

**Minutes of the Meeting of Hellesdon Events Committee
Held on Tuesday 24th January 2023, 4.00 pm in the Council Chamber**

Present at the Meeting

Cllr L. Douglass

Cllr S. Gurney

Cllr R. Forder

F. LeBon - Clerk

L. Pointin – Senior Admin Officer

1. Welcome

The Chair welcomed the members present, there were no members of the public.

2. Apologies and acceptance for absence

Apologies were received from Cllr B Johnson.

3. To receive approval of the minutes of the committee meeting held on Monday 21st November 2022.

Minutes were circulated and **AGREED** by those present at the meeting held.

4. Public Participation (as permitted by Standing Order 3.d & 5.k. xiii)

No member of the public attended the meeting.

5. Hellesdon Community Centre - Events Debrief

November and December 2022 were busy months with a number of community events.

- It was generally felt that the event on the 24th November 2022 went well with a good attendance.
- Although there was a good attendance on the 3rd December 2022 for the Open Day, it was disappointing that visitors were drawn in by the complimentary cake and coffee and not spending time looking around the Community Centre or partaking in the taster sessions. There were some positive aspects which reinforced the need for 'community events'. A recently widowed gentleman attended the Open Day at the encouragement of a neighbour, he has started to integrate back into the community by attending the Senior Citizens Party and joining the Friday Friends group.
- The Senior Citizens Party was greatly appreciated by residents, many thanks were received on the day as well as calls into the office and thank you cards received from attendee's.

6. Summer Fayre

We have made contact with a number of children entertainers but as yet we have not succeeded in securing anyone for the 24th June 2023. Cllr Douglass will put an advert on 'Secret Norwich' to see if anyone comes forward to offer their services. Cllr Forder also has a contact and will establish availability. It was agreed that we would need a compare who has the ability to entertain the children but also organise the race events.

The café will be open to provide tea, coffee and scones on the 24th June 2023.

Cllr Gurney proposed that any underspend from 2022 / 2023 be carried forward to 2023 / 2024 which was seconded by Cllr Douglass.

It was **AGREED** that a purchase of hobby horses would be made along with a Tug-of-War rope as these can be used for future years.

Approved.....

Date.....

Senior Admin Officer will contact Basil Craske to see if he is available with his cars, Cllr Douglass advised that Basil has offered to volunteer this year.

The Clerk suggested Miniature Donkey's for well-being, Senior Admin Officer to see if available on the 24th June 2023.

Straw bales will be purchased and placed in the area where there is food and alcohol as this worked well last year.

This year the set up will be different with stalls along the left hand side of the rec (vertically) which will provide them some shelter if it's windy. Food and alcohol will be at the bottom close to the play area's.

Although a request for St Johns Ambulance to attend was made in the summer of 2022, we have only just received acknowledgement of the request. It will now be a further 4 weeks before we are advised if they are able to support the Summer Fayre. The alternative will be to procure the services privately which is more costly.

7. Coronation Weekend

A discussion was had around the coronation and what could be organised in a short space of time.

Cllr Gurney suggested there may be an opportunity to apply for a grant Broadland District Council, although nothing has been formally agreed as yet.

The suggestions;

- An art competition which would be open for all ages to enter with an exhibition of the drawings in the Community Centre. The exhibition would be in the Community Centre on Monday 8th May. Cllr Forder would be able to source additional boards if required.
- A crown competition which would be open to all ages.
- A flower arranging competition with a royal theme.
- A vegetable competition.
- A knitting competition with a royal theme.

The Community Centre would be open on Monday 8th May 2023, with residents judging the winners in the same manner they did with entrants to the competitions held during the jubilee celebrations.

- The Community Centre will be open in the morning for residents to bring in their preferred display and will be open to the public from 12 pm.
- Prizes will be the paperweights and have the coronation logo, with one prize for each category.
- The café will be open for purchases with cakes being available similar to the size provided at the Open Day. Senior Admin Officer to look at purchasing some rice flags for the cakes and check to see if Dimascio are available on the 8th May 2023.

8. Easter

One of the preschools is doing a wildlife trail over easter, the Parish will support them and provide the trail maps.

The Clerk and Senior Admin Officer to work together and come up with clues etc for a easter trail, there would be a prize draw which all participants can enter.

Prizes will be 1st 2nd and 3rd place.

9. Hellesdon Open Gardens

It was agreed that it would be postponed for this year.

10. Exchange of Information

Earlier in the month, we had a television camera crew in the centre recording for 'Long Lost Family'. They kindly donated £100 to the Community Centre.

11. Declaration of Interest and Dispensations

No dispensations or declarations were made.

Approved.....

Date.....

- 12. To confirm the date, time and venue of the next meeting**
Tuesday 28th February 2023 @4pm.

Approved.....

Date.....