

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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**Notice of Playing Fields, Amenities & Allotment Committee meeting to be held on
Tuesday 14 August 2018 at 7.00pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
4. **To receive approval of minutes of the committee meeting held on 22nd May 2018 from those members present at the held meeting**
5. **To discuss matters pertaining to the financial report.**
6. **General Matters**
 - 6.1 **To discuss the map concerning boundaries in Mountfield Park and the B&Q site.**
 - 6.2 **To discuss the development strategies for Cottinghams Park, Meadow Way Park and the Recreation Ground.**
 - 6.3 **To discuss and decide on a procedure for the poor keeping of allotments.**
 - 6.4 **To receive a report from the Head Groundsman.**
 - 6.5 **To discuss the findings of the ROSPA report.**
7. **Exchange of Information**
8. **To confirm the date, time and venue of next meeting – Tuesday 16th October 2018 at 7pm at Diamond Jubilee Lodge.**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

Mark Knight Proper Officer of the Council

dated 8 August 2018