

HELLESDON PARISH COUNCIL

Accounts for approval at November Parish Council Meeting

Vouchers: Receipts: 227-332

Vouchers: Payment: 518-576

9.3

Cost Centre	Item	Vch	Sect 137	Amount	VAT	Total incl VAT
INCOME						
1	Activites					
2	Planning					
3	Health & Safety					
4	Playing Fields, Amenities & Allotments					
	ORACLE Netball/Netball casual hire	228		15.00	3.00	18.00
	Plot 11Allotment rent 1 Oct 15 - 30 Sep 16	230		37.00	7.40	44.40
	Plot 11Water Charge 2014/15	231		5.47	1.09	6.56
	Plot 5Allotment rent 1 Oct 15 - 30 Sep 16	232		37.00	7.40	44.40
	Plot 5Water Charge 2014/15	233		5.47	1.09	6.56
	Plot 47Allotment rent 1 Oct 15 - 30 Sep 16	234		37.00	7.40	44.40
	Plot 47Water Charge 2014/15	235		5.47	1.09	6.56
	Plot 68Allotment rent 1 Oct 15 - 30 Sep 16	236		37.00	7.40	44.40
	Plot 68Water Charge 2014/15	237		5.47	1.09	6.56
	Plot 26Allotment rent 1 Oct 15 - 30 Sep 16	238		37.00	7.40	44.40
	Plot 26Water Charge 2014/15	239		5.47	1.09	6.56
	Plot 23Allotment rent 1 Oct 15 - 30 Sep 16	240		37.00	7.40	44.40
	Plot 23Water Charge 2014/15	241		5.47	1.09	6.56
	Plot 36Allotment rent 1 Oct 15 - 30 Sep 16	242		37.00	7.40	44.40
	Plot 36Water Charge 2014/15	243		5.47	1.09	6.56
	Plot 7Water Charge 2014/15	244		5.47	1.09	6.56
	Plot 7Allotment rent 1 Oct 15 - 30 Sep 16	245		37.00	7.40	44.40
	Plot 54Allotment rent 1 Oct 15 - 30 Sep 16	246		37.00	7.40	44.40
	Plot 54Water Charge 2014/15	247		5.47	1.09	6.56
	Plot 124Allotment rent 1 Oct 15 - 30 Sep 16	248		37.00	7.40	44.40
	Plot 124Water Charge 2014/15	249		5.47	1.09	6.56
	Plot 21Allotment rent 1 Oct 15 - 30 Sep 16	250		37.00	7.40	44.40
	Plot 21Water Charge 2014/15	251		5.47	1.09	6.56
	Plot 42Water Charge 2014/15	252		5.47	1.09	6.56
	Plot 42Allotment rent 1 Oct 15 - 30 Sep 16	253		37.00	7.40	44.40
	Plot 20Allotment rent 1 Oct 15 - 30 Sep 16	255		37.00	7.40	44.40
	Plot 20Water Charge 2014/15	256		5.47	1.09	6.56
	Plot 30Allotment rent 1 Oct 15 - 30 Sep 16	257		37.00	7.40	44.40
	Plot 30Water Charge 2014/15	258		5.47	1.09	6.56
	Plot 107Allotment rent 1 Oct 15 - 30 Sep 16	259		37.00	7.40	44.40
	Plot 107Water Charge 2014/15	260		5.47	1.09	6.56
	Plot 59Allotment rent 1 Oct 15 - 30 Sep 16	261		37.00	7.40	44.40
	Plot 59Water Charge 2014/15	262		5.47	1.09	6.56
	Plot 38bAllotment rent 1 Oct 15 - 30 Sep 16	265		18.50	3.70	22.20
	Plot 38bWater Charge 2014/15	266		2.74	0.55	3.29
	Plot 123Allotment rent 1 Oct 15 - 30 Sep 16	267		37.00	7.40	44.40
	Plot 123Water Charge 2014/15	268		5.47	1.09	6.56
	Plot 24Allotment rent 1 Oct 15 - 30 Sep 16	269		37.00	7.40	44.40
	Plot 24Water Charge 2014/15	270		5.47	1.09	6.56
	Plot 4bAllotment rent 1 Oct 15 - 30 Sep 16	271		18.50	3.70	22.20
	Plot 4bWater Charge 2014/15	272		2.74	0.55	3.29
	Plot 3Allotment rent 1 Oct 15 - 30 Sep 16	273		37.00	7.40	44.40

Plot 3Water Charge 2014/15	274	5.47	1.09	6.56
Plot 39Allotment rent 1 Oct 15 - 30 Sep 16	275	37.00	7.40	44.40
Plot 39Water Charge 2014/15	276	5.47	1.09	6.56
Plot 119Allotment rent 1 Oct 15 - 30 Sep 16	277	37.00	7.40	44.40
Plot 119Water Charge 2014/15	278	5.47	1.09	6.56
Plot 94Allotment rent 1 Oct 15 - 30 Sep 16	279	37.00	7.40	44.40
Plot 94Water Charge 2014/15	280	5.47	1.09	6.56
Plot 133Allotment rent 1 Oct 15 - 30 Sep 16	281	37.00	7.40	44.40
Plot 133Water Charge 2014/15	282	5.47	1.09	6.56
Plot 109Allotment rent 1 Oct 15 - 30 Sep 16	283	37.00	7.40	44.40
Plot 109Water Charge 2014/15	284	5.47	1.09	6.56
Plot 8aAllotment rent 1 Oct 15 - 30 Sep 16	285	18.50	3.70	22.20
Plot 8aWater Charge 2014/15	286	5.47	1.09	6.56
Plot 18Allotment rent 1 Oct 15 - 30 Sep 16	287	37.00	7.40	44.40
Plot 18Water Charge 2014/15	288	5.47	1.09	6.56
Plot 10aAllotment rent 1 Oct 15 - 30 Sep 16	289	18.50	3.70	22.20
Plot 10aWater Charge 2014/15	290	2.74	0.55	3.29
Plot 126Allotment rent 1 Oct 15 - 30 Sep 16	291	37.00	7.40	44.40
Plot 126Water Charge 2014/15	292	5.47	1.09	6.56
Plot 35Allotment rent 1 Oct 15 - 30 Sep 16	293	37.00	7.40	44.40
Plot 35Water Charge 2014/15	294	5.47	1.09	6.56
Plot 118Allotment rent 1 Oct 15 - 30 Sep 16	295	37.00	7.40	44.40
Plot 118Water Charge 2014/15	296	5.47	1.09	6.56
Plot 60Allotment rent 1 Oct 15 - 30 Sep 16	297	37.00	7.40	44.40
Plot 60Water Charge 2014/15	298	5.47	1.09	6.56
Plot 19Allotment rent 1 Oct 15 - 30 Sep 16	299	37.00	7.40	44.40
Plot 19Water Charge 2014/15	300	5.47	1.09	6.56
Plot 37Allotment rent 1 Oct 15 - 30 Sep 16	301	37.00	7.40	44.40
Plot 37Water Charge 2014/15	302	5.47	1.09	6.56
Plot 110Allotment rent 1 Oct 15 - 30 Sep 16	303	37.00	7.40	44.40
Plot 110Water Charge 2014/15	304	5.47	1.09	6.56
Plot 120Water Charge 2014/15	305	5.47	1.09	6.56
Plot 120Allotment rent 1 Oct 15 - 30 Sep 16	306	37.00	7.40	44.40
Plot 27Allotment rent 1 Oct 15 - 30 Sep 16	307	37.00	7.40	44.40
Plot 27Water Charge 2014/15	308	5.47	1.09	6.56
Hellesdon U19sTraining area hire 1/10/15	309	8.55	1.70	10.25
Plot 66Allotment rent 1 Oct 15 - 30 Sep 16	310	37.00	7.40	44.40
Plot 66Water Charge 2014/15	311	5.47	1.09	6.56
Plot 43Allotment rent 1 Oct 15 - 30 Sep 16	312	37.00	7.40	44.40
Plot 43Water Charge 2014/15	313	5.47	1.09	6.56
Plot 13Allotment rent 1 Oct 15 - 30 Sep 16	314	37.00	7.40	44.40
Plot 13Water Charge 2014/15	315	5.47	1.09	6.56
Plot 105Allotment rent 1 Oct 15 - 30 Sep 16	316	37.00	7.40	44.40
Plot 105Water Charge 2014/15	317	5.47	1.09	6.56
Plot 22Allotment rent 1 Oct 15 - 30 Sep 16	318	37.00	7.40	44.40
Plot 22Water Charge 2014/15	319	5.47	1.09	6.56
Plot 99Water Charge 2014/15	321	5.47	1.09	6.56
Plot 116Allotment rent 1 Oct 15 - 30 Sep 16	322	37.00	7.40	44.40
Plot 116Water Charge 2014/15	323	5.47	1.09	6.56
Casual HireCasual hire - Tennis 24/08	326	5.00	1.00	6.00
Casual HireCasual hire - Tennis 28/08	327	5.00	1.00	6.00
Casual HireCasual hire - Tennis 29/08	328	5.00	1.00	6.00
Hellesdon HornetsNetball court hire	329	15.00	3.00	18.00
Casual HireCasual hire - Tennis 09/10	330	5.00	1.00	6.00
Casual HireCasual hire - Tennis 12/10	331	5.00	1.00	6.00
Casual HireCasual hire - Tennis 23/10	332	5.00	1.00	6.00

5	Media & Communications				
6	Property, Policy and Resources				
	New Homes BonusBroadland District Council	263	4,164.45	0.00	4,164.45
7	Staff				
	Sunday Caretaker April - JuneHellesdon Community Centre	227	1,162.22	0.00	1,162.22
	Cancelled voucher	254	0.00	0.00	0.00
	Surcharge & HPs - JulHellesdon Community Centre	264	195.36	0.00	195.36
	Surcharge & HPs - JunHellesdon Community Centre	320	342.02	0.00	342.02
8	Traffic, Highways & Environment				
9	Precept				
	Precept 2015-2016 2nd instalmentBroadland District Council	324	183,905.50	0.00	183,905.50
	Transitional Grant 2nd install 15/16Broadland District Council	325	6,769.50	0.00	6,769.50
10	Investment - Income				
	Loyalty Reward 13 Jul to 12 Aug 15Barclays Bank Plc	229	8.30	0.00	8.30
	TOTAL INCOME		198,407.86	371.93	198,779.79

EXPENDITURE

1	Activities				
	Donation to Old Catton Football ClubOld Catton Football Club	520	50.00	0.00	50.00
2	Planning				
3	Health & Safety				
	Bi monthly visit - Jul/AugSJB Safety Solutions	531	300.00	0.00	300.00
4	Playing fields,Amenities and Allotments				
	Empty Dog Bins - SepScoopier Dooper	519	143.00	0.00	143.00
	Tractor Fuel - AugUK Fuels Ltd	522	102.63	20.52	123.15
	Wasp Nest Treatment on permissive footpathNorwich Pest Control	528	45.00	9.00	54.00
	Allot Elec 29/07 TO 29/08 2015Total Gas & Power	552	12.88	0.64	13.52
5	Media & Communications				
	Lanyards and badge holdersSimoney Badges Limited	527	137.50	27.50	165.00
6	Property, Policy & Resources				
	Stores & Premises RatesBroadland District Council	518	125.00	0.00	125.00
	Fuel - AugUK Fuels Ltd	523	19.63	3.93	23.56
	Guard CardUK Fuels Ltd	524	1.00	0.20	1.20
	Colour Copy Chgs period ending 30 September 15Mayday	525	67.20	13.44	80.64
	B&W Copy Chgs Period ending 30/09/15Mayday	526	33.86	6.77	40.63
	Telephone Calls - SeptIntouch Systems	533	12.51	2.50	15.01
	HCC/HPC Gas 31 July-31 Aug 2015Total Gas & Power	549	49.07	2.45	51.52
	Tractor Lease InstallmentBen Burgess Garden Equipment	550	213.00	42.60	255.60
	HPC/HCC Elec 31/07 to 28/08 2015Total Gas & Power	551	415.74	83.15	498.89

HPO/HCC elect 30/07 to 29/08 2015	Total Gas & Power	553	83.93	4.20	88.13
Wifi Broadband Sept 15	Intouch Systems	554	40.00	8.00	48.00
Office & Premises Rates	Broadland District Council	555	706.00	0.00	706.00
EDP 22/06/15 to 16/10/15	A&B Newsagents	556	67.20	0.00	67.20
Window Cleaning - October	Dazzle Cleaning Co	557	35.00	0.00	35.00
Disconnect token machines for floodlights	ACELECTRICAL	563	60.00	0.00	60.00
Audit fee 2015	Mazars	561	1,300.00	260.00	1,560.00
Tractor Insurance October 2015	Zurich Municipal	564	503.15	0.00	503.15
Imprest top up			129.44		129.44
7	Staff				
Placement Fee	:Holdich Recruitment Limited	529	3,285.37	657.07	3,942.44
Work undertaken in September 2015 - admin support - daisy	chain	530	1,108.00	0.00	1,108.00
Coaching Session - Point	twoefive Ltd	532	393.83	78.77	472.60
October Salaries		534-546,577	12,646.64	0.00	12,646.64
Organisation structure review	Joules Resource Management	547	1,525.00	0.00	1,525.00
Organisation structure review	Joules Resource Management	548	925.00	0.00	925.00
Polo Shirt/Apache Trousers/Safety Boots	DD Health & Safety Supp	559	129.00	25.80	154.80
Professional HR advice - retainer	Mary McGivern	560	350.00	0.00	350.00
Employment Advice	Mary McGivern	562	715.00	0.00	715.00
Oct Tax & NI Conts - HMRC		573-574	2,965.66	0.00	2,965.66
Oct Norfolk Pension Fund Conts		575-576	3,414.71	0.00	3,414.71
8	Traffic, Highways & Environment				
Half yearly bus shelter clean	Dazzle Cleaning Co	558	325.00	0.00	325.00
9	Precept				
10	Investment -reinvestment				
11	Bank Charges				
Bank Charges 13 Jul to 12 Aug 15	Barclays Bank Plc	521	55.28	0.00	55.28
TOTAL EXPENDITURE			32,491.23	1,246.54	33,737.77
IMPREST					
Transaction/Date					
Start balance				73.23	
Imprest Top Up				126.77	200.00
Flowers for 103rd Birthday	Especially For You	565	25.00	0.00	25.00
Mobile top-up - KSA	A&B Newsagents	566	10.00	0.00	10.00
Milk & coffee	A&B Newsagents	567	5.82	1.17	6.99
Milk	A&B Newsagents	568	2.42	0.00	2.42
Milk	A&B Newsagents	569	1.45	0.00	1.45
Milk	A&B Newsagents	570	1.46	0.00	1.46
Postage Stamps	Post Office Ltd	571	42.12	0.00	42.12
Chairman Chain of Office repair	Tillets	572	40.00	0.00	40.00
			128.27	1.17	129.44
TOTALS			32,490.06	1,247.71	33,737.77

Value of Postage Stamps in hand

Office Stamps	69.38
Carnival Stamps	3.10
Caretaker Float	10.00