

## Hellesdon Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
41	Consumables -	16/05/2016		Cheque		Cleaning provisions	Milne Marketing Ltd		313.79	62.76	376.55
42	Community Centre	16/05/2016		Cheque		Non domestic rate BDC	Broadland District		10,064.25	0.00	10,064.25
43	Insurance	16/05/2016		Cheque		Insurance policy	Zurich Insurance PLC		8,560.01	813.21	9,373.22
44	Community Centre	26/04/2016		Cheque		Stair rail and gate to	Phil Bidwell		2,425.00	0.00	2,425.00
45	Neighbourhood plan	04/05/2016		Cheque		Hellesdon	Ingham Pinnock		3,801.40	760.28	4,561.68
46	Community Centre	11/05/2016		Cheque		Bingo stationary	Bingo express		187.95	37.60	225.55
47	Staff Recruit Costs	26/04/2016		Cheque		Advertising finance	Archant		428.00	85.60	513.60
48	Bus Shelter	14/04/2016		Cheque		Window Cleaning april	Dazzle Cleaning Co		325.00	0.00	325.00
49	Property Maintenance	14/04/2016		Cheque		Window Cleaning - Apr	Dazzle Cleaning Co		130.00	0.00	130.00
51	Car Park/Pathways	02/06/2016		Cheque	109194	Concrete for post in car	Ridgeons Ltd		25.98	0.00	25.98
52	Bowling Green	02/06/2016		Cheque	109193	Green pro- lite turf	Collier Turf Care Ltd		72.92	14.58	87.50
53	Hire Facility Sundries	02/06/2016		Cheque	109193	Netball nets	Collier Turf Care Ltd		29.49	5.90	35.39
54	Property Maintenance	02/06/2016		Cheque	109195	Hand dryer ladies	AC Electrical		226.00	0.00	226.00
55	Community Centre	02/06/2016		Cheque	109192	Refund Broadland	Broadland Dance		130.00	0.00	130.00
56	Services	02/06/2016		Cheque	109196	Subscription Norfolk	Norfolk Association of		574.66	0.00	574.66
57	Services	02/06/2016		Cheque	109197	Clerks and council	Clerks & Council Direct		12.00	0.00	12.00
58	Services	02/06/2016		Cheque	109198	LCR renewal june 16 to	LCR		17.00	0.00	17.00
59	Services	02/06/2016		Cheque	109199	may subscription	Adobe		17.15	0.00	17.15
60	Services	02/06/2016		Cheque	109199	april subscription	Adobe		17.15	0.00	17.15
61	Office Equipment	02/06/2016		Cheque	109200	Colour Copy 25 may	Mayday		206.17	41.23	247.40
62	Office Equipment	02/06/2016		Cheque	109200	B & W Copy 25 may	Mayday		206.17	41.23	247.40
63	Community Centre	02/06/2016		Cheque	109201	Curtains for queens	Cameo curtains		1,423.73	284.75	1,708.48
64	Contingencies	02/06/2016		Cheque	109202	Stage lighting for queens	Viking stage lighting		102.00	20.40	122.40
65	Capital Expenditure	02/06/2016		Cheque	109203	Tree Report for tractor	John Allaway		358.00	0.00	358.00
66	Community Centre	02/06/2016		Cheque	109204	Stage prep sanding and	Phil Bidwell		300.00	0.00	300.00
67	Agency Personnel	02/06/2016		Cheque	109205	Clerical support temp	Todd Hayes		228.80	45.76	274.56
68	Grants & Donations	02/06/2016		Cheque	109206	Tickets for queens	Ticket Printing uk		31.15	6.23	37.38
69	Vehicles	02/06/2016		Cheque	109207	Tyres for Parish Vehicle	Fastfit Exhausts Ltd		193.32	38.66	231.98
70	Consultant Monthly	02/06/2016		Cheque	109208	Visits march april	SJB Safety Solutions		300.00	0.00	300.00
71	Consultant Monthly	02/06/2016		Cheque	109208	Additional service	SJB Safety Solutions		260.00	0.00	260.00
72	Contingencies	02/06/2016		Cheque	109209	Pvc bunting	Hampshire Flag		105.00	21.00	126.00
73	Services	02/06/2016		Cheque	109210	Internal audit	Larking Gowen		1,560.00	312.00	1,872.00
74	Stationery/software	02/06/2016		Cheque	109211	Clocking cards	Clocking Systems		50.00	10.00	60.00
75	Employment Advice	02/06/2016		Cheque	109212	HR advice april	Mary McGivern		350.00	0.00	350.00
76	Employment Advice	02/06/2016		Cheque	109212	HR additional service	Mary McGivern		455.00	0.00	455.00

77-89	Staff Salaries (Gross)	03/06/2016	Cheque		May Salary	staff salary	11,263.26	0.00	11,263.26
90	EE Tax & Ni Conts	03/06/2016	Cheque	tfr	May contributions	HM Revenue & Customs	2,493.25	0.00	2,493.25
91	EER NI Conts	03/06/2016	Cheque	tfr	May contributions	HM Revenue & Customs	1,101.00	0.00	1,101.00
92	EEE PS Conts	03/06/2016	Cheque	tfr	May pension	Norfolk Pension Fund	652.77	0.00	652.77
93	EER PS Conts	03/06/2016	Cheque	tfr	May pension	Norfolk Pension Fund	2,182.59	0.00	2,182.59
94	Community Centre	03/06/2016	Cheque	109213	Fixing fire door	Phil Bidwell	85.00	0.00	85.00
95	Office	03/06/2016	Cheque	109213	Shelves for office	Phil Bidwell	925.00	0.00	925.00
96	Community Centre	03/06/2016	Cheque	109214	BT Standard charge	BT phone	161.75	32.35	194.10
97	Stationery/software	03/06/2016	Cheque	90472077	Viking order	Viking Direct	113.70	22.74	136.44
98	General	03/06/2016	Cheque	109215	SAM 2 move - april	Westcotec Ltd	50.00	10.00	60.00
99	Stationery/software	03/06/2016	Cheque	109216	Stationery	Viking Direct	61.48	12.30	73.78
100	Stationery/software	03/06/2016	Cheque	109216	Stationery and Stamps	Viking Direct	126.88	14.38	141.26
101	Contingencies	06/06/2016	Cheque	109218	For Queens tea party	Sheila Gurney	33.37	0.00	33.37
102	Utilities	01/04/2016	Cheque	dd	Non domestic rate BDC	Broadland District	124.40	0.00	124.40
103	Dog/litter/smoke bins	01/04/2016	Cheque	dd	April payment	Scooper Dooper	143.00	0.00	143.00
<b>Total</b>							<b>53,054.54</b>	<b>2,702.96</b>	<b>55,757.50</b>