

Hellesdon Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
363 Hello Cafe	31/08/2016		Cash	53	Cafe purchases	Co-op store	Z	3.47	0.00	3.47
364 Hello Cafe	31/08/2016		Cash	54	Cafe purchases	Poundland	Z	20.91	0.00	20.91
365 Hello Cafe	31/08/2016		Cash	55	Cafe purchases	Asda	Z	14.00	0.00	14.00
366 Hello Cafe	31/08/2016		Cash	56	Cafe purchases	Morrisons	Z	29.12	0.00	29.12
367 Catering Supplies (Meet	31/08/2016		Cash	57	Milk	Co-op store	Z	0.99	0.00	0.99
368 Utilities	13/08/2016		Cheque	109334	Water - 1/2 year	Anglian Water	Z	178.42	0.00	178.42
369 Property Maintenance	01/09/2016		Cheque	109337	Shutter repairs	Cooks Blinds & Shutters	S	149.80	29.96	179.76
370 Vehicles	01/09/2016		Cheque	109338	Van repair	A & F Motor Compnay	S	30.25	6.05	36.30
371 Contingencies	01/09/2016		Cheque	109339	Dilapidations Report - Co:	John Goodards Associat	S	500.00	100.00	600.00
372 Communication Services	01/09/2016		Cheque	109340	Phone bill	BT phone	S	166.18	27.24	193.42
373 Sundries	01/09/2016		Cheque	109341	Spare keys - Caretakers	A C Leigh	S	285.90	57.18	343.08
374 Property Maintenance	01/09/2016		Cheque	109342	Window Cleaning - Aug	Dazzle Cleaning Co	X	130.00	0.00	130.00
375 Hello Cafe	01/09/2016		Cheque	109343	Cafe purchases	Makro	S	92.81	3.33	96.14
376 Property Maintenance	01/09/2016		Cheque	109344	Fire door repair	Phil Bidwell	X	450.00	0.00	450.00
377 Postage	01/09/2016		Cash	58	Stamps	Post Office Ltd	E	11.43	0.00	11.43
378 Hello Cafe	31/08/2016		Cash	59	Cafe purchases	Morrisons	E	13.21	0.00	13.21
379 Sundries	02/09/2016		Cash	60	Spare gate padlock	A C Leigh	S	30.06	6.01	36.07
380 Agency Personnel	08/09/2016		Cheque		Agency staff	Todd Hayes	S	643.50	128.70	772.20
381 Catering Supplies (Meet	06/09/2016		Cash	61	Refreshment purchases	Co-op store	S	2.56	0.51	3.07
382 Catering Supplies (Meet	06/09/2016		Cash		Refreshment purchases	Co-op store	Z	5.64	0.00	5.64
383 Utilities	08/09/2016		Cheque		Water Charges - Jan 16 -	Anglian Water	Z	49.56	0.00	49.56
384 Fuel	08/09/2016		Cheque	DD	Fuel- Aug	UK Fuels Ltd	S	45.02	9.00	54.02
385 Services	08/09/2016		Cheque	109358	Sanitary Cleanse	PHS Group plc	S	69.95	13.99	83.94
386 Services	08/09/2016		Cheque	109358	Consumables	PHS Group plc	S	1,601.85	320.37	1,922.22
387 Community Centre	08/09/2016		Cheque	109346	Lottery Licence	Broadland District Counr	Z	40.00	0.00	40.00
388 Sundries	08/09/2016		Cheque	109347	Spare keys - Caretakers	Broadland (UK) Ltd	S	50.16	10.03	60.19
389 Property Maintenance	08/09/2016		Cheque	109349	Shutter repairs	Cooks Blinds & Shutters	S	142.00	28.40	170.40
390 Contingencies	08/09/2016		Cheque	109348	Feasibility Study Horsfor	Agrostis	S	732.90	146.58	879.48
391 Training/Courses	08/09/2016		Cheque	109350	Training - whole council t	Jarrold	S	495.00	99.00	594.00
392 Grounds Machinery	08/09/2016		Cheque	109351	Grounds machinery	Ridgeons Ltd	S	69.00	13.80	82.80
393 Agency Personnel	08/09/2016		Cheque	109352	Agency staff	Todd Hayes	S	1,594.45	318.89	1,913.34
394 Agency Personnel	08/09/2016		Cheque	109352	Agency staff	Todd Hayes	S	457.60	91.52	549.12
395 Personnel Costs	08/09/2016		Cheque	109353	Health Assessment - emt	Unity Occupational Heal	Z	125.00	0.00	125.00
396 Stationery/software	08/09/2016		Cheque	109354	Stationery	Viking Direct	S	93.72	18.74	112.46
397 Stationery/software	08/09/2016		Cheque	109354	Stationery	Viking Direct	E	206.32	0.00	206.32
398 Catering Supplies (Meet	09/09/2016		Cash	62	Milk	Co-op store	Z	0.49	0.00	0.49

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399	09/09/2016	Consultant Monthly Visit	Cheque	109355	Bi monthly visit - Jan/Feb	SJB Safety Solutions	X	300.00	0.00	300.00
400	09/09/2016	Communication Services	Cheque	109356	HCC phone bill	Advantis Credit	Z	261.50	0.00	261.50
401	09/09/2016	Communication Services	Cheque	109357	HCC phone bill	LCS	Z	50.77	0.00	50.77
402	01/07/2016	Room Hire	Cheque		Non domestic rate BDC	Broadland District Council	X	126.00	0.00	126.00
403	08/09/2016	Rec Ground Play Area	Cheque	109373	Play ground inspection	Playsafety Ltd	S	238.00	47.60	285.60
404	08/09/2016	Capital Expenditure	Cheque	109374	Tractor housing	Canham Consulting	S	1,210.00	242.00	1,452.00
405	08/09/2016	Property Maintenance	Cheque	109375	Annual Inspect/Test Fire/	E Fire	S	120.00	24.00	144.00
406	08/09/2016	Property Maintenance	Cheque	109377	Roof repair	D C Richmond Roofing I	S	100.00	20.00	120.00
407	08/09/2016	Grounds Machinery	Cheque	109378	Hydraulic oil	Ernest Doe & Sons Ltd	S	0.00	0.00	0.00
408	08/09/2016	CCTV	Cheque	109379	CCTV 2 x Replm't camera	Security Solutions Yes L	S	85.00	17.00	102.00
409	31/08/2016	Contingencies	Cheque	109380	Legal Fee	Spire Solicitors	S	1,288.00	257.60	1,545.60
410	08/09/2016	Employment Advice	Cheque	109381	HR additional advice June	Mary McGivern	X	350.00	0.00	350.00
411	08/09/2016	Contingencies	Cheque	109382	Horsford Manor	Valuation Office Agency	S	1,000.00	200.00	1,200.00
412	08/09/2016	Consumables - Gds/DJL	Cheque	109383	Cleaning materials	Milne Marketing Ltd	S	2,594.00	518.80	3,112.80
413	13/09/2016	Catering Supplies (Meet	Cash	63	Milk	Premier Stores	E	2.18	0.00	2.18
414	16/09/2016	Property Maintenance	Cash	64	Lamp for Tractor	LE Electrical Ltd	S	5.95	1.19	7.14
415	19/09/2016	Catering Supplies (Meet	Cash	65	Milk	Premier Stores	E	3.78	0.00	3.78
416	19/09/2016	Hello Cafe	Cash	66	Cafe purchases	Hello Cafe	E	17.34	0.00	17.34
Total								16,283.79	2,757.49	19,041.28