A Committee meeting in order to have a more effective role. To be set as a trial for the next two PFA&A meetings.

10.2 – To consider a report from the Head Groundsman regarding Mountfield Park.

Cllr King took Committee through developments regarding Mountfield Park and then handed over to Mr Sage to guide Committee through his report.

Much discussion took place.

Resolved: Write to residents of Mountfield Avenue to inform them of the Council’s ownership of Mountfield Park.

Resolved: To arrange meeting with B and Q management to facilitate the answering of questions raised regarding the Mountfield site. This is to include two councillors and Mr Sage.

Resolved: To present to Full Council the recommendation that this committee seek approval and funds for the employment of a Consultant to produce a site management plan for all park areas that fall under the control of the Parish Council, for the evolution of a Green Development Plan to provide a variety of recreational facilities in Hellesdon.

In the meantime, Mr. Sage to carry on with the Park maintenance and reporting any defects to Mr. Knight as Council Administrator. Mr. Sage to monitor workload.

11. Exchange of information

Cllr Knowles asked about the letter that had been sent in by a young resident regarding play equipment on the recreation ground. Cllr King informed Cllr Knowles of the outcome.

Mrs Leggett advised the Committee of the purchase of a metal storage cabinet for the allotment site as previously resolved.

Cllr King brought the Committees attention to the Grow Your Community Event that is being organised by Broadland District Council with Cllr Buck.

12. Date, time and venue of next meeting

As agreed the next meeting would be held in
The Council Chamber, Diamond Jubilee Lodge on Tuesday 15th August 2016 at 7pm

The meeting closed at 8.30pm.