

Hellesdon Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
626	29/11/2016	Catering Supplies (Meet	Cash	114	Heat & eat	Broadland District Council	Z	84.36	0.00	84.36
627	28/11/2016	Resident(s) Party(s)	Cash	115	Sherry Xmas party	Asda	S	50.24	10.05	60.29
628	05/12/2016	Catering Supplies (Meet	Cash		Milk	Co-operative	Z	0.99	0.00	0.99
629	22/11/2016	Stationery/software	Cheque	109478	Stationery	Viking Direct	L	151.80	24.36	176.16
630	22/11/2016	Staff Salaries (Gross)	Cheque	109479	November Salary	Employee 18	X	1,945.84	0.00	1,945.84
631	22/11/2016	Staff Salaries (Gross)	Cheque		November Salary	Employee 23	X	1,510.26	0.00	1,510.26
632	22/11/2016	Staff Salaries (Gross)	Cheque		November Salary	Employee 28	X	1,204.33	0.00	1,204.33
633	22/11/2016	Staff Salaries (Gross)	Cheque		November Salary	Employee 30	X	1,214.10	0.00	1,214.10
634	22/11/2016	Utilities	Cheque		Gas & Power	Total Gas & Power	S	534.07	106.81	640.88
635	22/11/2016	Utilities	Cheque		Gas & Power	Total Gas & Power	L	91.00	4.55	95.55
636	23/11/2016	Hello Cafe	Cheque	109466	Coffee Machine rental	Coffee Express	S	68.00	13.60	81.60
637	23/11/2016	Hello Cafe	Cheque	109466	Coffee beans	Coffee Express	Z	32.34	0.00	32.34
638	23/11/2016	Staff Salaries (Gross)	Cheque	109490	November Salary	Employee 13	X	748.66	0.00	748.66
639	23/11/2016	Community Centre	Cheque	109495	Water dispenser	East Anglian Watercoole	S	22.00	4.40	26.40
640	24/11/2016	Hello Cafe	Cheque	109473	Training course	High Speed Training	S	20.00	4.00	24.00
641	24/11/2016	Room Hire	Cheque	109473	Temporary Event Notice	Broadland District Council	X	21.00	0.00	21.00
642	24/11/2016	Community Centre	Cheque	109476	Xmas lights	Kate Leggett	X	49.98	0.00	49.98
643	24/11/2016	Staff Salaries (Receipts)	Cheque		November Salary	Employee 24	X	1,104.39	0.00	1,104.39
644	24/11/2016	Staff Salaries (Receipts)	Cheque		November Salary	Employee 11	X	1,143.12	0.00	1,143.12
645	24/11/2016	Green Waste Removal	Cheque	109496	Skips for rubbish	A K S Skip Hire Services	S	230.00	46.00	276.00
646	24/11/2016	Communication Service	Cheque		Broadband/Telephone	Intouch Systems	S	40.00	8.00	48.00
647	25/11/2016	Staff Salaries (Gross)	Cheque	109487	November Salary	Employee 5	X	1,518.08	0.00	1,518.08
648	25/11/2016	Agency Personnel	Cheque	109505	Agency workers	Hays	S	411.78	82.36	494.14
649	25/11/2016	Agency Personnel	Cheque	109505	Agency workers	Hays	S	508.95	101.79	610.74
650	25/11/2016	Utilities	Cheque		Non domestic rate BDC	Broadland District Council	X	534.00	0.00	534.00
651	28/07/2016	Sundries	Cash	34	Ant killer	Tesco	S	0.00	0.00	0.00
652	28/11/2016	SAM 4 Weekly Move	Cheque	109477	SAM 4 weekly move only	Westcote Ltd	S	50.00	10.00	60.00
653	13/12/2016	Communication Service	Cheque	109475	Phone bill	Intouch Systems	S	15.72	3.14	18.86
654	29/11/2016	Stationery/software	Cheque	109497	Computer requirements	Adept IT Solutions	S	700.00	140.00	840.00
655	30/11/2016	Parish Council Promotio	Cheque	109499	Banner	Broadland District Council	S	32.00	6.40	38.40
656	30/11/2016	Communication Service	Cheque	109503	Phone bill	In Touch	S	9.47	1.89	11.36
657	01/12/2016	Office Equipment	Cheque	109494	Black & white photo copier	Mayday	S	47.61	9.52	57.13
658	01/12/2016	Office Equipment	Cheque		Colour Copies	Mayday	S	309.84	61.97	371.81
659	01/12/2016	Contingency Payments	Cheque	109501	Health Assessment - emp	Unity Occupational Health	E	185.00	0.00	185.00
660	02/12/2016	Resident(s) Party(s)	Cheque	109509	Band Five	band Five	Z	375.00	0.00	375.00
661	02/12/2016	Resident(s) Party(s)	Cheque	109510	Stage lighting	Viking stage lighting	S	97.01	19.40	116.41

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662	02/12/2016		Cash	116	Puncture repair kit	Wilco motor spares	S	6.23	1.25	7.48
663	06/12/2016		Cash	117	Office milk	Co-operative	Z	0.99	0.00	0.99
664	08/12/2016		Cash	118	Lamp for disabled toilets	LE Electrical Ltd	S	6.67	1.33	8.00
665	12/12/2016		Cash	119	Milk	Co-operative	Z	3.03	0.00	3.03
666	28/11/2016		Cheque	109493	November Salary	Employee 33	X	75.51	0.00	75.51
667	29/11/2016		Cheque	109499	November Salary	Employee 8 & 29	X	326.78	0.00	326.78
668	02/12/2016		Cheque	109482	November Salary	Employee 26	X	320.50	0.00	320.50
669	02/12/2016		Cheque	109486	November Salary	Employee 35	X	2,189.94	0.00	2,189.94
670	28/11/2016		Cheque		Compact tractor/ hedge t	Hitachi Capital Finance	S	450.00	90.00	540.00
671	28/11/2016		Cheque		Photocopier Lease	Siemens Fin Serv	S	249.00	49.80	298.80
672	01/12/2016		Cheque		Non domestic rate BDC	Broadland District Coun	X	126.00	0.00	126.00
673	02/12/2016		Cheque		November Contributions	Norfolk Pension Fund	X	805.03	0.00	805.03
674	02/12/2016		Cheque		November Contributions	Norfolk Pension Fund	X	2,300.61	0.00	2,300.61
675	02/12/2016		Cheque		November Contributions	HM Revenue & Customs	X	3,193.87	0.00	3,193.87
676	02/12/2016		Cheque		November Contributions	HM Revenue & Customs	X	1,423.19	0.00	1,423.19
Total								26,538.29	800.62	27,338.91