

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
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Parish Clerk: Faye LeBon

**Notice of Staffing Committee meeting to be held on  
Monday 24<sup>th</sup> July 2023 at 4pm  
In the Council Chamber, Diamond Jubilee Lodge, Woodview Road  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

**AGENDA**

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations (1-3)**  
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.
3. **To Approve the Staffing Committee Meeting Minutes of the Meeting held on 18<sup>th</sup> April 2023 (4-5)**
4. **Public Participation**  
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 6 and 7 in view of the confidential and personal nature of the business to be transacted.**
6. **To Receive Recommendations for Staff Relationship Matter (6-9)**
7. **To Consider Staff Request for Flexible Working (10-11)**
8. **To confirm the date, time and venue of next meeting**

*Faye LeBon* Clerk to the Council

Dated: 18<sup>th</sup> July 2023