

**Minutes of the Meeting of Hellesdon Events Committee  
Held on Tuesday 24<sup>th</sup> April 2023, 4.00 pm in the Council Chamber**

**Present at the Meeting**

**Cllr L. Douglass**

**Cllr R. Forder**

**Cllr S. Gurney**

**Cllr B. Johnson**

**F. LeBon - Clerk**

**L. Pointin – Senior Admin Officer**

**J. Jenkins – Compere**

**S. Smith - Volunteer**

**Welcome**

The Chair welcomed the members present along with Jack Jenkins the Master of Ceremonies for the 24<sup>th</sup> June 2023.

**1. Apologies and acceptance for absence**

No apologies received.

**2. Declaration of Interest and Dispensations**

No dispensations or declarations were made.

**3. To receive approval of the minutes of the committee meeting held on Tuesday 28<sup>th</sup> March 2023.**

Minutes were circulated and **AGREED** by those present at the meeting held.

**4. Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)

No member of the public attended the meeting.

**5. Easter Trail**

The easter trail proved to be quite popular with approximately 60 - 70 participants. We will run the event again in 2024.

**6. Summer Fayre – Saturday 24<sup>th</sup> June 2023**

- The Clerk confirmed that the tennis courts have been blocked out by National Tennis for Welly Wanging, it has also been agreed that National Tennis will be able to use the tennis courts for potential taster sessions between 1.30 pm and 2.30 pm with 15 minutes either side for set up.
- Pan Thai have now confirmed they will be attendance.
- Cllr Douglass will speak to Jonathan Emsell as he has a list of vendors he may be able to share with us.
- We have confirmed 2 children's rides and a games trailer, John and Patricia Green have advised that the games trailer is 30 metres long with a number of fairground games.
- They have asked if their equipment can be brought to site on the 23<sup>rd</sup> and left overnight. This query has been raised with our insurance company regarding the risks. There should be none as all gates are locked at night.

Approved.....

Date.....

- We currently don't have a bouncy castle booked, Cllr Douglass has suggested Jezza King, NES Entertainment. Senior Admin Officer to make contact with Bouncy Castle vendors for availability.
- We have approached Hellesdon History, on the 24<sup>th</sup> June they are hosting a talk in the library and can incorporate this into the Summer Fayre.
- Contact has been made with Gateway Vineyard Church on several occasions by both email and phone. The Senior Admin officer has been unable to establish whether or not they prepared to run craft activities in the Community Centre. If the Gateway Vineyard are not interested, Cllr Douglass has suggested David Lloyd at ASDA.
- An advert will be placed in the next Just Hellesdon, this will include all vendors confirmed so far.
- The Facilities Manager has confirmed to Cllr Douglass and Senior Admin officer that there will be at least two grounds staff working on the day as well as the scheduled caretakers.
- Cllr Gurney has raised concerns about heavy lorries coming into the park as there is a soak away drainage grate straight in front of the gate. Senior Admin officer to discuss further with the Facilities Manager to establish the weight restrictions.
- Some debate was had as to whether or not the fairground rides should be situated in the top right hand corner of the arena with access via Woodview Road. It was agreed that this would be the best placement due to the concerns regarding the soak away grate.
- Jack Jenkins is currently working on the playlist for the Summer Fayre.
- Sarah Smith has suggested David Foley, Go-Outdoors, she will make contact with him to see if the Chicken Nugget truck is available.
- The Clerk made some suggestions, Squiler and Squidge and Gringo Nacho's Factory, Senior Admin officer to follow up. If anyone has any further suggestions, please make Senior Admin officer aware.
- Cllr Forder queried whether anything has been planned for Welly Wanging, ie distances etc, this has not yet been worked on.

**7. Exchange of Information**

No matters raised.

**8. To confirm the date, time and venue of the next meeting**

Tuesday 23rd May 2023 @4pm.

Approved.....

Date.....