

**Minutes of the meeting of the Staffing Committee held on
Monday 24th July 2023 at 4pm in
The Council Chamber, Diamond Jubilee Lodge, Hellesdon**

Present: Cllr L Douglass – Chair of the Committee
Cllr G Britton
Cllr S Gurney
Cllr B Johnson
Mrs F LeBon – Parish Clerk

The Chairman welcomed members and opened the meeting at 4pm.

1. Apologies and acceptance for absence

Apologies were accepted from Cllr Britcher and Cllr Maidstone.

2. Declarations of Interest and Dispensations

No declarations made.

3. Approval of minutes of the Committee meeting held on 18th April 2023

Minutes of the meeting of 18th April 2023 had been circulated. It was **AGREED** that these were a true and accurate record of the meeting.

4. Public Participation

No members of the public present

5. To consider resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 6 and 7 in view of the confidential and personal nature of the business to be transacted.

This was **AGREED**.

There were no members of the public in attendance

6. To Receive Recommendations for Staff Relationship Matter

A report had been circulated to members with recommendations as a result of interviews conducted by the Chairman of the Staffing Committee and the Clerk. It was **AGREED** to accept the recommendations.

7. To Consider Staff Request for Flexible Working

A report had been circulated to members. It was **AGREED** to defer the decision until further information had been received from a professional body.

8. To Confirm Date, Time and Venue of Next Meeting

It was **AGREED** that this should be arranged when the professional report to enable further discussion on item 7 had been received.

The Meeting Closed at 4.45pm

Approved.....

Date.....
HPC Staffing Committee Minutes 24th July 2023