

9.3

| HELLESDON PARISH COUNCIL | | | | | | |
|---|--|-----|-------------------------------|---------|-------|----------------|
| Accounts for approval at September Parish Council Meeting | | | Vouchers: Receipts: 127 - 144 | | | |
| | | | Vouchers: Payment: 320 - 430 | | | |
| Cost Centre | Item | Vch | Sect 137 | Amount | VAT | Total incl VAT |
| INCOME | | | | | | |
| 1 | Activites | | | | | |
| | Concession - Delightful Catering | 129 | | 100.00 | | 100.00 |
| 2 | Planning | | | | | |
| 3 | Health & Safety | | | | | |
| 4 | Playing Fields, Amenities & Allotments | | | | | |
| | Rose & Memorial Plaque - Bowls Club | 136 | | 33.33 | 6.67 | 40.00 |
| | Pitch Hire 2014/15 - Moles Rest FC | 130 | | 442.00 | | 442.00 |
| | Tennis Casual Hire w/ending 26 Jul 15 | 133 | | 15.00 | 3.00 | 18.00 |
| | Floodlights Casual Hire w/ending 26 Jul 15 | | | | | |
| | Netball Casual Hire w/ending 26 Jul 15 | | | | | |
| | Football Casual Hire w/ending 26 Jul 15 | | | | | |
| | Tennis Casual Hire w/ending 2 Aug 15 | 134 | | 16.67 | 3.33 | 20.00 |
| | Floodlights Casual Hire w/ending 2 Aug 15 | | | | | |
| | Netball Casual Hire w/ending 2 Aug 15 | | | | | |
| | Football Casual Hire w/ending 2 Aug 15 | | | | | |
| | Court Hire Summer League 2015 - Premier Netball | 137 | | 105.00 | 21.00 | 126.00 |
| | Tennis Casual Hire w/ending 9 Aug 15 | 138 | | 12.50 | 2.50 | 15.00 |
| | Floodlights Casual Hire w/ending 9 Aug 15 | | | | | |
| | Netball Casual Hire w/ending 9 Aug 15 | | | | | |
| | Football Casual Hire w/ending 9 Aug 15 | | | | | |
| | Court Hire Summer League 2015 - Sirens Netball | 139 | | 120.00 | 24.00 | 144.00 |
| | Tennis Casual Hire w/ending 16 Aug 15 | 140 | | 16.68 | 3.32 | 20.00 |
| | Floodlights Casual Hire w/ending 16 Aug 15 | | | | | |
| | Netball Casual Hire w/ending 16 Aug 15 | | | | | |
| | Football Casual Hire w/ending 16 Aug 15 | | | | | |
| | Court Hire Summer League 2015 - Tigers Netball | 143 | | 105.00 | 21.00 | 126.00 |
| | Green Area Season Fee 2015 - ATP Health & Fitness | 144 | | 210.00 | 42.00 | 252.00 |
| 5 | Media & Communications | | | | | |
| 6 | Property , Policy & Resources | | | | | |
| | HCC/HPC Gas 30 Apr/31 May - HCC | 127 | | 121.21 | 6.06 | 127.27 |
| | FIT Generation Payment - Total Gas & Power | 135 | | 110.10 | | 110.10 |
| | HCC/HPC Elect 28 Apr/25 May 15 - Total Gas & Power | 128 | | 315.50 | 63.10 | 378.60 |
| | FIT Deemed Export Payment - Total Gas & Power | 141 | | 17.18 | 3.44 | 20.62 |
| 7 | Staff | | | | | |
| | Refund of EER PS Conts (Incorrect payment by Barclays) | 131 | | 2641.76 | | 2,641.76 |
| | Refund of EEE PS Conts (Incorrect payment by Barclays) | 132 | | 800.69 | | 800.69 |
| 8 | Traffic, Highways & Environment | | | | | |

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|----------|--|---------|--|----------|--------|----------|
| | Wifi Broadband Jul - Intouch Systems | 329 | | 40.00 | 8.00 | 48.00 |
| | Tractor Lease Installment - Ben Burgess Garden Equip | 330 | | 213.00 | 42.60 | 255.60 |
| | Office & Premises Rates - Broadland District Council | 335 | | 712.00 | | 712.00 |
| | Vehicle Fuel Jul - UK Fuels Ltd | 341 | | 29.59 | 5.92 | 35.51 |
| | Annual Guard Card Charge - UK Fuels Ltd | 342 | | 15.00 | 3.00 | 18.00 |
| | Guard Card Insurance - UK Fuels | 343 | | 1.00 | 0.20 | 1.20 |
| | PAT Testing 92 Appliances - H&N Electrical Safety Testing | 345 | | 69.00 | | 69.00 |
| | HCC Lease Renewal - Working Law Solicitors | 348 | | 525.00 | | 525.00 |
| | Final Payment internal audit yr to 31 Mar 15 - Larking Gowen | 351 | | 610.00 | 122.00 | 732.00 |
| | Window Cleaning Jul - Dazzle | 352 | | 35.00 | | 35.00 |
| | Telephone Calls Jun - Intouch Systems | 354 | | 5.54 | 1.11 | 6.65 |
| | Telephone Line Rental Jul - Intouch Systems | 355 | | 6.00 | 1.20 | 7.20 |
| | Council Governance Support - Mary McGivern | 360 | | 325.00 | | 325.00 |
| | Weedkiller/Hel 2 - Sherriff Amenity | 369 | | 160.00 | 32.00 | 192.00 |
| | Photocopier Lease 1 Jul/31 Dec 15 - Mayday | 376 | | 95.00 | 19.00 | 114.00 |
| | Colour Copy Chgs 20 May/10 Jun 15 - Mayday | 377 | | 32.35 | 6.47 | 38.82 |
| | B&W Copy Chgs 20 May/10 Jun 15 - Mayday | 378 | | 22.25 | 4.45 | 26.70 |
| | Colour Copy Chgs 11 Jun/14 Jul 15 - Mayday | 379 | | 71.65 | 14.33 | 85.98 |
| | B&W Copy Chgs 11 Jun/14 Jul 15 - Mayday | 380 | | 29.08 | 5.82 | 34.90 |
| | Completion Brick Weave rear of HCC - Star Paving Services | 381 | | 3956.00 | 791.20 | 4,747.20 |
| | Stationery - Viking Direct | 386 | | 19.99 | 4.00 | 23.99 |
| | NPO Elec 30 May/28 Jun 15 - Total Gas & Power | 387 | | 74.10 | 14.82 | 88.92 |
| | Consumables - Milne Marketing | 388 | | 35.95 | 7.19 | 43.14 |
| | Stores Rates - Broadland District Council | 413 | | 125.00 | | 125.00 |
| | Repair Office Electric Door - Intouch Systems | 415 | | 50.00 | 10.00 | 60.00 |
| | Print Flyer Exhibition Persimmon Development - Catton Print | 417 | | 198.00 | | 198.00 |
| | Deliver Flyer Exhibition Persimmon Development - Clarkes | 418 | | 175.00 | | 175.00 |
| | Stonework/Refurb Memorial Garden - H L Perfitt Ltd | 419 | | 1702.00 | 340.40 | 2,042.40 |
| | Terminal Dilapidations Consult - John Goddard Associates | 420 | | 414.58 | 82.92 | 497.50 |
| | Grass Cutting Contribution - Hellesdon Parochial Church | 421 | | 750.00 | | 750.00 |
| | Window Cleaning Aug - Dazzle | 422 | | 35.00 | | 35.00 |
| | Install access gates Hel 2 at Arden Grove - G&G Fencing | 423 | | 2323.40 | 464.68 | 2,788.08 |
| | Wifi Broadband Aug - Intouchsystems | 426 | | 40.00 | 8.00 | 48.00 |
| | Imprest Top Up | | | 164.83 | | 164.83 |
| | | | | | | |
| 7 | Staff | | | | | |
| | Jun Norfolk Pension Fund Conts (new payments) NPF | 320-321 | | 3442.45 | | 3442.45 |
| | Professional HR Performance Management - Mary McGivern | 334 | | 325.00 | | 325.00 |
| | Coaching Sessions PK - Pointtwofive | 347 | | 389.63 | 77.93 | 467.56 |
| | LCAS Siminar/15 Jul 15 JH - Zurich Insurance PLC | 349 | | 30.00 | 6.00 | 36.00 |
| | Employment Advice - Mary McGovern | 358 | | 350.00 | | 350.00 |
| | Medical Report for Employee - NNUH | 383 | | 168.00 | | 168.00 |
| | Professional HR Performance Management - Mary McGivern | 359 | | 520.00 | | 520.00 |
| | August Salaries | 397-410 | | 14255.02 | | 14255.02 |
| | July Additional Conts (Regularising entry) - HMRC | 414 | | 423.90 | | 423.90 |
| | Aug Tax & NI Conts - HMRC | 427-428 | | 4208.86 | | 4208.86 |
| | Aug Norfolk Pension Fund Conts | 429-430 | | 2941.96 | | 2941.96 |
| | | | | | | |
| 8 | Traffic, Highways & Environment | | | | | |
| | SAM 4 weekly move/data collection - Westcotec Ltd | 361 | | 50.00 | 10.00 | 60.00 |
| | SAM 4 weekly move/data collection - Westcotec Ltd | 362 | | 50.00 | 10.00 | 60.00 |

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|-----------|--|-----|----------|----------|----------|----------|----|
| 10 | Investment - Reinvestment | | | | | | |
| | | | | | | | |
| 11 | Bank Charges | | | | | | |
| | Bank Charges 15 Jun/12 Jul 15 | 411 | | 48.66 | | 48.66 | |
| | | | | | | | |
| | TOTAL EXPENDITURE | | | 45449.31 | 2869.77 | 48319.08 | |
| | | | | | | | |
| | | | | | | | |
| | IMPREST | | | | | | |
| | Transaction/Date | | | | | | |
| | Start balance | | | | 71.95 | | |
| | Imprest Top Up | | | | 128.05 | 200.00 | |
| | Milk - AB Newagents | 322 | 3.45 | | 3.45 | 196.55 | 53 |
| | Milk - AB Newagents | 323 | 3.45 | | 3.45 | 193.10 | 54 |
| | Postage Cllr Packs Aug - Post Office Ltd | 324 | 6.30 | | 6.30 | 186.80 | 55 |
| | Carnival Postage - Post Office Ltd | 325 | 15.90 | | 15.90 | 170.90 | 56 |
| | Batteries - LE Electrical | 331 | 3.17 | 0.63 | 3.80 | 167.10 | 57 |
| | Mobile Top Up KS - AB Newsagents | 332 | 15.00 | | 15.00 | 152.10 | 58 |
| | Bleach - Co-op | 333 | 1.13 | 0.22 | 1.35 | 150.75 | 59 |
| | Refreshment purchases/Consultants - Aylsham Lodge | 336 | 6.75 | | 6.75 | 144.00 | 60 |
| | Milk & Biscuits - AB Newagents | 337 | 2.45 | | 2.45 | 141.55 | 61 |
| | Open Day & Provisions - Asda | 338 | 16.25 | | 16.25 | 125.30 | 62 |
| | Catering Provisions/Civic Event 9 Aug 15 - Asda | 339 | 19.57 | 1.30 | 20.87 | 104.43 | 63 |
| | Raffle Prizes/Festive Fun Night - ASDA | 389 | 19.46 | 3.89 | 23.35 | 81.08 | 64 |
| | Milk - AB Newagents | 390 | 1.00 | | 1.00 | 80.08 | 65 |
| | BKA Competition/Prize Vouchers - Taverham Nursery Centre | 391 | 35.00 | | 35.00 | 45.08 | 66 |
| | Milk - AB Newagents | 392 | 1.45 | | 1.45 | 43.63 | 67 |
| | Milk - AB Newagents | 393 | 2.14 | | 2.14 | 41.49 | 68 |
| | Postage Bank Mandate - Post Office Ltd | 394 | 1.73 | | 1.73 | 39.76 | 69 |
| | Insect Spray - Lloyds Chemists | 396 | 4.59 | | 4.59 | 35.17 | 70 |
| | | | 158.79 | 6.04 | 164.83 | | |
| | | | | | | | |
| | Totals | | 45443.27 | 2875.81 | 48319.08 | | |
| | | | | | | | |
| | Value of Postage Stamps in hand | | | | | | |
| | Office Stamps | | 30.36 | | | | |
| | Carnival Stamps | | 3.10 | | | | |
| | Caretaker Float | | 10.00 | | | | |