

**Minutes of the Meeting of Hellesdon Events Committee  
Held on Tuesday 28<sup>th</sup> February 2023, 4.00 pm in the Council Chamber**

**Present at the Meeting**

Cllr L. Douglass  
Cllr R. Forder  
Cllr B. Johnson  
Cllr D. Britcher  
F. LeBon - Clerk  
L. Pointin – Senior Admin Officer  
J. Jenkins - Compere

**Welcome**

The Chair welcomed the members present along with Jack Jenkins the Master of Ceremonies for the 24<sup>th</sup> June 2023.

**1. Apologies and acceptance for absence**

Apologies were received from Cllr S. Gurney.

**2. Declaration of Interest and Dispensations**

No dispensations or declarations were made.

**3. To receive approval of the minutes of the committee meeting held on Monday 24<sup>th</sup> January 2023.**

Minutes were circulated and **AGREED** by those present at the meeting held.

**4. Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)

No member of the public attended the meeting.

**5. Easter Trail 2023**

The Clerk and Senior Admin Officer will do some work on a trail with clues which will be published as an event on Facebook as well as Just Hellesdon, the event will run from the 3<sup>rd</sup> April – 16<sup>th</sup> April 2023.

**6. Coronation Competitions**

Although the idea of having competitions for the Coronation is positive, there is concern around community engagement as Monday the 8<sup>th</sup> May is the 'Big Help' day.

The clerk has suggested commemorative gifts which could be given to primary school / junior and senior school students, a wildlife seeds packet, a pin badge or other keepsakes.

This is now to be taken to Full Council to explore further ideas.

**7. Summer Fayre 2023**

- Senior Admin Officer to see if Dimascio are able to provide 2 vans on the day.
- There seems to be an issue with vendors not having an electricity supply, the suggestion is always that they hire a generator. We have two power outlets on the recreation ground, it is preferable these are not used. Consideration would need to be given to pitch hire if the Parish Council is supplying electricity.
- Cakes by Lauren has confirmed attendance to Cllr Douglass.

Approved.....

Date.....

- It has been agreed that this year we will not have a dedicated band.
- We will be running the same competitions as the previous year with additional activities of a Hobby Horse Derby and Wellie Wanging. The Wellie Wanging will take place in the tennis courts so as to avoid any mishaps. This can be for all age groups, donations will be required for wellington boots but will avoid asking through Facebook to ensure we are not deluged with them. The fence will have markers for varying distances. There will be 3 age groups; up to 8 years old, 8 to 14 years and adults.
- Prizes for Wellie Wanging will be £25 Amazon gift vouchers for each group and will be purchased out of the 2022 / 2023 budget.
- Senior Admin Officer has been looking at the cost of tug-of-war rope which is quite expensive and we are now faced with the issue of being unable to purchasing items without a debit / credit card. The Clerk advised that we have an account with Harrod so this is an avenue to explore for purchasing the tug-of-war rope as this is to be the main event for the games.
- Senior Admin Officer to look at shields for tug-of-war which will be awarded to the winning team, this will be an annual main event.
- Contact will be made with U-Fit to see if they are able to run 'Beat the Goalie' as this was quite popular last year.
- Jack Jenkins will be Master of Ceremonies, he has suggested that demonstrations are given of the races by councillors / volunteers as a warm up.
- A tablet will be used to take down entrants names for the competitions.
- A PRS licence will be required for the event, Senior Admin Officer to establish what method music can be placed with though the PA system.
- Races will have heats and last approximately 45 minutes.
- 3 legged race will be solely for adults and children.
- Egg and spoon for under 10's and over 10's.
- It was agreed that Tug-of-War would be for children and adults but only the adults winning team will receive medals and a trophy (to be kept at the Parish Office / Community Centre).
- A suggestion was made that the winning adult team could then battle as many children that are willing to come forward for a final 'fun' game.
- For the Hobby Horse Derby the prize will be a bouquet of flowers for adults and a bouquet of chocolates for children.
- Sticker and lollipops will be purchased as these were popular last year.
- Cllr Britcher to provide contact details for Thai food van and Cllr Johnson to provide contact details for Jacket Potato van.
- Cllr Douglass to make enquiries regarding a bouncy castle as this could be a big attraction for the event.

**8. Exchange of Information**

No matters raised

**9. To confirm the date, time and venue of the next meeting**

Tuesday 28<sup>th</sup> March 2023 @4pm.

Approved.....

Date.....