

PARISH COUNCIL MEETING

**Minutes of the Meeting of the Parish Council
held on Tuesday 5th September 2017 at 7pm
in Diamond Jubilee Lodge, Wood View Road, Hellesdon**

Present:

Cllr G Britton, Cllr Buck, Cllr Franklin, Cllr Fulcher, Cllr Ghimire, Cllr Grady, Cllr Jones-Blackett, Cllr Knowles, Cllr King, Cllr Prutton, Cllr Sear, Cllr Wright, Cllr Fahy, Cllr Gurney.
Mrs Leggett (Minutes)

71. Apologies and Acceptance for Absence

Cllr Attenborough- apologies received and accepted.
Cllr Everett

72. Declarations of interest and dispensations

Cllr Buck items pertaining to Hellesdon Community History, Hellesdon Youth Club and Broadland District Council.

Cllr Knowles items pertaining to Hellesdon Community Choir.

Cllr King items pertaining to Hellesdon Community History and Hellesdon Youth Club.

Cllr Grady items pertaining to Hellesdon Youth Club and Broadland District Council.

Cllr Gurney items pertaining to Broadland District council and Norfolk County Council.

73. Approval of the Parish Council minutes of the 1st Aug 2017

Resolved to accept with amendments (listed below)

Item 053: Should read “compliant pad on Parkway junction” not Coppice Avenue

Item 054: there are 2 “by way of” in the paragraph and the dates written are 20130 and 20145. These should be 2030 and 2045.

Page 19 typo should read “current shift pattern” not “current sift patterns”

74. Public Participation

No public in attendance

75. Report from Police to include Parish Crime figures

Nothing for meeting

76. Report from County Councilor

Cllr Gurney gave her report:

She and Cllr Grady will be meeting with Chris Mayes from NCC to discuss the pavements in Linx Avenue.

There have been a number of residents concerned about the traffic flow down Mountfield Avenue due to the closure of the Holt road and increased traffic in Hellesdon.

There is currently no funding for a hand standing bus stop on Woodland Road.

77. Report from District Councilors

Cllr Buck gave Councilors details on business funding through The Leader Project. More details can be sought from him.

Cllr Grady made Council aware that Broadland are sending out information about recycling and asked that it be put in the Grapevine when there was space available.

Cllr Gurney discussed the contentious planning application on Woodland Road and made Councilors aware that the Planning Committee had resolved to object to the proposed application and another course of action would be taken should Broadband approve the application.

78. Reports from

a. Parish Council Chairman

Cllr Gurney gave her report:

August had been a relatively quiet month but there had been some ongoing issues with Hellesdon Football Club.

Work had been undertaken with Kevin Sage regarding Health and Safety aspects of the Groundsmen's duties and this could potentially lead to the purchase of a new tractor. This is to be discussed at Playing Fields Committee.

Cllr Gurney has also spoken with Jackie Thornton from the Norfolk Community Sports Foundation regarding the development of Horsford Manor.

Cllr Gurney concluded her report by thanking the office staff for their continued efforts.

b. Council Administrator

Cllr Gurney took the Council through the items on the report supplied by the Council Administrator.

79. Financial Matters

79.1 Bank Reconciliation

Copies had been supplied to Councillors.

79.2a Approval of Accounts – Payments – 1st April to 31st July 2017

Resolved to accept.

79.2b Approval of Accounts – Receipts – 1st April to 31st July 2017

Resolved to accept.

80. General Matters

80.1 To note list of items not circulated as detailed

Note receipt from general auditors.

80.2 To note and discuss the Parish Council's response to Airport Draft Masterplan consultation 2017

Much discussion took place and Cllrs Gurney and Franklin will work on a comprehensive draft response.

80.3 Emergency Plan

Cllr Gurney talked Councillors through details of making the Community Centre the location for evacuated resident in an emergency. **Resolved to support and Council Administrator to contact gentleman at Broadland District Council with Council decision.**

81. Activities

81.1 Update from Facilities Administrator concerning Senior Residents Christmas Party

Mrs Leggett gave details on the Senior residents Christmas Party and asked Councillors for their assistance on the day. Cllrs Sear, Franklin, Grady, Gurney, Buck, Prutton and King made themselves available but more help will be needed.

82. Planning

82.1 Committee Meetings

- To note the minutes of the meeting held on 1st and 15th August 2017
- To address any questions of the meeting

Minutes of the meetings were noted and accepted. Nothing further to report.

83. Playing Fields, Amenities and Allotments

83.1 Committee Meetings

- To note the minutes of the meeting held on 15th August
- To address any questions of the meeting

Minutes of the meeting were noted and accepted. Cllr King made Council aware that once the Neighbourhood plan has been ratified investigations can be made into a Green Development Plan.

84. Media and Communications

84.1 Committee Meetings

- To note the minutes of the meeting held on the 21st August 2017
- To address any questions of the meeting

Minutes of the meeting were agreed and accepted. Cllr Prutton expressed the Committee's disappointment at the current IT situation and informed Council that a new IT service provider was being sought.

Website maintenance will remain with the office staff.

85. Property, Policy and Resources

85.1 Nothing for meeting

86. Hellesdon Community Centre

86.1 Committee Meetings

- To note the minutes of the meeting held on the 22nd Aug
- To address any questions of the meeting.

Minutes of the meeting were agreed and accepted. Cllr Fahy gave his belated apologies for missing the meeting.

87. To consider a resolution under the Public Bodies (Admission to Meeting) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

Resolved at accept

89. Exchange of Information

Cllr Prutton mentioned the Walk, Bike, Scoot to school and noted the change of date.

Cllr Buck wanted to bring the council's attention to dates coming up. Youth club starts back on the 15th Sept, there is a Grow Your Community meeting on the 12th Sept at 6pm in the Community Centre and Hellesdon History group meets in Council Chamber on 16th Sept.

Cllr Britton mentioned that due to a holiday he would be unavailable over the coming week.

Cllr Gurney mentioned again the ongoing issues with Hellesdon FC and gave details of meeting that was held on the 4th Sept with the Football Club Chairman Mr Eggett. The Council Administrator is to complete the minutes for the meeting them with a cover letter to Mr Eggett, detailing the advice given re one of its members.

90. Time and Venue of next Council Meeting on Tuesday 3rd October 2017 at 7pm.

To consider a resolution under the Public Bodies (Admission to Meeting) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

88.1 Staffing – any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public.

88.1 To note the minutes of the meeting held on the 29th August.

Minutes of the meeting were approved and accepted.

88.3 To discuss the initiation of a staffing review

Much discussion took place. **Resolved to instigate a staffing review with the Chairs of each committee.**

Mrs Leggett left the meeting at 9.35pm

88.2 Confidential item.