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Minutes of the meeting of the Playing Fields Amenities &
Allotments Committee held on
Thursday 27th January 2020 at 6.30pm in
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

PRESENT: Cllr D King (Chairman)
Cllr S Gurney,
Cllr U Franklin,
Mrs N Carver – Clerk

The chairman welcomed Members

1. Apologies and acceptance for absence

Apologies were received from Cllr Avenell and Cllr Fulcher these were accepted.

2. Declarations of Interest and Dispensations

None noted

3. Public Participation

No members of the public present

4. Minutes of the Meeting held on 23rd January 2020

Draft Minutes had been circulated, and it was

RESOLVED TO ADOPT THE MINUTES WHICH WERE SIGNED BY THE CHAIRMAN

5. Play areas

Kompan will be completing a site survey of both Meadow Way and the under 9's Play area on 4th March. Work is due to commence 14th April.

6. Allotments

The trees for the Community Orchard are due to be planted on 16th March by the Broadland Tree Wardens.

Cllr Gurney updated the committee with regards to a local business offering support, she has asked for them to arrange a meeting at the council offices to discuss options further.

It was **AGREED** to advertise in the next Jest Hellesdon 'Help Wanted' for the community Apiary.

7. **Grounds**

The clerk had spoken to the litter warden with regards to an electric cart. Both the office and the litter warden had researched this. The clerk presented to the council 4 options with pricing, only one being suitable for the task. The committee asked for an onsite demonstration of the cart 'ECO City Bin' to be arranged.

8. **Tree Report**

a) The clerk had contacted Drayton Wood Farms to confirm that the Parish Council are responsible in maintaining the trees on Cottinghams Park. This was confirmed by and It Was **RESOLVED TO AGREE THE WORK TO BE COMPLETED FOR COTTINGHAMS PARK £3685 + VAT TO BE TAKEN FROM THE BUDGET 230**

9. **Highway Verge Cutting**

The clerk gave a verbal update on the costings for taking on the highway verge grass cutting. A discussion was had and it was **AGREED TO RECOMMEND TO FULL COUNCIL TO TAKE ON THE GRASS CUTTING FROM NORFOLK COUNTY COUNCIL. TO TENDER THE CONTRACT FOR 2020/21 FOR 11 CUTS PER YEAR. CLLR GURNEY ASKED FOR THE CLERK TO GET COSTINGS ON THE FIRST CUT INCLUDING A COLLECT OF GRASS CUTTINGS.**

10. **Replacement Bench**

A request had been made to put a replacement bench on the corner or Gowing Road with Reepham Road. There is no money in the budget for this year 19/20, but has been budgeted for 20/21. It was **RESOLVED TO PURCHASE A RECYCLED BENCH IN APRIL 2020 FROM THE BUDGET**

11. **Hellesdon Spring Clean**

Correspondence had been received and previously circulated, it was **RESOLVED TO ALLOW TAVERHAM & DRAYTON COMMUNITY ENTERPRISE TO HOLD AN EVENT IN HELLESDON ON 9TH APRIL. IT WAS AGREED FOR THEM NOT TO HAVE SKIPS AVAILABLE IN THE CAR PARK.**

12. **Green Grid**

No update

13. **Exchange of Information**

None noted

14. **Date, Time and Venue of Next Meeting**

The committee decided on Wednesday 25th March at 2:30pm

The meeting closed at 08:35pm