

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
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Parish Clerk: Faye LeBon

**Notice of Staffing Committee meeting to be held on  
Wednesday 23<sup>rd</sup> August 2023 at 10.30am**

In the Council Chamber, Diamond Jubilee Lodge, Woodview Road  
Committee Members are summoned to attend for the purpose of transacting the  
following business.

**The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

**AGENDA**

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations (1-3)**  
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.
3. **To Approve the Staffing Committee Meeting Minutes of the Meeting held on 24<sup>th</sup> July 2023 (4)**
4. **Public Participation**  
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 6 in view of the confidential and personal nature of the business to be transacted.**
6. **To Receive Professional Report and Consider Staff Request for Flexible Working (5-10)**
7. **To confirm the date, time and venue of next meeting**

*Faye LeBon* Clerk to the Council

Dated: 16<sup>th</sup> August 2023