

**Minutes of the Meeting of Hellesdon Events Committee  
Held on Wednesday 11<sup>th</sup> May 2022 @ 4.00 pm in the Council Chamber**

**Present at the Meeting**

Cllr Douglass  
Cllr Forder  
Cllr Johnson  
L Pointin – Senior Admin Officer  
F LeBon - Clerk

**Volunteers**

Tanya Price-Morris  
Danny Buck – Hellesdon History

**1. Welcome**

The Chair welcomed the members present along with member of the public.

**2. Apologies and acceptance for absence**

There were apologies from Cllr Gurney & Cllr Franklin, these were **ACCEPTED**.

**3. To receive approval of the minutes of the committee meeting held of on the 25<sup>th</sup> April 2022.**

Minutes were circulated and **AGREED** by those present at the meeting held

**4. Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)

**5. Platinum Jubilee Community Fayre 2022**

- Live Music will kick off the event at midday. Senior Admin Officer has sent TPM a Spotify song list found on the official Jubilee website. TPM will see if Generation 29 will be able to play any of the songs.
- From approximately 12.45 pm to 1.30 pm the Egg and Spoon and 3 Legged Races will take place. The Egg and Spoon Race will be for the under 10's and over 10's, the 3 Legged race will be for adults accompanied by a child. At the end of the final race, medals will be presented to the winners. Cllr Douglass will speak to Hab-a-go to see if they will make a donation of some ribbon. Senior Admin Officer to look at sourcing some fake eggs. *(Update, fake wooden eggs have been purchased along with some purple ribbon).*
- A further set will be played by Generation 29 at around 1.30 pm.
- The Tug-of-War battle will commence at approximately 2.00 pm followed by the prize award ceremony for the Bonny Baby, Cutest Puppy and Handsome Hound competitions. The final Tug-of-War battle will be at around 3.00 pm with medals being awarded to team members along with the winners cup.
- A final set will be played by Generation 29.
- Cllr Diffey has confirmed that she has obtained her level 2 food hygiene certificate. Cllr Diffey has advised that she is having difficulty getting hold of one of the volunteers for the Tea Garden.
- It has been agreed that potentially only two gazebo's will be required on the day, Cllr Gurney will provide her own as well as Cllr Forder who will be comparing the event. There will be a Gazebo

Approved.....

Date.....  
HPC Events Committee Minutes 25<sup>th</sup> April 2022

in the Parish Council rear garden 'Tea Garden' this will be set up by the Grounds staff on the 1<sup>st</sup> June 2022. If it is sunny weather the pull out gazebo will be placed on the stage to give some shelter for the Generation 29 (4 people will be required to set up the gazebo).

- The straw bales will be delivered on the 31<sup>st</sup> May and will be stored in the Parish Office rear garden under the gazebo.
  - Kingsley Avenell will marshall the races and Tug-of-War.
  - Senior Admin Officer to check with the Head Groundman that all electrics will be active on the day. *(Update, confirmed availability, there will be electrics for the band coming from the Community Centre as well as the fixed post for the compare).*
  - Cllr Forder advised that the scaffolding stage will not be available but has found a company who will be a temporary stage. All details to be forwarded to the Senior Admin Officer to book and pay for. *(Update, the stage has been ordered and will be set up from 10.30 am).*
  - Danny Buck – Hellesdon History advised that they will have boards available for the event. At present this will be placed in the Council Chamber.
    - The boards will cover:
      - Life, now and then.
      - What would the next 70 years look like
      - The exploration of a Time Capsule for 2022
- The will be also be activities for children in the form of wordsearch and banners (colouring).

**6. Exchange of Information**

- 7. To confirm the date, time and venue of the next meeting**  
Wednesday 25<sup>th</sup> May @4pm public participation

Approved.....

Date.....