

17.3

HELLESDON PARISH COUNCIL

Accounts for approval at May Parish Council Meeting

Vouchers: Receipts:706-780 &1-76

Vouchers: Payment: 969-989&1-37 100

Cost Centre	Item	VCH	Sect 137	Amount	VAT	Total Incl VAT
INCOME						
1	Activities					
2	Planning					
3	Health & Safety					
4	Playing Fields, Amenities & Allotments					
	Netball Hire 29/03/16 Hellesdon Hornets	712		18.00	0.00	18.00
	Hire of Netball Court-Hellesdon Hornets	12		11.67	2.33	14.00
	Hire of Netball Court -Hellesdon Hawks Netball Club	14		11.67	2.33	14.00
	Allotment rent April 2016, Plot 122	26		37.00	7.40	44.40
	Allotment rent April 2016, Plot 50	27		37.00	7.40	44.40
	Hire of Netball Courts for leaguePremier Netball Club	61		70.02	13.98	84.00
	Tennis Casual - 11.4.16	3		6.00	0.00	6.00
5	Media & Communications					
	Advert - Christmas 2015Meadow Way Chapel	768		91.67	18.33	110.00
6	Property, Policy and Resources					
	Fire insurance reimbursementHellesdon Community Centre	708		421.21	0.00	421.21
	Interim Payment - hire of ML room & kitchen 23/4/16	710		60.00	0.00	60.00
	Art Group 31/03/16	711		12.00	0.00	12.00
	Short Mat Bowls 31/03/16	713		12.00	0.00	12.00
	Bingo 31/03/16	714		50.50	0.00	50.50
	Whist 29/03/16	715		10.00	0.00	10.00
	Hire of Sylvia Watling Hall and Bush Room 01/02/16	716		103.30	0.00	103.30
	Hire of the SW and Bush Rooms plus flasks 02/03/16	717		79.25	0.00	79.25
	Hire of Sylvia Watling Room 26/02/16	719		12.00	0.00	12.00
	Hire of Sylvia Watling Room 04/03/16	720		12.00	0.00	12.00
	Hire of Sylvia Watling Room 11/03/16	721		12.00	0.00	12.00
	Hire of Sylvia Watling Room 18/03/16	722		12.00	0.00	12.00
	Hire of Sylvia Watling Room 11/01/16	723		12.00	0.00	12.00
	Hire of Sylvia Watling Room 18/01/16	724		12.00	0.00	12.00
	Hire of Sylvia Watling Room 25/01/16	725		12.00	0.00	12.00
	Hire of Sylvia Watling Room 01/02/16	726		12.00	0.00	12.00
	Hire of Sylvia Watling Room 08/02/16	727		12.00	0.00	12.00
	Hire of Sylvia Watling Room 15/02/16	728		12.00	0.00	12.00
	Hire of Sylvia Watling Room 22/02/16	729		12.00	0.00	12.00
	Hire of Sylvia Watling Room 29/02/16	730		12.00	0.00	12.00
	Hire of Sylvia Watling Room 07/03/16	731		12.00	0.00	12.00
	Hire of Sylvia Watling Room 14/03/16	732		12.00	0.00	12.00
	Hire of Sylvia Watling Room 21/03/16	733		12.00	0.00	12.00
	Hire of the SW and Bush Rooms plus flasks 16/03/16	734		79.25	0.00	79.25
	Hire of Sylvia Watling Hall and Bush Room 08/02/16	735		103.30	0.00	103.30
	Deposit for ML Hall and kitchen 23/04/16	736		50.00	0.00	50.00

Hire of the SW and Bush Rooms plus flasks 23/03/16	737	79.25	0.00	79.25
Hire of Sylvia Watling Hall and Bush Room 15/02/16	738	103.30	0.00	103.30
FIT Generation PaymentTotal Gas & Power	739	23.87	4.77	28.64
FIT Deemed Export PaymentTotal Gas & Power	740	3.72	0.74	4.46
Hire of Sylvia Watling Room 07/01/16	741	24.00	0.00	24.00
Hire of Sylvia Watling Room 14/01/16	742	24.00	0.00	24.00
Hire of Sylvia Watling Room 21/01/16	743	24.00	0.00	24.00
Hire of Sylvia Watling Room 28/01/16	744	24.00	0.00	24.00
Hire of Sylvia Watling Room 04/02/16	745	24.00	0.00	24.00
Hire of Sylvia Watling Room 11/02/16	746	24.00	0.00	24.00
Hire of Sylvia Watling Room 18/02/16	747	24.00	0.00	24.00
Hire of Sylvia Watling Room 25/02/16	748	24.00	0.00	24.00
Hire of Sylvia Watling Room 03/03/16	749	24.00	0.00	24.00
Hire of Sylvia Watling Room 10/03/16	750	24.00	0.00	24.00
Hire of Sylvia Watling Room 17/03/16	751	24.00	0.00	24.00
Hire of Sylvia Watling Room 24/03/16	752	24.00	0.00	24.00
Hire of Sylvia Watling Room 31/03/16	753	24.00	0.00	24.00
Hire of Sylvia Watling Room 07/04/16	754	24.00	0.00	24.00
Hire of Sylvia Watling Room 14/04/16	755	24.00	0.00	24.00
Hire of Sylvia Watling Room 21/04/16	756	24.00	0.00	24.00
Hire of Sylvia Watling Room 28/04/16	757	24.00	0.00	24.00
Hire of Sylvia Watling Room 05/05/16	758	24.00	0.00	24.00
Hire of Sylvia Watling Room 12/05/16	759	24.00	0.00	24.00
Hire of Sylvia Watling Room 19/05/16	760	24.00	0.00	24.00
Hire of Sylvia Watling Room 26/05/16	761	24.00	0.00	24.00
Hire of Sylvia Watling Room 02/06/16	762	24.00	0.00	24.00
Hire of Sylvia Watling Room 09/06/16	763	24.00	0.00	24.00
Hire of Sylvia Watling Room 16/06/16	764	24.00	0.00	24.00
Hire of Sylvia Watling Room 23/06/16	765	24.00	0.00	24.00
Hire of Sylvia Watling Room 30/06/16	766	24.00	0.00	24.00
Hire of the SW and Bush Rooms plus flasks 30/03/16	767	79.25	0.00	79.25
Hire of Hellesdon Community Centre 03/01/16	769	100.00	0.00	100.00
Hire of Hellesdon Community Centre 10/01/16	770	100.00	0.00	100.00
Hire of Hellesdon Community Centre 17/01/16	771	100.00	0.00	100.00
Hire of Hellesdon Community Centre 24/01/16	772	100.00	0.00	100.00
Hire of Hellesdon Community Centre 31/01/16	773	100.00	0.00	100.00
Hire of Hellesdon Community Centre 07/02/16	774	100.00	0.00	100.00
Hire of Hellesdon Community Centre 14/02/16	775	100.00	0.00	100.00
Hire of Hellesdon Community Centre 21/02/16	776	100.00	0.00	100.00
Hire of Hellesdon Community Centre 28/02/16	777	100.00	0.00	100.00
Hire of Hellesdon Community Centre 06/03/16	778	100.00	0.00	100.00
Hire of Hellesdon Community Centre 13/03/16	779	100.00	0.00	100.00
Hire of Sylvia Watling Hall and Bush Room 22/02/16	780	105.03	0.00	105.03
Hire of Sylvia Watling Room 29/2 and 1/4	1	52.00	0.00	52.00
Hire of Sylvia Watling Room and Bush 02/04/16	2	36.00	0.00	36.00
Hire of SW Room 07/04/16	4	12.00	0.00	12.00
Art Group 14/04/16	5	12.00	0.00	12.00
Hire of the Olive Haselline Room and kitchen 04/01/16	6	9.00	0.00	9.00
Hire of the Olive Haselline Room and kitchen 01/02/16	7	9.00	0.00	9.00
Hire of the Olive Haselline Room and kitchen 07/03/16	8	9.00	0.00	9.00
Hire of the Olive Haselline Room and kitchen 04/04/16	9	8.50	0.50	9.00
Hire of the Olive Haselline Room and kitchen 09/05/16	10	8.50	0.50	9.00

Hire of the Olive Haseltine Room and kitchen 06/06/16	11	8.50	0.50	9.00
Hire of SW Room 8/4/16	13	26.00	0.00	26.00
Hire of Sylvia Watling Eoom 12/4/16	15	12.00	0.00	12.00
Bingo 07/04/16	16	53.30	0.00	53.30
Deposit for Sylvia Watling room 30/07/16	17	10.00	0.00	10.00
Whist 05/04/16	18	9.50	0.00	9.50
Short Mat Bowls 04/04/16	19	28.00	0.00	28.00
Whist - 02/04/16	20	8.00	0.00	8.00
Short Mat Bowls 01/04/16	21	12.00	0.00	12.00
Short Mat Bowls 14/04/16	22	9.00	0.00	9.00
Whist - 09/04/16	23	8.50	0.00	8.50
Short Mat Bowls 11/04/16	24	36.00	0.00	36.00
Hire of Marjorie Lewis Hall, Spraggins Room and kitchen 04/04/16	25	44.50	0.50	45.00
Hire of Marjorie Lewis Hall & Kitchen -18/01/16	28	24.00	0.00	24.00
Hire of Marjorie Lewis Hall and kitchen 15/02/16	29	24.00	0.00	24.00
Hire of Marjorie Lewis Hall and kitchen 21/03/16	30	24.00	0.00	24.00
Hire of Spraggins Room 04/01/16	31	4.50	0.00	4.50
Hire of Spraggins Room 01/02/16	32	4.50	0.00	4.50
Hire of Spraggins Room 07/03/16	33	4.50	0.00	4.50
Hire of the Spraggins Room 06/04/16	34	25.50	0.50	26.00
Hire of Marjorie Lewis Hall and Kitchen 02/03/16	35	20.90	0.00	20.90
Hire of Marjorie Lewis Hall and Kitchen 09/03/16	36	20.90	0.00	20.90
Hire of Marjorie Lewis Hall and Kitchen 16/03/16	37	20.90	0.00	20.90
Hire of Marjorie Lewis Hall and kitchen 23/03/16	38	20.90	0.00	20.90
Hire of Marjorie Lewis Hall and kitchen 30/03/16	39	20.90	0.00	20.90
Hire of Marjorie Lewis Hall 03/02/16	40	40.74	0.00	40.74
Hire of Marjorie Lewis Hall 10/02/16	41	40.28	0.00	40.28
Hire of Marjorie Lewis Hall 24/02/16	42	40.28	0.00	40.28
Hire of the Marjorie Lewis Hall 2/2/16	43	17.90	0.00	17.90
Hire of the Marjorie Lewis Hall 9/2/16	44	17.90	0.00	17.90
Hire of the Marjorie Lewis Hall 23/2/16	45	17.90	0.00	17.90
Hire of the Marjorie Lewis Hall 01/03/16	46	17.90	0.00	17.90
Hire of the Marjorie Lewis Hall 08/03/16	47	17.90	0.00	17.90
Whist - 09/04/16	48	8.50	0.00	8.50
Hire of Marjorie Lewis Hall and Kitchen 09/04/16	49	45.15	0.50	45.65
Hire of Sylvia Watling & Bush Room 08/04/16	50	65.07	0.33	65.40
Hire of Sylvia Watling & Bush Room 17/06/16	51	65.07	0.33	65.40
Hire of the Marjorie Lewis Hall, SW and Bush Rooms 04/06/16	52	324.58	4.17	328.75
Hire of Marjorie Lewis Hall 28/10/16	53	129.47	0.83	130.30
Hire of the Spraggins Room 13/04/16	54	3.00	0.00	3.00
Hire of HCC Foyer 01/08/16	55	12.00	0.00	12.00
Hire of HCC Foyer 04/07/16	56	12.00	0.00	12.00
Hire of HCC Foyer 05/09/16	57	12.00	0.00	12.00
Hire of Sylvia Watling & Bush Room 14/05/16	58	25.07	0.33	25.40
Hire of ML Hall and Kitchen 11/1,8/2,14/3,11/4	59	224.80	2.00	226.80
Hire of ML Room and kitchen 2/1,6/2,5/3,2/4	60	216.40	2.00	218.40
Hire of Sylvia Watling Room 04/03/16	62	12.00	0.00	12.00
Hire of Sylvia Watling Room 11/03/16	63	12.00	0.00	12.00
Hire of Sylvia Watling Room 18/03/16	64	12.00	0.00	12.00
Hire of Sylvia Watling Room 01/04/16	65	12.00	0.00	12.00
Hire of Sylvia Watling Room 08/04/16	66	12.00	0.00	12.00
Hire of Sylvia Watling Room 15/04/16	67	12.00	0.00	12.00

	Hire of Sylvia Watling Room 22/04/16	68	12.00	0.00	12.00
	Hire of Sylvia Watling Room 14/03/16	69	12.00	0.00	12.00
	Hire of Sylvia Watling Room 21/03/16	70	12.00	0.00	12.00
	Hire of Sylvia Watling Room 04/04/16	71	12.00	0.00	12.00
	Hire of Sylvia Watling Room 11/04/16	72	12.00	0.00	12.00
	Hire of Sylvia Watling Room 18/04/16	73	12.00	0.00	12.00
	Hire of the SE Room 7/3/16	74	12.00	0.00	12.00
	Hire of the Spraggins Room 18/2.25/2 and March 2016	75	27.00	0.00	27.00
	Bingo 14/04/16	76	44.30	0.00	44.30
7	Staff				
	Sunday Caretaker July-Sept 15 Hellesdon Community Centre	706	1,124.09	0.00	1,124.09
	Surcharge & HPs - Aug - Dec 15 Hellesdon Community Centre	707	896.21	0.00	896.21
	Additional HPC services provided to Hellesdon Community Centre Helles	709	147.80	0.00	147.80
8	Traffic, Highways & Environment				
9	Precept				
10	Investment - Income				
	Loyalty Reward 13/01 to 14/02 Barclays Bank Plc	718	10.50	0.00	10.50
11	Bank charges				
12	VAT				
	TOTAL INCOME		7958.87 7,952.87	70.27	8029.14 8,023.14

EXPENDITURE

1	Activities				
2	Planning				
3	Health & Safety				
4	Playing fields, Amenities and Allotments				
	Ferromel and Marathon golf spring Sherriff Amenity	973	62.29	12.46	74.75
	Service kit Bartram Mowers Ltd	974	55.52	11.10	66.62
	Empty Dog Bins - March 16 Scooper Dooper	978	143.00	0.00	143.00
	Fuel - Feb 16 UK Fuels Ltd	980	31.67	6.34	38.01
	Allot Elec 30/01 to 03/03/16 Total Gas & Power	985	13.11	0.66	13.77
	Tree Works: Cottinghams Drive & Woodview Road John Allaway	27	705.00	0.00	705.00
5	Media & Communications				
	Grapevine - spring 16 print Catton Print Ltd	975	1,835.00	0.00	1,835.00
	" " distribution	28	300.00	0.00	300.00
6	Property, Policy & Resources				
	Consultancy on Neighbourhood plan Ingham Pinnock Associates	969	3,000.00	600.00	3,600.00
	Cup Hooks for HCC Trade UK	970	18.90	3.78	22.68
	Telephone Calls Feb 16 Intouch Systems	971	14.21	2.84	17.05
	Stationery supplies Viking Direct	972	152.47	30.49	182.96
	Topographical Survey Allotments Plandescil	977	995.00	199.00	1,194.00
	Guard Card UK Fuels Ltd	981	1.00	0.20	1.20
	HPC/HCC Gas 31/01/16 to 29/02/16 Total Gas & Power	982	719.42	143.88	863.30
	HCC/HPC Elec 04/12/15 to 29/02/16 Total Gas & Power	983	1,497.58	299.53	1,797.11
	HCC/HPC Elec 04/12/15 to 29/02/16 Total Gas & Power	984	326.14	16.30	342.44

	New Tractor LeaseHitachi Capital Finance	986	450.00	90.00	540.00
	Office & Premises RatesBroadland District Council	987	706.00	0.00	706.00
	Office provisionsCo-op store	988	1.92	0.00	1.92
	PostagePost Office Ltd	989	11.97	0.00	11.97
	Mugs for Parish Council OfficeNisbets	1	37.04	7.40	44.44
	4 flasks for community centreLockhart catering	2	44.96	8.99	53.95
	Consultancy HCC Lease ReviewLocal Community Solutions Ltd	3	834.70	113.84	948.54
	Replace urinal waste kit at HCCDean Sands	4	65.00	0.00	65.00
	Colour Copy Chgs feb 16Mayday	5	114.45	22.89	137.34
	B&W Copy Chgs feb 16Mayday	6	24.70	4.94	29.64
	B&W Copy Chgs March 16Mayday	7	20.40	4.08	24.48
	Colour Copy Chgs March 16Mayday	8	76.00	15.20	91.20
	Legionella risk assessmentTaurus Monitoring	23	345.00	69.00	414.00
	Repairs to damaged floor at HCCThe Floor Sanding Company	26	400.00	80.00	480.00
	Window Cleaning - AprDazzle Cleaning Co	29	35.00	0.00	35.00
	Window Cleaning - Apr hccDazzle Cleaning Co	30	95.00	0.00	95.00
	Work on Royal Norwich planning applicationLa Ronde Wright	32	1,800.00	360.00	2,160.00
	ConsumablesMilne Marketing Ltd	37	234.21	46.84	281.05
	No Entry SignAdmiral Signs	38	66.00	12.00	78.00 78.00
	Consultancy HCC Lease ReviewLocal Community Solutions Ltd	39	910.20	182.04	1,092.24
	Imprest top up		13.89	0.00	13.89
7	Staff				
	April Salaries	9 to 22	12,896.77	0.00	12,896.77
	Professional HR advice - retainerMary McGivern	24	350.00	0.00	350.00
	Professional HR adviceMary McGivern	25	520.00	0.00	520.00
	Coaching Session - PKPointtwofive Ltd	31	392.10	78.42	470.52
	Employee tax and NI payments - april 16HM Revenue & Customs	33	3,238.25	0.00	3,238.25
	Employer NI contributions - April 16HM Revenue & Customs	34	1,423.46	0.00	1,423.46
	April contributionsNorfolk Pension Fund	35	834.39	0.00	834.39
	April contributionsNorfolk Pension Fund	36	2,764.19	0.00	2,764.19
	Health Assessment	976	185.00	0.00	185.00
8	Traffic, Highways & Environment				
	SAM 4 move - March 16Westcotec Ltd	40	50.00	10.00	60.00
9	Precept				
10	Investment -reinvestment				
11	Bank Charges				
	Commission charges 13/01 to 12/02Barclays Bank Plc	979	69.97	0.00	69.97
			38,395.88	2,432.22	40,829.10
			38,395.88	2,432.22	40,829.10
	IMPREST				
	Transaction/Date				
	Start balance		62.27		
	Imprest Top Up		137.73	200.00	
	Office provisionsCo-op store	988	1.92	0.00	1.92
	PostagePost Office Ltd	989	11.97	0.00	11.97
			13.89	0.00	13.89
	TOTALS		38,395.88	2,432.22	40,829.10