

# HELLEDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on  
Tuesday 20 February 2018 at 7pm in Diamond Jubilee Lodge, Hellesdon

## PRESENT

Cllr D King - Chairman

Cllr U Franklin Cllr D Jones-Blackett

Cllr J Knowles Cllr R Sear

Mrs M Anderson-Dungar – Locum Clerk

## IN ATTENDANCE

Cllr. Shelagh Gurney

The Chairman opened the meeting at 7.15p.m.

1. **Absence and Apologies for absence**  
Apologies were received and accepted from Cllr D Attenborough and Head Groundsman K Sage.
2. **Declarations of Interests and Dispensations**  
Cllr Knowles – Hellesdon Community Choir
3. **Approval of the minutes of the last meeting held on 17 October 2017**  
Minutes had been circulated and it was

## **RESOLVED TO ACCEPT**

4. **Public Participation**  
No public present.
5. **Matters pertaining to the financial report**  
Figures presented did not reflect the use of s.106/CIL funds, and this should be adjusted. Overall, the Committee was around 10% over budget, due to replacement of hand equipment, lower income from allotment rents and increase (without notice) in landowner rent. However, the report showed figures up to 31 December 2017; it was agreed to ask the Finance Officer for an up to date report.

6. **General Matters**

**6.1 – Letter from Bowls Club**

The long and wide-ranging discussion covered the following points:

- What was essentially a new building was too large an infrastructure investment for the Council
- Difficulties of using the bar facility
- Costs of maintenance of the bowls green, rent paid, use of the facility on a pay and play basis
- Playing membership of the club
- Possible fund-raising activities
- Previous offer of flasks for hot beverages at usual community cost
- Consider hire of the kitchen in the Community Centre – subject to availability

It was subsequently

**RESOLVED TO RESPOND THAT**

- **THE COUNCIL COULD NOT SUPPORT A LARGER PAVILION FROM PUBLIC FUNDS, BUT IF THE CLUB PROVIDED A PLAN IT COULD BE CONSIDERED AS A FUTURE PROJECT.**
- **THE BEST OPTION FOR THE CLUB WOULD BE THE PURCHASE OF FLASKS OF HOT WATER AS PREVIOUSLY OFFERED DURING AN EARLIER MEETING WITH CLLRS GRADY, GURNEY AND KING**

**6.2 – Acquisition of benches for Mountfield Park to commemorate end of WW1**

The Chairman showed photographs of special metal commemorative benches and reported on the grant funding available, but this would not include installation costs. Suggestions for possible locations included Mountfield Park, Cottinghams Drive/Meadow Way and the Remembrance Garden. Extended concrete pads were requested to allow space for a wheelchair alongside the bench at one end and space for a commemorative plaque on the other, although space in the Memorial Garden was limited as the bench would replace the existing one which was in poor condition.

It was subsequently

**RESOLVED TO REQUEST QUOTATIONS AND APPLY FOR FUNDING FOR 3 STRAIGHT BENCHES, EXACT LOCATIONS TO BE DECIDED AND TO CONSIDER USE OF s.106 MONIES FOR INSTALLATION COSTS INCLUDING EXTENDED CONCRETE PADS AS ABOVE**

As there was no scheduled meeting of this Committee in the remainder of this Council year, the final decision was referred to Full Council or the Policy Property & Resources Committee at the discretion of Full Council.

**6.3 Approval of payment for essential fencing work in Mountfield Park**

One estimate had been provided, and the meeting was reminded that two more were needed to ensure compliance with Financial Regulations. Contractors to be asked to quote for concrete posts, fence panels and gravel boards, the latter if possible to include hedgehog holes. A site plan should be provided. The final decision to be made by Full Council or the Policy, Property & Resources Committee dependent upon timing.

**7. Exchange of information**

Cllr King – one outdoor toilet re-opened. A naming competition for the pirate ship had been agreed at Media & Communications Committee with the winning name printed on in time for the official opening.

Cllr Sear reiterated his request for extended safety surfacing around play equipment.

Cllr Gurney advised that McDonalds had offered their staff to carry out two litter picks a year in Mountfield Park, and some pre-season work on allotments for plot-holders who needed help. Haha had been advised. Discussions with McDonalds would continue.

**8. Date, time and venue of next meeting**

This would be set at the Annual Parish Council Meeting in May.

The meeting closed at 8.47p.m.