

HELLESDON PARISH COUNCIL

Accounts for approval at January Parish Council Meeting

Vouchers: Receipts: 367-380

Vouchers: Payment: 638-709

9.3

Cost Centre	Item	VCH	Sect 137	Amount	VAT	Total incl VAT
INCOME						
1	Activites					
2	Planning					
3	Health & Safety					
4	Playing Fields, Amenities & Allotments					
	Allotment rent 1 Oct 15 - 30 Sep 16 Plot 44	367		37.00	7.40	44.40
	Water Charge 2014/15 Plot 44	368		5.47	1.09	6.56
	Allotment rent 1 Oct 15 - 30 Sep 16 Plot 2	370		37.00	7.40	44.40
	Water Charge 2014/15 Plot 2	371		5.47	1.09	6.56
	Allotment rent 1 Oct 15 - 30 Sep 16 Plot 48a	372		18.50	3.70	22.20
	Water Charge 2014/15 Plot 48a	373		2.74	0.55	3.29
	Allotment rent 1 Oct 15 - 30 Sep 16 Plot 131	375		37.00	7.40	44.40
	Allotment rent 1 Oct 15 - 30 Sep 16 Plot 98	377		37.00	7.40	44.40
	Water Charge 2014/15 Plot 98	378		5.47	1.09	6.56
5	Media & Communications					
6	Property, Policy and Resources					
	CiL Grant april-sept 15 Broadland District Council	369		2,088.14	0.00	2,088.14
	HCC/HPC Elec 1 Jul 15 to 28 Aug 2015 Hellesdon C C	379		548.25	109.65	657.90
	HCC/HPC Gas 30 Jun 15 to 31 Oct 15 Hellesdon C C	380		436.05	87.21	523.26
7	Staff					
8	Traffic, Highways & Environment					
9	Precept					
10	Investment - Income					
	Loyalty Reward 14 Sept to 12 Oct Barclays Bank Plc	374		11.77	0.00	11.77
11	Bank Charges					
12	VAT					
	VAT Refund HM Revenue & Customs	376		0	4,498.84	4,498.84
	TOTAL INCOME			3,269.86	4,732.82	8,002.68

EXPENDITURE

1	Activities					
	Refreshments - xmas party Asda	641		76.05	0.00	76.05
	Entertainment - class Act for xmas party	688		300.00	0.00	300.00
2	Planning					
3	Health & Safety					

4 Playing fields, Amenities and Allotments

New Tomlin 1.65m Cultivator Ben Burgess Garden Equipment	642	2,485.00	497.00	2,982.00
Grass establishment/ploughing/cultivation Drayton Farms Ltd	643	585.73	117.15	702.88
Barrier Tape DD Health & Safety Supplies Ltd	657	7.00	1.40	8.40
Roses for memorial garden Taverham Nursery Centre	658	11.32	2.26	13.58
Play ground repairs Fenland Leisure Products Ltd	681	94.60	18.92	113.52
Empty Dog Bins - Nov Scooper Dooper	692	143.00	0.00	143.00
Open Space Rent Portion Drayton Farms Ltd	694	648.00	0.00	648.00
New Allotment Portion Drayton Farms Ltd	695	324.00	0.00	324.00
Allot Elec 1 Oct -29 Oct 15 Total Gas & Power	699	22.71	1.14	23.85

5 Media & Communications

Deliver 5000 leaflets re Golf club development Clarke's Distribution	654	175.00	0.00	175.00
Leaflets for Golf Club Exhibition Catton Print Ltd	663	236.00	0.00	236.00
Deliver 5000 Grapevine - winter edition Clarke's Distribution	683	300.00	0.00	300.00

6 Property, Policy & Resources

Wifi Broadband Intouch Systems	638	40.00	8.00	48.00
Office & Premises Rates Broadland District Council	639	706.00	0.00	706.00
New Tractor Lease (Nov 15 installment) Hitachi Capital Finance	640	450.00	90.00	540.00
Window Cleaning - Nov Dazzle Cleaning Co	646	35.00	0.00	35.00
Consultancy HCC Lease Review Local Community Solutions Ltd	648	981.82	176.58	1,158.40
Poppy Wreath Donation Royal British Legion	649	20.00	0.00	20.00
Repair and Recovery of Van Richard Nash	651	218.42	43.68	262.10
Rectify intruder alarm fault at rear door E Fire	652	105.25	21.05	126.30
Shredder The Warehouse.com	653	375.00	75.00	450.00
Door entry code change Intouch Systems	655	50.00	10.00	60.00
Valuation of community centre assets Keys Auctioneers	659	175.00	35.00	210.00
Contribution 15/16 Hellesdon Parochial Church Council	660	750.00	0.00	750.00
Soap Pump Kit Wallgate	675	79.20	15.84	95.04
Parish Elections 7 may 2015 Broadland District Council	676	4,633.07	0.00	4,633.07
B&W Copy Chgs Period ending 30/11/15 Mayday	677	15.48	3.10	18.58
Colour Copy Chgs 30/11/15 Mayday	678	27.75	5.55	33.30
Stationery supplies Viking Direct	679	70.09	14.02	84.11
Stationery supplies Viking Direct	680	240.47	37.29	277.76
Anti virus software - 2 year agreement Intouch Systems	682	145.00	29.00	174.00
Heathly Living Hellesdon - slippers Online slipper shop	684	456.48	91.29	547.77
Cylinder and motice lock keys Broadland (UK) Ltd	685	37.25	7.45	44.70
Annual CCTV Service charge Security Solutions Yes Ltd	686	350.00	70.00	420.00
PWLB Loan - half yearly payment PWLB	689	8,945.20	0.00	8,945.20
Road Fund Licence DVLA	690	225.00	0.00	225.00
Stores & Premises Rates Broadland District Council	691	125.00	0.00	125.00
Guard Card UK Fuels Ltd	696	1.00	0.00	1.00
Fuel - Oct UK Fuels Ltd	697	150.63	30.12	180.75
HCC/HPC Gas 30 Sept - 31 Oct 15 Total Gas & Power	698	271.12	54.22	325.34
Wifi Broadband Intouch Systems	700	40.00	8.00	48.00
Tractor Lease installment Ben Burgess Garden Equipment	701	213.00	42.60	255.60
Office & Premises Rates Broadland District Council	702	706.00	0.00	706.00
New Tractor Lease (Dec 15 installment) Hitachi Capital Finance	703	450.00	90.00	540.00
Photocopier Lease Siemens Fin Serv	704	249.00	49.80	298.80
Imprest top up		33.12	0.00	33.12

7 Staff				
Waterproof Boots DD Health & Safety Supplies	647	32.50	6.50	39.00
One Sweatshirt and logoed polo shirt DD Health & Safety Supplies Ltd	656	13.50	2.70	16.20
Employment Advice Retainer Mary McGivern	661	350.00	0.00	350.00
Employment Advice Mary McGivern	662	715.00	0.00	715.00
Payroll Services Roger Cavell	644	1,200.00	240.00	1,440.00
Work undertaken in November Office Assistance	650	1,339.60	0.00	1,339.60
December Salaries	664-674	10,548.47	0.00	10,548.47
Work undertaken in December Office Assistance	687	1,108.00	0.00	1,108.00

8 Traffic, Highways & Environment

SAM 4 weekly move/data collection - OctWestcotec Ltd	645	50.00	10.00	60.00
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9 Precept

10 Investment -reinvestment

11 Bank Charges

Bank Charges 14 Sept - 12 Oct 15 Barclays Bank Plc	693	78.47	0.00	78.47
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TOTAL EXPENDITURE **42,214.30** **1,904.66** **44,118.96**

IMPREST

Transaction/Date

Start balance			77.43	
Imprest Top Up			122.57	200.00
Milk	705	3.84	0.00	3.84
Milk	706	2.90	0.00	2.90
Milk	707	10.00	0.00	10.00
Mobile top-up - KS	708	3.38	0.00	3.38
Plugs and screws	709	13.00	0.00	13.00
		33.12	0.00	33.12

TOTALS **42,214.30** **1,904.66** **44,118.96**

Value of Postage Stamps in hand	52.13
Caretaker Float	10.00